



# LIBERTARIAN PARTY OF COLORADO

Vice Chair Report, April 2017

## DUTIES AND POWERS

### Art II Sec 2 of the By-Laws of the Libertarian Party of Colorado:

*“The Vice Chair shall assist the State Chair in the performance of executive duties, act as Chair in the temporary absence of the State Chair, develop and support affiliate parties and district caucuses, ensure affiliate compliance with requirements in the Party Constitution and Bylaws, communicate with Affiliate Representatives on a monthly basis, and facilitate resource sharing and cooperation among the affiliates.”*

- Duties Charged by the Chair:
  - Create a list of goals to accomplish this year:
    - Begin implementing Regional Contacts plan to assist Regions Director
    - Ensure a full slate of candidates for 2018 in Colorado
    - Personally attend a minimum of six Outreach Events by 2018 Convention
    - Begin publishing articles and opinions in blog format on our website as well as look into establishing an LPCO podcast.
    - Learn Robert’s Rules of Order, 11<sup>th</sup> edition
    - Begin analyzing legislation and communicating Libertarian opinions to the public through social media and newspapers
    - Work to ensure we successfully budget and adequately plan for our 2018 Convention.
    - Increase donations by 50% over the last year
    - Personally attend a minimum of 12 different affiliate or development group meetings by 2018 Convention
- Develop and Support Affiliate Parties and District Caucuses
  - I am working with our Regions Director to develop and support our local development groups and Affiliates Parties. Please review his report for progress and local updates.
- Ensure Affiliate Compliance with Requirements in the Party Constitution and Bylaws
  - I am reviewing the requirements of Affiliate Parties and will ensure compliance on all points by the May 2017 Board Meeting.
- Communicate with Affiliate Representatives on a monthly basis
  - Arapahoe
    - I failed in my duties to communicate with the Affiliate Representative this month but will have an update by the May 2017 Board Meeting.
  - Boulder
    - I failed in my duties to communicate with the Affiliate Representative this month but will have an update by the May 2017 Board Meeting.

- Delta
  - I failed in my duties to communicate with the Affiliate Representative this month but will have an update by the May 2017 Board Meeting.
- Douglas
  - I failed in my duties to communicate with the Affiliate Representative this month but will have an update by the May 2017 Board Meeting.
- El Paso
  - I failed in my duties to communicate with the Affiliate Representative this month but will have an update by the May 2017 Board Meeting.
- Facilitate resources sharing and cooperation among affiliates
  - Nationbuilder – Nationbuilder is the program the Libertarian Party of Colorado uses in order to compile data and contact information from the Libertarian National Committee, Outreach Events, and Colorado’s Secretary of State. This data includes email addresses and phone numbers of people who are registered Libertarians or those who have shown interest in the Libertarian Party throughout Colorado. This resource is available to any Affiliate Party or Development Group for **only \$15 a month**. As the LPCO receives updates from various sources, the database is updated as quickly as possible. If your group is interested in utilizing this resource, please contact any member of the Board.
  - Facebook Group – All county contacts and Affiliate Representatives should ensure that they are part of the **LPCO Affiliates and DGs** secret Facebook group. The purpose of the group is to ensure a place where cooperation and communication may occur as well as strategies to maximize local growth. If your local group is not represented in the Facebook Group please let our Regions Director know so that you may be added.
  - [Facebook County Pages](#) (link) – A newsfeed on Facebook including all of the pages for each county in Colorado
  - [County Contact Directory](#) (link) – Updated regularly

## **Art II Sec 13 of the By-Laws of the Libertarian Party of Colorado:**

*“...Each Officer shall actively participate in a meeting of at least one Party Affiliate or Development Group each calendar year.”*

- Affiliate Party Meetings Attended
  - Since the 2017 Convention, the Vice Chair has not attended any Affiliate Party Meetings
- Development Group Meetings Attended
  - Since the 2017 Convention, the Vice Chair has not attended any Development Group Meetings

## **SECRETARY OF STATE UPDATES**

- [March 29 - Colorado Secretary of State Wayne Williams slashes another fee](#)

## **COMMITTEES:**

- Libertarian Party of Colorado
  - Style Committee
    - The Vice Chair is automatically part of this committee because he served as the Chair of the previous Constitution and By Laws Committee.
    - The Board of Directors has not yet named the At-Large members for this committee and no current meetings have been planned or actions taken.
- Libertarian National Committee
  - The Vice Chair is not currently on any committees for the LNC.
- Radical Caucus of the Libertarian Party (National Caucus)
  - Endorsements Committee:
    - To date, one candidate has come forward for endorsement, Pete Rohrman, candidate for NJ Governor – most of the committee seemed to approve, although no formal vote has taken place
    - We have begun discussion on revising and updating our questionnaire and measurement of metrics for endorsement.
    - We are working on establishing criteria and a formula regarding disbursement of endorsement funds.
- Outright Libertarians (National Caucus)
  - The Vice Chair is not currently on any committees for the Outright Libertarians.

## **MISCELLANEOUS:**

- Nothing further to add to my report.

Respectfully Submitted,

Richard Longstreth  
Vice Chair  
Libertarian Party of Colorado



# T LIBERTARIAN PARTY OF COLORADO

11757 W Ken Caryl Ave, F124, Littleton, Colorado 80127-3719, Tel. (303) 837-9393

## **Treasurer, 10 April 2017**

As per our Bylaws Article II, Section 9, the duties of the Treasurer are as follows:

The Treasurer shall be responsible for maintaining accurate records of all income and expenses associated with the operation of the Party and shall present a summary of all income and expenses incurred at the regular meeting of the Board. The income and expense summary may be limited to activity since the last regular meeting of the Board. The Treasurer shall also prepare budgets for the other board members or assist them in preparing their own budgets.

As of 04 Apr 2017, PayPal accessible balance was \$66.06, plus \$15.00 earmarked for NationBuilder. As of 04 Apr 2017, BBVA Compass accessible balance was \$10,635.32, plus \$945.00 earmarked for NationBuilder. Stripe balance to be automatically transferred to BBVA Compass checking account was \$0.00.

BBVA Compass Federal Election Activity account balance \$0.00.

Total accessible balance as of 04 Apr 2017 \$9,135.32 plus \$1,500.00 standard reserves.

Total held in reserve for NationBuilder subscription \$960.00.

Estimated outstanding convention expenses \$308.00.

Subscription (17 recurring) donations to PayPal & Compass Bank for March, \$565.52, a loss of \$70.00. Note that there is an expected \$20 from one more subscriber that has not yet been received.

Convention registration donations for March: PayPal (1) \$40.00; Stripe (51) \$3,495.00. Total: \$3,535.00 less transaction expense to Stripe and PayPal of \$117.62.

Convention one-time donations including CC transactions committed at banquet but collected afterwards: \$2,850.95 plus in-kind donations from Matt Hell and Matt DiGiallonardo of \$378.41 for a total of \$3,229.36 less transaction expense to Stripe and PayPal of \$33.43.

It was obvious from the donation envelopes collected at convention that donors are not being reminded to heed the "required fields" on the envelopes and donation chits. It was less a problem this year than it was last year. None of our donation envelopes or chits for this convention included a date field and many lacked fields for credit card donations (including CVC code). These oversights should be corrected for ALL donor forms.

I request that any Board member who receives cash or check from a donor please email me with the date received, check number, amount, and name & address of the donor. If the check is \$100 or more, then I also need the donor's occupation and employer. Please refer to the postscript in Treasurer's Report July 2016 for a list of TRACER-accepted occupation names. We can't accept cash donations over \$100. We can't accept contributions from foreign nationals. The party can accept anonymous donations less than \$20 but if anonymous donations are collected by someone not authorized to accept funds for LPCO (not a board member) then that someone is considered a conduit and the collected aggregate is counted against their personal contribution limit and the funds conveyed to LPCO can't include more than \$100 in cash.

FEC Filing: Report filed 01/30/2017. Next report due 07/31/2017.

Filed TRACER report 04/01/2017. Next report due 7/17/2017.

For supporters who wish to make monthly donations but who don't have or want a PayPal account, I can set up a subscription using Stripe using the donor's credit card information.

***Respectfully Submitted,  
John Hjersman***

8:07 PM

04/04/17

Accrual Basis

**Libertarian Party of Colorado**  
**Statement of Financial Income and Expense**  
**March 2017**

	<u>Unclassified</u>	<u>TOTAL</u>
<b>Ordinary Income/Expense</b>		
<b>Income</b>		
<b>Convention Donations</b>	1,070.00	1,070.00
<b>Convention Registration</b>	3,535.00	3,535.00
<b>Donations</b>	5,469.47	5,469.47
<b>Stripe Returns</b>	-250.00	-250.00
<b>Stripe Sales</b>	250.00	250.00
<b>Total Income</b>	<u>10,074.47</u>	<u>10,074.47</u>
<b>Gross Profit</b>	10,074.47	10,074.47
<b>Expense</b>		
<b>Advertising/Promotional</b>	850.00	850.00
<b>Convention Expense</b>	12,796.11	12,796.11
<b>Credit Card Fees</b>	101.42	101.42
<b>Stripe Payment Processing Fees</b>	145.16	145.16
<b>Telephone</b>	9.95	9.95
<b>Total Expense</b>	<u>13,902.64</u>	<u>13,902.64</u>
<b>Net Ordinary Income</b>	<u>-3,828.17</u>	<u>-3,828.17</u>
<b>Net Income</b>	<u><u>-3,828.17</u></u>	<u><u>-3,828.17</u></u>



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## **Membership Director Report April 2017**

**Per our Bylaws Article II, Section 11, the duties of the Membership Director are as follows: The Membership Director shall be responsible for developing membership education programs and publications, recruiting and training activists from the membership, and overseeing leadership training and succession planning at all levels within the Party, categorizing and contacting current individual members (registered Libertarian voters) to ask/persuade the members to support the LPCO financially or actively and for monthly reporting the same to the Board and affiliates.**

The Membership Director accessed and set up Google account. MD reviewed prior reports and activities. MD is learning NationBuilder and will provide plans for maximizing database material for party growth, increased fundraising, and improved activism. MD plans to provide more detail in subsequent reports.

***Respectfully Submitted,***  
**Steven Gallant**



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## **Records Report April 2017**

I worked with Dave Aitken and Caryn Ann Harlos to ensure that our Constitution, Bylaws and Platform were properly updated with the changes from the convention.

Compiled and posted the two days of convention minutes.

Re-worked the password database. We are missing some passwords which I will try to collect from the various users. I am concerned that it may not be secure in our online drive. What can I do to be sure?

***Respectfully Submitted,  
Mike Spalding  
Records Director***