



T LIBERTARIAN PARTY OF COLORADO

11757 W Ken Caryl Ave, F124, Littleton, Colorado 80127-3719, Tel. (303) 837-9393

Welcome Committee Report 2020-12

Committee Formation

The Welcome Committee is an “ad hoc” committee that was formalized by action of the LPCO Board in the spring of 2020.

Committee Staff

Chair: Marc Montoni
Volunteers: We're always looking!

Committee Mission

To make sure new people who have contacted the LP receive some human contact!

Recent Activities

As you might guess, this past month has been a very busy time for new inquiries. I have struggled to keep up with them.

- Sent 20 to 25 emailed follow-ups.
- Had six phone conversations with respondents.
- One person signed up for a monthly pledge on his own, without phone follow-up.

Purpose of the Committee

To reply to new inquiries as soon as possible, with several aims:

1. Invite them to become donors at the state level.
2. Invite them to become donors at the national level.
3. Invite them to become candidates for public office.
4. To inform them of the local activities / affiliate nearby so they can get involved quickly.
5. To introduce them to their local contact person.

Process

I use a multi-step process in this operation. You can find it archived here:

[Welcome Committee How-To document](#)

Other Resources

Here is the [printable membership form](#) I created for Committee work.

Submitted 2020-12-09
Marc Montoni, Committee Chair



LIBERTARIAN PARTY OF COLORADO

Database Manager Report for December, 2020

Our email service on National's email server has been created. Mike Q and I will be setting this up over the next month or so. This service will give us an unlimited number of Ipcolorado.org emails so we can have email for affiliates and candidates. Gmail emails will be migrated. Access to other google tools (drive, calendar, groups, etc) will remain the same. We will let you know more when we find out.

12/8/20 – CRM training for Chad Zimmerman (Adams), events email to affiliates (2 hours)

12/7/20 – review NC Migration Needs Analysis (1 hour)

12/6/20 – review Natl Email Server docs, set up Cloudflare, newsletter list (4 hours)

12/5/20 – CRM training for Nick Dunbar (VA) (1 hour)

12/1/20 – set up user Zimmerman for Adams County, work on Membership stats, respond to request from LPVA for assistance (2 hours)

11/28/20 – assist Andrew in Maine w/ CRM conversion from Nationbuilder (2 hours)

11/24/20 – set up and train Marc Cavin, add CO_BoardMembers report, test State Leader functions (5 hours)

11/20/20 – growing affiliates mtg w/ Ken M (2 hours)

11/19/20 – natl crm users mtg (5 hours)

11/15/20 – Train BetteRose, natl email server (2 hours)

11/14/20 – Events, natl email server (3 hours)

11/13/20 – Natl email server (1 hour)

11/12/20 – Search Kit testing (3 hours)

11/10/20 – add Betterose Ryan to leadership page, clean up users, check new contacts (1 hour)

11/8/20 - process contacts from Jo campaign (1 hour)

11-7-20 - board reports, process contacts from Jo campaign (3 hours)

Combine board reports and publish on website. (1 hour)

Backups of the CiviCRM member file are created every Sunday afternoon and are saved on our Amazon drive. (2 hours/wk)

I regularly check CiviCRM for new signups and fix obvious address errors and check for duplicates. (1 hour/wk)

We pay \$90 per month to the LNC for 3 hours of priority support per month for the CRM.

We pay \$20 per month to Sparkpost for CRM email services to cover statewide emails. This cost is recorded as an In-Kind donation by the Database Manager.

We have a \$200 credit with MailChimp for email services in lieu of maintaining our account for \$10 per month.

Respectfully Submitted,

David Aitken
Database Manager
Libertarian Party of Colorado



T LIBERTARIAN PARTY OF COLORADO

11757 W Ken Caryl Ave, F124, Littleton, Colorado 80127-3719, Tel. (303) 837-9393

Report of the Bylaws and Constitution Committee

The committee has met three times with a meeting scheduled for December 14th, December 28th, and tentatively for January 4th, 11th, and 18th.

There has been consensus within the group that the Constitution and the Bylaws shall be combined into one document. Our committee has reviewed the documents. We have successfully combined the first four articles.

No formal vote has taken place. I anticipate that there will be only two formal votes taken, one for the acceptance of the completed document and one, possibly for the level required to change the bylaws. Those should take place in mid to late January.

This team works well together using consensus to decide all matters at this time. All members have met the participation requirement of the committee.

BetteRose Ryan
Chairman of the C&B committee