

LIBERTARIAN PARTY OF DOUGLAS COUNTY BYLAWS

Adopted October 2016, Revised April 2023

I. Name

The name of this organization is the Libertarian Party of Douglas County (“LPDC”). The LPDC is a Political Party Committee under the Fair Campaign Practices Act, duly registered with the Colorado Secretary of State.

II. Affiliation

The LPDC is affiliated with the Libertarian Party of Colorado (“LPCO”).

III. Purpose

- A. Uphold the Statement of Principles of the National Libertarian Party and the non-aggression principle as the philosophy upon which the Libertarian Party is founded, by which it shall be sustained, and through which liberty shall prevail;
- B. Promote and grow the Membership and political influence of the Libertarian Party through electoral and educational activities, neither of which are placed in primacy over the other;
- C. Promote the election of Libertarian Party candidates and to move public policy in a Libertarian direction;
- D. Promote the passage of ballot initiatives, ordinances, or other measures that respect the precepts of Libertarianism;
- E. Oppose the passage of ballot initiatives, ordinances, or other measures that violate the precepts of Libertarianism;
- F. To provide an environment in which Members will be able to grow in their ability to understand, express, and lead others to Libertarian ideals.

IV. Membership

A. Eligibility

Any Colorado registered or pre-registered Libertarian who resides in Douglas County or a county without a recognized LPCO affiliate is eligible for LPDC membership.

B. Classes of Membership

There are two (2) classes of Membership in the LPDC:

1. A Regular Member is any eligible person who does not pay LPDC dues. Regular Members are not eligible to hold a position on the LPDC Board of Directors.
2. A Contributing Member is any eligible person who pays, or has paid on their behalf, LPDC dues or is a Life Member of the national Libertarian Party. Contributing Members are eligible to hold a position on the LPDC Board of Directors.
3. All Members shall be eligible to be a Libertarian candidate (provided specific LPCO candidate requirements are met)-and vote at all LPDC meetings and Conventions where provided for in these Bylaws.
4. All Contributing Members must satisfy the eligibility requirements and have signed and dated the following Pledges: "I hereby certify that I do not believe in or advocate the initiation of force as a means of achieving political or social goal" and "I affirm the Statement of Principles of the National Libertarian Party." The LPDC holds that the disavowal of the initiation of force is a pledge to the non-aggression principle.

C. Dues

1. Dues shall be assessed annually in the amount of \$20.00. Dues payments must be specifically made for that purpose. Other donations or contributions not specifically made for that purpose shall not count towards Membership dues.
2. Members shall be notified via email of upcoming Membership expiration no later than thirty (30) days before said expiration. Such notification shall include the dues amount, and expiration/anniversary date. If such prior notification is not made, Membership shall expire on the thirty-first (31st) day after notification. It is the duty of Members to ensure a current email address is on file with the LPDC or LPCO. If notification is never attempted, Membership shall expire three years after the last payment. Expiration of Membership results in a loss of all associated privileges.

V. Board of Directors

- A. The Board of Directors (“Board”) of the LPDC is composed of the following Officers:
 - 1. Chair
 - 2. Vice Chair
 - 3. Treasurer
 - 4. Secretary
 - 5. Membership Director
 - 6. Communications Director
 - 7. Outreach Director
- B. Only Contributing Members are eligible to serve on the Board of the LPDC.
- C. An Officer elected at the Annual Convention shall hold office for a term of twelve months and until a successor is elected or appointed. Any appointed Officer shall hold office until the next Annual Convention and until a successor is elected or appointed.
- D. In the event of a vacancy of a Board Office, the Board shall have the authority to appoint a replacement for the remainder of the term.
- E. If a Board Officer is found to be ineligible for Membership, unable to fulfill the duties of office, or abandons the office (defined as not attending nor deputizing a proxy for 2 consecutive regular Board meetings), the office shall be declared vacated and the Board may appoint a replacement.
- F. The Board shall have full powers to conduct all business of the LPDC in between Annual Conventions and to carry out the decisions of the Membership as resolved at any Annual Convention.

VI. Duties of Officers

The listed duties are not intended to be exhaustive and the Board may assign such other duties as are required for the day to day operations of the LPDC. The officers have such other duties that are prescribed under the LPDC’s parliamentary authority.

- A. **Chair**
 - 2. Take a leading role in determining the goals, direction, and plans for the LPDC including acting as (or delegating this duty) the official spokesperson for the Party;
 - 2. Ensure that the regular activities are conducted in a timely, responsible manner that brings credit to the LPDC and will reasonably satisfy its Members;

3. Chair all meetings of the Board and the Annual Convention.

B. Vice Chair

1. Assist the Chair in their duties;
2. Assume the duties of the Chair in their absence or vacancy or at such times as the Chair so designates.

C. Treasurer

1. Keep all financial records according to generally accepted accounting practices;
2. Maintain a bank account in the name of the LPDC, and sign all checks drawn upon that account;
3. File required legal reports with the appropriate county or state government offices.

D. Secretary

1. Record the official minutes of all Board meetings;
2. Regularly check for incoming correspondence, and make any mail received available to the Board at meetings;
3. Maintain the master copy of these Bylaws and any Platform and incorporate into them any and all amendments made.

E. Membership Director

1. Timely contact new Members and maintain regular contact with established Members;
2. Recruit, train and coordinate the efforts of volunteers and activists to assist the Officers in the performance of their duties and to accomplish the goals adopted by the LPDC;
3. Conduct fundraising efforts and events from for Membership;
4. Create regular newsletter for Membership.

F. Communications Director

1. Interface to media and other communications medium, including social media and web page, regarding meetings, events, and other LPDC messaging;
2. Devise advertising and recruitment efforts;
3. Write and distribute Press Releases when directed by the Board;
4. Generally promote the creation of favorable publicity for the LPDC.

G. Outreach Director

1. Lead outreach efforts to expand LPDC awareness and help grow Membership;
2. Initiate and coordinate LPDC sponsored events;
3. Maintain and enhance LPDC outreach materials.

VII. Board Meetings

- A. Officers of the Board are expected to participate in all Board meetings; but if an Officer is unable to participate in a meeting, that Officer may deputize any other member who is eligible to be an Officer to attend and exercise that office in his place for the duration of the meeting. If an Officer fails to deputize someone, the body of attending Members may select a Deputy by majority from the attending members who are eligible to be Officers. No person shall be deputized for more than one office at a time. The minutes kept by the Secretary must record that such a substitution has occurred.
- B. The Board and its committees are permitted to conduct meetings by video conference and to conduct votes via email pursuant to policies adopted by the Board, or in the absence of such rules, pursuant to policies adopted by the LPCO Board.
- C. The Board shall hold a regular meeting at least once during each quarter in a public location at a time and place specified on the website of the LPDC or the LPCO and through any email list maintained by the LPDC or the LPCO at least two weeks in advance. Meeting dates shall be set by Chair or by majority vote of the Board.
- D. The Board may hold special meetings pursuant to policies adopted by the Board, or in the absence of such rules, pursuant to the LPCO Bylaws. In no instance may these be held with less than seventy-hours notice which must be specified on the website of the LPDC or LPCO and through any email list maintained by the LPDC or the LPCO.
- E. A majority of the Officers constitute a quorum.

VIII. Annual Conventions

- A. The Board and Members shall meet once per calendar year for the presentation of annual reports and elections of Board Officers. Notice of this meeting shall be made at least thirty (30) days in advance on the website of the LPDC or the LPCO and through any email lists that the LPDC or the LPCO maintains.
- B. All Board Officers (or their Deputies) shall attend.
- C. All Eligible Members in attendance shall sign an attendance sheet.
- D. Annual Conventions must be held in person unless prohibited by operation of the state in which specific case it can be held via video conference.

- E. The Convention Secretary shall submit copies of the attendance sheets, Officer Contact Information Forms, and the minutes of the meeting to the LPCO within forty-eight hours of the adjournment of the next business meeting wherein the Board has resolved to adopt said minutes.

IX. Elections of Board Officers

- A. Elections shall be by signed written ballot.
- B. "None Of The Above" (NOTA) is recognized as a legitimate option for any office, and if NOTA receives a majority of the votes cast, the defeated candidates of this election shall not be eligible to fill that office for the remainder of the term. Additional rounds can be conducted with different candidates or the Board can later fill the vacancy.
- C. New Officers take office immediately after the adjournment of the meeting wherein the election occurred.

X. Appointments to State Party Committees

- A. For any committee whose composition includes one or more participants from the LPDC under the LPCO Bylaws, the LPDC Board shall appoint members who fulfill the same requirements as those for Board Officers.

XI. Sub-Committees

The Board may create committees deemed necessary to fulfill any designated purpose.

XII. Candidates and Initiatives

- A. The LPDC may nominate candidates for public office and urge the passage or defeat of ballot initiatives and referendums that will or may appear on ballots in a given election anywhere in Douglas County.
- B. The LPDC, and its officers, including in their personal capacities, shall not endorse a non-Libertarian candidate for partisan public office.

XIII. Parliamentary Authority

The rules contained in the current edition of Roberts Rules of Order Newly Revised shall govern the LPDC in all cases to which they are applicable and in which they are not inconsistent with these Bylaws and any standing or special rules the LPDC may adopt.

XIV. Amendments to these Bylaws

- A. These Bylaws may be amended by the Members in attendance at any quarterly meeting or Annual Convention, by a 2/3 vote. Any such amendments must have been submitted in writing at the previous regular meeting and published on the website of the LPDC or the LPCO at least two weeks prior to any meeting at which they will be considered as well as being included in any notice of meeting.
- B. Any clause which requires a vote greater than the proportion in section A shall not be amended except by a vote of the greater proportion, and this section shall not be amended except by a vote of the greatest proportion specified anywhere within these Bylaws.
- C. Amendments to these Bylaws whose sole purpose is to correct typographical, spelling, grammatical, punctuation, and cross-reference errors and to make such other technical and conforming changes as may be necessary to reflect the intent of the Members may be made by the Board, by a two-thirds vote, without further approval from the Members.

XV. Platform

- A. The Platform of the LPDC shall comprise the National Party's Statement of Principles and any additional planks adopted by the LPDC that shall not contradict the National Party's Statement of Principles in their ultimate goals in accordance with the LPDC's Purpose. The National Party's Statement of Principles, as it exists as of the date of adoption of these Bylaws, shall not be removed or amended except by a vote of 7/8 of Members at an annual convention.
- B. The LPDC may adopt or amend, by a two-thirds vote of the Members in attendance at any quarterly meeting or Annual Convention, Platform planks stating its position on any political issues. Any such amendments or adoptions must have been submitted in writing at the previous regular meeting and published on the on the website of the LPDC or the LPCO at least two weeks prior to any meeting at which they will be considered as well as being included in any notice of meeting. The newly revised or adopted Platform shall be published on the website of the LPDC or the LPCO In the absence of a Platform or specific Platform plank, the LPDC is considered to have adopted the LPCO's Platform.

- C. Amendments to the Platform whose sole purpose is to correct typographical, spelling, grammatical, punctuation, and cross-reference errors and to make such other technical and conforming changes as may be necessary to reflect the intent of the Members may be made by the Board, by a two-thirds vote, without further approval from the Members.