

**Minutes of the April 2, 2017 Meeting of the State Committee
of the Libertarian Party of New York
held by WebEx and telephone conference call**

Members in attendance

Mark Glogowski, Chair
Jim Rosenbeck, Vice-Chair, Chapter Development Committee
Brian Waddell, Vice-Chair, Political Director
Blay Tarnoff, Secretary
Michael Dowden, Treasurer
Michael McDermott, At Large, 2014 Candidate for Governor
Mark Potwora, At Large
Aaron Commey, At Large
Andrew Kolstee, Chautauqua County, Communications Committee, Strategic Planning Committee
Edward Garrett, Erie County
Sean Phelan, Greater Rochester
Jan-Erik Janson, Hudson Valley
Christopher Hollinger, Manhattan
Chris Garvey, Nassau County
Hesham El-Meligy, Staten Island
Jim Harris, Suffolk County, Budget Committee

Members not in attendance

Chris Padgett, At Large, Elections Campaign Committee, 2016 National Platform Committee Representative
Chris Edes, At Large, IT Committee, 2014 Candidate for Lieutenant Governor
Gary Popkin, Brooklyn
Thomas Timmons, Capital District
Lisa Whitehead, Genesee County
Justin Dilgard, Livingston County
Jeff Manning, Niagara County
Milva Dordal, Onondaga County
Gregg Fort, Otsego County, Finance Director, Fundraising Committee
Ryan Roberts, Warren County

Observers

M Carling, Parliamentarian
Eric Peterson, Chemung County TCC
Brandon Lyon, Fulton County TCC
Justin Cox, Madison County TCC
Laura Nolan, Montgomery County TCC
Ian Fisher, Putnam County TCC
Elliot Axelman, Queens County TCC
Brian McDonald, Saratoga County TCC
Lora Newell, Schoharie County TCC
Peter Olausson, Steuben County TCC
Chris Schmidt, Washington County TCC
Mark Rosen, Westchester County TCC
Ron Litchman, Manhattan Chair
Shawn Hannon, Onondaga County Chair
Daniel Hayes, National LP Affiliate Support Committee

The meeting was called to order by Chair Mark Glogowski at 20:00. The minutes of the two previous State Committee meetings of February 12 and March 5, 2017 were approved with waived reading upon prior publication to the State Committee email list.

Daniel Hayes of the National LP Affiliate Support Committee gave a presentation on that organization's offer of free advertising for our annual convention. Motion to **allow National LP Affiliate Support Committee to advertise our upcoming annual convention at no cost** passed without debate.

Motion by Secretary Blay Tarnoff to **appoint the following committees to the 2017 annual convention, each with power to add additional members:**

**Program Committee, composed of Shawn Hannon as chair,
Convention Arrangements Committee, composed of Shawn Hannon as chair,
Credentials Committee, composed of Rachel Maisonet as chair and Jim Harris,
Committee on Standing Rules, composed of Ed Garret as chair, and
Resolutions Committee, composed of Ed Garret as chair,**

passed without debate. Motion to **grant the Chair the authority to appoint the Parliamentarian and Sergeant-at-Arms to the 2017 annual convention** passed without debate

Motion by Secretary Blay Tarnoff to **amend the Model Bylaws document to change "State Committee" to "County Committee" in Article VII.B.** passed without debate.

Treasurer Michael Dowden issued a Treasurer's Report in writing.

Chapter Development Committee chair Jim Rosenbeck issued a report. Motion to **appoint Eric Peterson Temporary County Chair of Chemung County, Brandon Lyon Temporary County Chair of Fulton County, Justin Cox Temporary County Chair of Madison County, Ian Fisher Temporary County Chair of Putnam County, Brian McDonald Temporary County Chair of Saratoga County, and Chris Schmidt Temporary County Chair of Washington County** passed without debate after presentations by each. Motion to **appoint Laura Nolan Temporary County Chair of Montgomery County** passed without debate after presentation. Motion to **remove Steve Crispell as Temporary County Chair of Tompkins County** passed without debate.

Secretary Blay Tarnoff reported on the documentation received from Queens County TCC Elliot Axelman in support of the Queens County application for charter. Motion to **charter County Organization Queens County contingent upon favorable resolution of the question of the membership status of Kate Balani** passed without debate.

Motion by Andrew Kolstee to **accept amendments to the "LPNY Divisional Structure" document (Exhibit 1), which was granted contingent preliminary approval at the meeting of January 8, 2017,** was debated and passed.

Motion by Jim Harris to **place on the agenda of the annual convention the question of endorsement of the LPNY Divisional Structure document as amended** passed without debate.

Motion by special committee chair Aaron Commey to **place on the agenda of the upcoming annual convention, for consideration as a resolution of the Libertarian Party of New York,**

the Resolution to Restore Convict Voting Rights (Exhibit 2) as passed by the committee to consider such resolution, passed without debate.

Budget Committee Chair Jim Harris issued a report. IT Committee member Mike Dowden issued a report. Communications Committee chair Andrew Kolstee issued a report. Strategic Planning Committee chair Andrew Kolstee issued a report.

Per standing rule, the next meeting will be held in person immediately following the annual convention on April 29, 2017. The meeting was adjourned at 22:00.

Blay Tarnoff, Secretary
May 26, 2017

Exhibit 1



LPNY Divisional Structure

Version April 2, 2017

Exhibit 1 cont'd

I. Introduction

- A. The purpose of this document is to organize the Libertarian Party of New York into five divisions, which is basically a category that groups certain tasks and projects. The structure will be the basis for which all committees are organized under.
- B. The purpose of the Divisional Structure is to establish an organized infrastructure for the Libertarian Party of New York, so it can carry out its functions.

II. Current Structure

A. Upon adoption of the Divisional Structure, the following standing committees and ad hoc committees shall be merged into the Divisional Structure with their current leadership and members as follows:

- 1. Standing Committees
 - a. Budget Committee (Chair: Jim Harris)
 - i. *as part of the Finance Division*
 - b. Communications Committee (Chair: Andrew Kolstee)
 - i. *as the general committee of the Communications Division*
 - c. Chapter Development Committee (Chair: Jim Rosenbeck)
 - i. *as part of the Outreach Division*
 - d. Fundraising (Chair: Gregg Fort)
 - i. *as part of the Finance Division*
 - e. IT Committee (Chair: Chris Edes)
 - i. *as part of the Administrative Division*
 - f. Strategic Planning Committee (Chair: Andrew Kolstee)
 - i. *as part of the Administrative Division*
- 2. Ad Hoc Committees
 - a. Platform Committee (Chair: Tom Timmons)
 - i. *as "Issues & Platform Committee," part of the Communications Division*

B. Upon adoption of the Divisional Structure, the following ad hoc committee shall be merged with the Strategic Planning Committee, as organization of the structure of the LPNY is part of strategic planning.

- 1. Organizational Structure Committee (Chair: Andrew Kolstee)

C. Upon adoption of the Divisional Structure, the following standing committee shall be dissolved, as it will be part of the Political Division, which will be divided into three committees.

- 1. Elections Committee (Chair: Chris Padgett)

Exhibit 1 cont'd

III. Divisional Structure Outline

The following is an outline of the Divisional Structure.

1. Administrative Division
 - a. Training & Support Committee
 - b. Legal Committee
 - c. Volunteer Committee
 - d. IT Committee
 - e. Strategic Planning Committee
2. Communications Division
 - a. Social Media Committee
 - b. Issues & Platform Committee
 - c. Media & Press Committee
3. Outreach & Events Division
 - a. Organizing Committee
 - b. Chapter Development Committee
4. Political Division
 - a. Ballot Access & Petitioning Committee
 - b. Candidate Recruitment Committee
 - c. Candidate Support Committee
5. Finance Division
 - a. Budget Committee
 - b. Fundraising Committee

Exhibit 1 cont'd

IV. Divisional Structure Infographic

STATE COMMITTEE		
Divisions	People	Specialized Committees
Administrative	Director	1. Training & Support 2. Legal 3. IT 4. Volunteer 5. Strategic Planning
	General Committee	
	Positions	
Communications	Director	1. Social Media 2. Issues & Platform 3. Media & Press
	General Committee	
	Positions	
Political	Director	1. Ballot Access & Petitioning 2. Candidate Recruitment 3. Candidate Support
	General Committee	
	Positions	
Outreach	Director	1. Organizing 2. Chapter Development
	General Committee	
	Positions	
Finance	Director	1. Budget 2. Fundraising
	General Committee	
	Positions	

Exhibit 1 cont'd

V. General Overview

A. Divisions

Divisions are described as the following:

1. A category with a set of responsibilities to carry out different tasks for the LPNY.
2. Headed by a Divisional Director, which is a cabinet-level position
3. Comprised of a General Committee (a team with members that have skills for that division)
 - a. The Divisional Director will chair the General Committee, or appoint someone else to do so
4. Divisions may have additional committees for specialized tasks.

B. Division Directors

1. Each division is headed by a "Division Director," which is a cabinet-level position
2. Division Directors are chosen as follows:
 - a. Appointed by the State Chair and/or at the recommendation of the Administrative Division, then approved/confirmed by the State Committee
 - b. Each new incoming chair may appoint new people to those positions
3. Division Directors are responsible for:
 - a. Leading their division and populating the division's committees and positions
 - b. Carrying out whatever tasks for which their division is responsible
4. Division Directors have the following abilities:
 - a. Populating the General Committee
 - b. Creating and appointing positions (with State Committee approval)
 - c. Creating and populating specialized committees within their division (with State Committee approval)

C. Rules for Committees

1. All LPNY members are eligible to be on any committee or serve as Division Director.
2. At least one State Committee member must be on each committee.
3. Committees have the power to appoint members and fill vacancies.

Exhibit 1 cont'd

VI. Descriptions of Divisions

The following are the proposed 5 divisions and their descriptions:

- **A. Administrative Division** – responsible for the day-to-day operations of the Libertarian Party of New York. These operations shall include training and support, record keeping, maintaining policies, and procedures, technology, managing volunteers, and legal support for the Libertarian Party of New York.
- **B. Communications Division** - responsible for communicating the policies, positions, and opinions of the Libertarian Party of New York to the public at large. This includes maintaining the content of the website, managing and maintaining the social media presence, managing relationships with all media and press and communicating with the members of the party.
- **C. Outreach Division** – responsible for grassroots-level contact between the Libertarian Party of New York and the public at large. These responsibilities shall include maintaining useful contacts and coordination with student organizations, recruiting key demographics into the Libertarian Party, developing contacts with other grassroots-level organizations, and establishing county chapters for the Party. The Outreach Division will organize grass-root events such as attending meetings and gathering signatures for petitions. For the event aspect, the division is responsible for planning and implementing statewide events such as the state convention, monthly social events, and organizing political events. The Events Division will identify and work with conventions, conferences, and events throughout New York. Additionally, the Events Division will assist in training and supporting county Libertarian parties on successful event planning techniques and strategies.
- **D. Political Division** - responsible for recruiting and training Libertarian candidates for public office. This shall include working with volunteers and maintaining a list of all elected and appointed offices. The Political Division shall provide support to Candidates such as assistance with filing the proper paperwork, and assisting campaign strategy, and managing petitions. The Political Division will also support the Libertarian Party Presidential nominees.
- **E. Finance Division** – responsible for creating a budget and developing ideas to raise funds and implement those ideas

Exhibit 1 cont'd

VII. Division Responsibilities, Committees, and Positions

A. Administrative Division

1. Responsibilities

- **a. Vetting** - whether it is employees (in the event that the LPNY grows and we may need these positions or other roles), volunteer positions, or candidates.
- **b. Training & Support** - developing methods for training and supporting other divisions and members of those divisions
- **c. Legal Committee** - assists with election Laws, leadership standards, ballot access, liabilities, contracts, and employment law.
- **d. Institutional Knowledge** - responsible for maintaining institutional knowledge of the LPNY to include, but not limited to: job descriptions for each position within the organization, policies for each division, glossary of terms, field manuals (Guides and Handbooks), and transitions (passing the torch).
- **e. Interface with other Divisions** - the Administrative Division will work with other divisions within the Party.

2. Specialized Committees

- **a. Administrative Committee** - general committee consisting of all the administrative team members.
- **b. Training & Support Committee** - develops curricula to train and support each Division including course development and online education.
- **c. Legal Committee** - responsible for assisting with election and ballot access laws, leadership standards, liabilities, contracts and employment law.
- **d. Volunteer Committee** - responsible for recruiting and maintaining relationships with volunteers, maintain and update a field manual for volunteers, manage and place volunteers where they best fit, and work with political campaigns to place volunteers.
- **e. IT Committee** - responsible for all aspects of technology in the LPNY including website operations, data management, technology services (such as Grasshopper and Webex), and working with other divisions in the party that need technological resources.
- **f. Strategic Planning Committee** - responsible for creating the plans/goals for the LPNY
- **g. Organizational Structure Committee** - responsible for strengthening the structure of the LPNY and creating a smooth transition to a new structure.

3. Positions

- **a. Administrative Director**
- **b. Webmaster**

Exhibit 1 cont'd

B. Communications Division

1. Responsibilities

- **a. Public Relations** - responsible for all aspects of the LPNY's public relations including, but not limited to: messaging, media relations and membership communications.
- **b. Website Content, Blog & Newsletter** - draft engaging language for all pages on the official website. The Communications Division manages the LPNY Blog and Newsletter.
- **c. Social Media Presence & Management** - responsible for maintaining and building a strong social media presence. This also includes targeting new demographics with the intent to build our social media reach/following and increasing our audience.
- **d. Media & Press** - Maintain a database of all media outlets in New York as well as key national media outlets.

2. Specialized Committees

- **a. Communications Committee** - general committee consisting of all the communications team members.
- **b. Social Media Committee** - responsible for maintaining and building a strong social media presence and strategy to increase the social media reach/following of our audience.
- **c. Issues & Platform Committee** - will identify Libertarian positions on current issues and develop the platform for the Libertarian Party of New York.
- **d. Media and Press Committee** - maintain a database of all media outlets and key journalist throughout New York as well as key national media outlets. Maintain relationships with key journalists.

3. Positions

- **a. Communications Director**

Exhibit 1 cont'd

C. Outreach Division

1. Responsibilities

- **a. Campus Building** - work with partisan (College Libertarians) and non-partisan (Young Americans for Liberty, Students for Liberty, etc.) to set up additional chapters throughout the state.
- **b. Target New Demographics** - Identify and target new demographics who would have a high likelihood to be interested in the Libertarian Party.
- **c. Coalition building** - one of the most important aspects of politics is having good relationships with other organizations. Work with organizations that are niched to specific issues that are aligned with the party platform such as gun rights, pro-legalization, etc.
- **d. Networking** - frequent networking events and interact with other professionals and groups.
- **e. Civic Engagement** - increasing voter registration.
- **f. Counties** - establish and build county chapters throughout the state.
- **g. Grass-root Event Organizing** - Organize City Council, County Commission and other rallies.
- **h. LPNY Events** - Responsible for planning all statewide events including, but not limited to, the state convention.
- **i. Maintain Vendor Relationships** - Identifying and negotiating with vendors associated with event production.
- **j. Calendar of Events** - maintain and update a database of all conferences, conventions and events throughout the state.
- **k. Event Sponsorship** - work with organizations to determine which events we will participate in and/or sponsor.
- **l. Training and Support** - maintain and update a field manual on event production as well as train and support county parties.

2. Committees

- **a. Outreach Committee** - general committee consisting of all the outreach team members.
- **b. Organizing Committee** - Determine which events we want to attend, develop ideas for rallies, and act as the "watch dog" for New York. Also works on managing and organizing events, including the annual state convention.
- **c. Chapter Development Committee** - responsible for identifying potential county chapter leaders by seeking and vetting TCCs and supporting the formation of county-level parties.

3. Positions

- **Outreach Director**

Exhibit 1 cont'd

D. Political Division

1. Responsibilities

- **a. Candidates** - Recruiting Candidates to run for office and training Candidates to run successful and effective campaigns. They will maintain a database of all Libertarian Candidates.
- **b. Placing Volunteers** - Identifying and placing Libertarians who are interested in working on campaigns.
- **c. Database of Offices** - It is important that we know all offices available, when they are available and how to qualify or run for each office. The Libertarian Party of New York will maintain a database of all elected offices and appointed offices on the website.
- **d. Situational Awareness** - Staying on top of media and current events and distributing that to Candidates so we are in the know and can react appropriately.

2. Committees

- **a. Political Committee** - general committee consisting of all the political division team members.
- **b. Ballot Access & Petitioning Committee** - responsible for creating, organizing, and distributing petitions
- **c. Candidate Recruitment Committee** - responsible for finding candidates
- **d. Candidate Support Committee** - responsible for supporting candidates, providing resources, etc.

3. Positions

- **a. Political Director**

Exhibit 1 cont'd

E. Finance Division

1. Responsibilities

- **a. Budget.** Create an annual budget by determining how much money to allocate to divisions and to party functions (events, petitioning, lawsuits, etc.)
- **b. Fundraising.** Coming up with fundraising ideas and implementing those campaigns.
- **c. Interface with other divisions.** Work with other divisions to determine where funds should be allocated.

2. Committees

- **a. Finance Committee** - general committee consisting of all the finance team members.
- **b. Budget Committee.** Committee for creating an annual budget
- **c. Fundraising Committee.** Committee for coming up with fundraising ideas and implementing them

3. Positions

- **a. Finance Director**

Exhibit 2

Resolution to Restore Convict Voting Rights

WHEREAS the right of citizens of the United States to vote is a fundamental right;

WHEREAS there are more than 2.2 million people incarcerated in federal and state prisons and county jails;

WHEREAS there are approximately 4.7 million people in the United States on probation or parole;

WHEREAS there are currently 48 of these United States and the District of Columbia that strip incarcerated felons of their voting rights;

WHEREAS there are currently 10 of these United States that strip incarcerated misdemeanants of their voting rights;

WHEREAS many of the 48 of these United States also strip felons who have been released from prison of their voting rights under a variety of conditions;

WHEREAS certain racial and socioeconomic segments of the population are disproportionately disenfranchised by such laws;

WHEREAS prisoners are counted for census purposes as residents of the community where the prison is located rather than as residents of the communities from which they hail;

WHEREAS the vast majority of prisoners hail from a small number of communities which are far removed from the community in which the prison in which they are incarcerated is located;

WHEREAS communities that contain prisons enjoy more representation in government than that to which they are entitled;

WHEREAS communities from which prisoners are relocated suffer from diminished representation in government than that to which they are entitled;

WHEREAS such laws provide incentives to distort the justice system to criminalize otherwise innocuous behavior for reasons other than criminal justice;

WHEREAS such laws provide incentives to distort the justice system to systematically convict vulnerable members of society for reasons other than criminal justice;

Exhibit 2 cont'd

WHEREAS deprivation of this fundamental right does little if anything to further the goals of rehabilitation, incapacitation, deterrence or retribution;

WHEREAS Maine and Vermont allow prisoners to vote and Massachusetts and Utah allowed prisoners to vote until 2000 and 1998, respectively; and

WHEREAS Puerto Rico, Canada, Croatia, Czech Republic, Denmark, Finland, France, Israel, Japan, Kenya, Netherlands, Norway, Peru, Poland, Romania, Serbia, Sweden and Zimbabwe allow prisoners to vote; now, therefore, be it

RESOLVED, that the Libertarian Party of New York

1. Urges the New York State Legislature to restore forthwith the voting rights of all citizens convicted of crimes unrelated to the elective franchise, be they incarcerated, on probation or on parole;
2. Urges all state legislatures of these United States that currently disenfranchise citizens convicted of crimes unrelated to the elective franchise to restore forthwith the voting rights of all such citizens, be they incarcerated, on probation or on parole;
3. Urges the United States Congress to restore forthwith the voting rights of all citizens convicted of crimes unrelated to the elective franchise in the District of Columbia, be they incarcerated, on probation or on parole; and
4. Urges the United States Congress to restore forthwith the rights of all citizens convicted of crimes unrelated to the elective franchise in the United States to vote in federal elections, be they incarcerated, on probation or on parole.

Original movant: Aaron Commey

Special Resolution Committee:

Aaron Commey, Chair

Michael McDermott

Ed Garret

Blay Tarnoff