



LPIA State Central Committee Meeting Minutes

Date: 11/14/2021

Time: 7:00pm

Meeting Location: Public Zoom Call

SCC Attendees:

P	Ed Wright (Chair) (Presiding)	A	Chase Holm (At-Large Rep)	P	David Green (At-Large Rep)
P	Nathan Kleffman (Treasurer)	P	Austen Rodgers (District 1 Rep)		Vacant (District 1 Alt)
P	Clyde Gibson (Secretary)	P	Gordon Stewart (District 2 Rep)	A	Anita Morrill (District 2 Alt)
	Vacant (Co-Chair)	P	AJ Fisher (District 3 Rep)		Vacant (District 3 Alt)
		P	David Davis (District 4 Rep)	A	Joshua Herbert (District 4 Alt)

(P = Present, A = Absent)

Quorum Number: 5/9

Recorded Guests:

Bryan Jack Holder	Jake Porter	Myra Matejka
Brian Schmidtke	Jacob Stevens	Ben Held
Rick Stewart	Joseph Howe	Jeni Kadel
Charles Aldrich		

Agenda:

- Public Comment
- Agenda Approval
- Approval of Previous Meeting Minutes (Oct. 30th, 2021)
- Treasurer's Report
- At Large Rep's Report
- District Rep's Report
- Press Release
- IT Director Emails
- MailChimp
- Caucus Prep. Report
- Convention Prep. Report
- Ballot Access
- Next Meeting
- Public Comment Discussion
- Meeting Adjourned

Quorum established; Meeting called to order (7:10pm):

- Ed Wright, Chair, Presiding. Quorum established 8/9 in attendance. Secretary, Clyde Gibson, Recording Minutes.

Meeting Agenda:

Public Comments (7:10pm):

- No Public Comments

Approval of Agenda (7:11pm):

- Motion to Approve Agenda, David Green motions, AJ Fisher seconds, Motion Passes unanimously, Agenda Approved

Approval of Minutes from Previous Meeting (7:12pm):

- Motion to Approve Minutes from Oct. 30th, 2021 . AJ Fisher motions, Nathan Kleffman seconds, Motion Passes unanimously, Minutes Approved

Treasurer's Report (7:13pm):

- Nathan showing Treasurer's Report documents and statements from LPIA Google Drive. *Appendix A.*
- Motion to File Treasurer's Report for Audit, Clyde Gibson Motions, David Davis Seconds, Passed (7:23pm)
- Ethics: Nathan is meeting with Jason from the Ethics board in 2 weeks to discuss ethics reports
 - Appealed fine, will need to wait until the next Ethics Board Quarterly Meeting in a few months.
- Kirkwood Payment plan (7:27pm)
 - Nathan discusses a payment plan with Kirkwood. Mentions we can also pay the bill in full. Clyde requests to pay in full. (7:30pm)
 - Motion to pay the Kirkwood Convention debt in full; Nathan Kleffman Motions, Gordon Stewart Seconds, Passes unanimously (7:33pm)

At-Large Reports (7:34pm)

- David Green (7:34pm)
 - Report, *Appendix B*
 - Discussion of Mail Chimp Training
- Chase Holm
 - Absent

District Rep. Reports (7:39pm)

- Austen Rodgers (District 1) (7:39pm)
 - Sent in email, *Appendix C*
 - Phone Banking Dec 9th, 2021. in Black Hawk County
 - Linn County meeting on Wednesday
 - Black Hawk County meeting, First Tuesday of every month
- Gordon Stewart (District 2) (7:42pm)
 - Organizing location for the Scott County Caucus, Volunteers as Caucus Site Leader
- AJ Fisher (District 3) (7:44pm)
 - Contacted Dallas County volunteer that Clyde Gibson Forwarded in email
- David Davis (District 4) (7:45pm)
 - Shelby county caucus site leader
 - Working on one for Harrison County

Press Release (7:51 pm)

- Reading and discussion of 2nd Press release. *Appendix D.*
- Motion to approve 2nd Press Release for posting on Nov 15th, 2021 and Public meeting on Nov. 21st, 2021 @ 7:00pm; David Green motions, David Davis seconds, Passes unanimously (8:00pm)

IT Director (8:02pm)

- Motion to Approve spending and Move to Amazon SES rather than SparkPost for CRM Mail, per National LP request; Clyde Gibson Motions, David Green seconds, Discussion, Passes unanimously (8:03pm)
- Approval for Procedure for who gets LP emails, CRM Access, and Access to data
 - Who gets access? discussion
 - SCC to vett State Candidates prior to access

- Motion to Approve SOPs for the IT Director to route approvals, for county affiliates and local candidates, for CRM access to respective District Rep for sole ability to approve, though SCC retains right to veto or override the District Rep approval, as long as there is no bylaws conflict. Nathan Kleffman motions, David Green Seconds, Passes unanimously (8:22pm)
- Ben presents a proposal for a Volunteer Committee to maintain the website, clean up CiviMail, and post events for County Affiliates. Approve Roles and Duties of committee for future volunteers. (8:24pm)
 - Discussion, Tabled to next meeting. Ben Held, Clyde Gibson, and Nathan Kleffman to define roles and duties of said volunteers

Mail Chimp (8:30pm)

- Spending Approval for MailChimp Email service
 - Motion to Approve spending for the full service of Mail Chimp; David Green Motions, Gordon Stewart seconds, Passes unanimously (8:38pm)
- Discussion on assigning someone to pare down list of emails. Joseph Howe volunteered (8:40pm)

Caucus Prep (8:40pm)

- Jacob Stevens, will have a report of Site leaders by Dec 1st.

Convention Prep (8:41pm)

- Jeni Kadel (Convention Coordinator) discusses email proposals sent to SCC regarding costs for convention and speakers.
- Motion to Approve of Holiday Inn for our state convention, for Jan 28th – 29th, contingent on free convention room, \$35 per lunch cost, and a minimum order fee of \$0 up to \$1,400 fee, use of hotel bar on Friday night, and approving \$100 table fee vendors. Nathan Kleffman Motions,, Gordon Stewart seconds, Passes unanimously (9:04pm)
- Motion to Approve total Speakers cost of \$2,100 and Friday Night Appetizers for \$500, budget totaled at \$2,600.00, using earmarked donations; Nathan Kleffman Motions, Gordon Stewart Seconds, Passes dividely (9:15pm)
- Motion to Approve Friday Night Social ticket price, if bought by itself, at \$25; Nathan Kleffman Motions, David Green Seconds, Passes unanimously (9:32pm)
- Convention ticket prices and discounts discussion (9:33pm)
 - Motion to approve the following prices; David Green Motions, AJ Fisher Seconds, Passes unanimously (9:52pm)
 - Saturday Business only - no speakers / lunch – 0
 - Saturday only - \$25
 - Friday & Saturday – \$100
 - Friday & Saturday, Early Bird – \$70
 - Motion to Approve Early Bird Special end date of Dec. 31st 2021, Nathan Kleffman Motions, David Green Seconds, Passes unanimously (9:55pm)

Ballot Access (9:56pm)

- Tabled until next meeting
- Clyde asks that Candidate reports be given as part of At-Large Reports, Ed & David Green agrees.

Next SCC meeting (9:57pm)

- Public Discussion Meeting (Motioned during Press Release Agenda)
 - Sunday Nov 21th, 2021
 - Time: 07:00pm
 - Location: Zoom
- Motion for next Business meeting date, time, and location; David Green Motions, David Davis Seconds, Passes unanimously
 - Sunday Nov 28th, 2021
 - Time: 07:00pm
 - Location: Zoom

Meeting Adjourned (9:58pm)

- Motion to Adjourn. Gordon Stewart motions, AJ Fisher Seconds. Passes unanimously

Appendix A



LPIA Treasurer Report Oct-Nov '21

Date: 11/14/2021

Beginning Balance 10/1/2021: \$4,928.09

Ending Balance 11/14/2021: \$7,941.66

Total Revenues: \$3887.09

- October: \$862.92 ^[1]
- November: \$3,024.17

Total Expenditures: \$495.87

- October: \$485.27 ^[2]
- November: \$10.60

Total Outstanding Debts: \$4,368.45 ^[3]

Total Proposed Budget (State Convention '22): \$2,600 ^[4]

Ending Balance Minus Outstanding Debts & Proposed Budget (State Convention) 11/14/2021: \$973.21

Breakdown:

Date	Description	Revenue	Expenditure
Oct 1 - Oct 19	Unauthorized transactions (investigation ongoing) ^[5]		\$442.87
Oct 4, 6, 7, 14, 21	Stripe Transfer (Donations)	\$112.92	
Oct 8	Monthly Account Fees		\$10.60
Oct 12	SCC Meeting Room Fee (Smokeyrow)		\$31.80
Oct 28	David Davis Donation (Check)	\$750	
Nov 8	Monthly Account Fees		\$10.60
Nov 9, 10	Stripe Transfer (Donations)	\$524.17 ^[6]	
Nov 12	David Davis Donation (Check)	\$2,500 ^[7]	
Oct 1 - Nov 14	Totals	\$3,887.09	\$495.87

Notes:

1. October revenues of \$862.92 excludes the \$4,158.39 which was removed on 10/18, and redeposited on 10/21 for the purposes of halting the unauthorized transactions while we worked to deactivate the debit card. Wells Fargo Oct-31 statement shows total revenues of \$5,021.31 (\$4,158.39 + \$862.92).
2. October expenditures of \$485.27 excludes the \$4,158.39 which was removed on 10/18, and redeposited on 10/21 for the purposes of halting the unauthorized transactions while we worked to deactivate the debit card. Wells Fargo Oct-31 statement shows total expenditures of \$4,653.66 (\$4,158.39 + \$485.27)

3. There is an outstanding debt to Kirkwood Hotel of \$4,168.45 and an outstanding penalty to the Iowa Ethics board of \$200, which is in the process of being appealed.
4. The State Convention proposal includes \$2,100 for speakers and \$500 for Friday night appetizers. All other aspects of the state convention proposal are assumed to be free with no minimum spend (meeting rooms, meals) and the meal fees would be covered by sold tickets, with quantity to be locked one week prior to convention date.
5. Unauthorized transaction of \$442.87 has a discrepancy with the original analysis conducted by legal counsel, where the Treasurer believes the \$10 charge on 10/8 is legitimate..
6. It is understood from an email from Austen Rodgers ("Re: Several things", 11/8/2021 13:48) that \$500 donation was in response to the discussion on state convention fundraising, and is ear-marked for that purpose.
7. It is understood from multiple emails from David Davis that the \$2,500 donation was in response to the state convention proposal, and is ear-marked for that purpose.

Appendix B

David Green, At-Large Report for 11/24/2021 Meeting:

On Wednesday November 3rd I met with former chair Joseph Howe and current Polk County chair Jack Rothamel to get an overview of how MailChimp works. It is very intuitive and we should be using it consistently. I think it is worth the monthly cost for the larger account, if we use it.

On Wednesday 11/10/21 I was able to attend the Pottawatamie County Affiliate meeting in Council Bluffs. Found out that Bryan Jack Holder had a solid showing but fell short in his run for IWCC board on 11/2/2021. He needs to collect more signatures to get on ballot for U.S. Representative.

Appendix C

Representative District Report	District 1	Representative Name Austen Rodgers	Date of Report 11/14/2021	Libertarian Party of Iowa	
Previous Report		This Report		Change	
Number of Contacts:		Number of Contacts:	4798	4798	0%
Number of Active Affiliated Counties:		Number of Active Affiliated Counties:	0	0	0%
Number of Developing Counties:		Developing Counties	2	2	0%
Active LPIA Contributing Memberships:		Active LPIA Contributing Memberships:	14	14	0%
Lapsed LPIA Contributing Memberships:		Lapsed LPIA Contributing Memberships:	73	73	0%
LPIA Lifetime Memberships:		LPIA Lifetime Memberships:	5	5	0%
State Contributions Since Previous Report:		State Contributions Since Previous Report:	0	0	0%
Previous Goal:	Achieved?	Current Goal:		Steps to Achieve	
Creation of this form, District Report Template, to standardize District Reports among Representatives	yes	Finish 3 training presentations: County Chair, Communications Liaison, and Secretary. Continue to work on "New County Affiliate Steps for Representatives" guide			
Re-Work "County Affiliate Starter Pack" to include new training plan and resources for new county affiliates. Creation of a new "County Officer Master List" with more information	yes	Phone bank Black Hawk County to clean up data, inform contacts of libertarian presence, signature gathering for Rick Stewart, and establish the intent to re-affiliate the county in January.			
Organize LPIA County Parties Folder.	yes	Black Hawk Training Meeting 1/4?			
Create a "County Constitution and Bylaws Template" file that Representatives can easily copy and re-name for other counties with new training plan	yes	Phone bank Linn County. Training Presentations before caucus?			
Create a New Affiliate Vetting Form per SCC vetting procedures	yes				

Appendix D

Libertarian Party Of Iowa Submits Evidence Of Unauthorized Transactions Against Former Chair

The Libertarian Party of Iowa (LPIA) has submitted evidence to legal counsel and appropriate authorities indicating that its former chair, Michael Conner Jr, may have been engaged in unauthorized transactions and filing inaccurate ethics reports since August of 2020. A preliminary analysis conducted by the LPIA puts the amount of unauthorized transactions at approximately \$10,000.

The Libertarian Party of Iowa is holding a public meeting over zoom on Sunday, November 21st at 7:00 PM CST for concerned members and donors to transparently review the findings of this investigation, the events that allowed this to occur, and the changes that are being put in place to move forward.

The Libertarian Party of Iowa is committed to America's heritage of freedom: individual liberty and personal responsibility.

Contact:

Email: info@lpia.org