



**QUARTERLY BOARD MEETING
THURSDAY, January 7, 2021
PARKER, COLORADO**

VERSION	FINAL
APPROVAL DATE	May 7, 2021

**Submitted by *Caryn Ann Harlos*,
Secretary**

CALL TO ORDER

Chair, Wayne Harlos, called the meeting to order at 5:27 p.m.

Attendance

Board Members Present: Wayne Harlos (Chair), Caryn Ann Harlos (Secretary), Beatriz Sutton (Treasurer), Brandon Erickson (Membership Director), Sean Vadney (Outreach Director)

Board Members Absent: Mike O'Shea (Vice-Chair)

Board Vacancies: Fundraising Director, Communications

Gallery: Tony Gross, Victoria Reynolds, Steve Cornell

Approval of Minutes

Without objection, the minutes from the October 1, 2020 meeting were approved.

APPROVAL OF AGENDA

An agenda had not been distributed ahead of time. The following agenda was adopted without objection.

1. Read and Approve Agenda
2. Introduce Guests
3. Read and Approve Minutes
4. Officer Reports
 - a. Chair
 - b. Treasurer
 - c. Secretary
 - d. Outreach
 - e. Membership
5. Old Business
 - a. Website
6. New Business
 - a. Outreach Events 2021
 - b. Fundraising for signs
 - c. Concerns about Constitution and Bylaws Committee
 - d. Convention Timing
 - e. Dues Obligations

BOARD REPORTS

Chair's Report

Wayne Harlos, as Chair, gave his quarterly report which is attached hereto as **Appendix A**. He supplemented with a brief oral report and fielded questions and answers.

The Board took no action.

Treasurer's Report

Beatriz Sutton, as Treasurer, gave her quarterly report which is attached hereto as **Appendix B**. She supplemented with a brief oral report and fielded questions and answers.

There is a potentially pending \$50.00 fine from the Almighty State of Colorado that she is attempting to have waived. It occurred due to a computer issue on the due date resulting in the filing being done less than ten hours past the due date. Mr. Harlos informed her that this is a cost of doing business, and if not waived, the Party would cover the expense.

Secretary's Report

Caryn Ann Harlos, as Secretary, gave a brief oral report and fielded questions and answers.

The Board took no action.

Outreach Director's Report

Sean Vadney, as Outreach Director, gave a brief oral report and fielded questions and answers. He reserved comment on upcoming outreach activities for the item under New Business.

The Board took no action.

Membership Director's Report

Brandon Erickson, as Membership Director, gave a brief oral report and fielded questions and answers.

The Board took no action.

WEBSITE

Ms. Harlos will coordinate and set-up a website committee meeting with Ms. Sutton and Mr. Vadney. This is the information she previously sent to the Board:

Caryn Ann Harlos <carynannharlos@gmail.com>
Sat, Nov 7, 2020, 7:21 AM
to Beatriz, Wayne, Brandon, Mike, Sean, me

Here are the companies recommended.

https://setrahost.com/?fbclid=IwAR0w9IHZO9NDk55IAtr73sgaDd1Jp5BfCM7bw1nQ5k_vINPV2CCjGzyeUkM

https://www.bluehost.com/special/tomwoods?utm_source=l.facebook.com&utm_medium=affiliate&utm_campaign=affiliate-link_tewj57_notype

Email would be extra. We may consider this company for email

<https://www.liquidweb.com/products/add-ons/email/#view-plans>

They also do hosting but not sure they handled managed WordPress sites.

Also I highly suggest getting a professional paid theme. The free ones have zero support and you get what you pay for. This theme seems perfect for the kind of layout we would have.

https://themeforest.net/item/advocator-nonprofit-charity-responsive-wordpress-theme/7006346?irgwc=1&clickid=URB30WXJZxyJUd4wUx0Mo3cQUkExfv3JzWeXwl0&iradid=275988&irpid=1956369&iradtype=ONLINE_TRACKING_LINK&irmptype=mediapartner&mp_value1=&utm_campaign=af_impact_radius_1956369&utm_medium=affiliate&utm_source=impact_radius

Mr. Erickson took on the responsibility of scheduling a CRM training session with David Aitken of the State Party. He further agreed to cross-check that our personal database matches the state database in preparation for usage of a service like Mailchimp for an LPDC newsletter and/or mailings.

OUTREACH EVENTS 2021

Without objection, Mr. Harlos moved that the Board direct Mr. Vadney to determine the cost of both a booth and the parade for the Parker and Douglas County fairs.

Without objection, Mr. Vadney moved that the LPDC authorize the organization of a Singles Awareness Day (SAD) to include neighboring affiliates to take place on February 15, 2021, Location TBD.

FUNDRAISING FOR SIGNS

Mr. Harlos made the Board aware of the need to fundraise for outreach signage.

CONCERNS ABOUT BYLAWS COMMITTEE

Ms. Harlos outlined three (3) areas of concern regarding the 2021 Constitution and Bylaws Committee and the actions of the State Board. Ms. Reynolds offered her input as State Party Chair.

Without objection, Ms. Harlos moved to set a special meeting of the Board for January 12, 2021 at 7pm to consider three (3) resolutions that she will distribute ahead of time.

2021 CONVENTION TIMING

A date needs to be set for the 2021 convention. Ms. Harlos is going to review the LPDC Bylaws to determine if an amendment needs to be written to accommodate electronic conventions in the event that the pandemic is still causing problems at the end of the year.

DUES OBLIGATIONS

Ms. Sutton agreed to check on outstanding dues for follow-up. Mr. Harlos paid the dues for himself and Ms. Harlos.

ADOPTION OF CHARITY

Without objection, Ms. Harlos moved to adopt Douglas County Canine Rescue as the LPDC's charity for 2021.

She will contact them to find out needed supplies to ask people to bring to donate at future meetings.

ADJOURNMENT

The Board meeting adjourned at 6:51 p.m.



Treasurer's Report

07/03/2020 – 10/01/2020

Wells Fargo Checking Account

Receipts & Expenditures

Opening Balance	\$335.06
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Receipts

Amounts this period

Fundraising

\$0

Expenditures

Amounts this period

Bank account fees

\$20.00

Go Daddy fee

\$21.17

No outstanding checks

Ending Balance	\$293.89
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