



T LIBERTARIAN PARTY OF COLORADO

2022 Convention Committee October Report

Members: Daniel Lutz (Chair)
Erin King (Secretary)
Caryn Ann Harlos
Ryan Kane
Jacob Lucia
Reyed Dotson

Meeting: Meetings held 11/13, 12/07

We have begun meeting on a new day and time, Tuesdays nights at 5:30 PM.

The committee on 12/07 voted to recommend Dave Smith as our Gala speaker. We also discussed different speaking arrangements and potential back up speakers as well.

The Friday before the Board meeting Mr. Luria and I are planning to drive up to the event space to get the floor layout for our tables so we can begin offering those spaces to vendors and candidates shortly.

A new zoom link should be posted to the website by the Board Meeting.

Our meetings are being held every Tuesday evening at 5:30pm, everyone is welcome to come. The meetings are held via zoom, if you can't find the link please E-mail me at Fundraisingdirector@lpcolorado.org



T LIBERTARIAN **PARTY OF COLORADO**

Database Manager Report for December, 2021

See following time report.

We will be moving to AWS Simple Email Services for email services by the end of December. This will give us increased capacity and lower cost (0.10 per 1000 emails).

I spent time training Patty McMahon in Jefferson County on how to use the CRM to call volunteers.

We pay \$90 per month to the LNC for 3 hours of priority support per month for the CRM.

We pay \$20 per month to Sparkpost for CRM email services to cover statewide emails. This cost is recorded as an In-Kind donation by the Database Manager.

We have a \$200 credit with MailChimp for email services in lieu of maintaining our account for \$10 per month.

Respectfully Submitted,

David Aitken
Database Manager
Libertarian Party of Colorado

Database Manager Time

Date	Start Time	Stop Time	Time	Description
11/5/2021	7:10 AM	7:30 AM	0:20	board reports
11/5/2021	7:55 AM	8:35 AM	0:40	volunteer report
11/5/2021	4:05 PM	4:30 PM	0:25	dashlets
11/6/2021	8:25 AM	9:05 AM	0:40	board reports
11/7/2021	3:05 PM	3:50 PM	0:45	email move to aws
11/7/2021	7:35 PM	8:25 PM	0:50	backup
11/8/2021	8:50 AM	9:10 AM	0:20	larimer, weld user tasks
11/8/2021	10:00 AM	10:25 AM	0:25	aws setup
11/8/2021	10:25 AM	11:00 AM	0:35	volunteer report
11/8/2021	1:50 PM	2:00 PM	0:10	aws setup
11/8/2021	3:45 PM	4:15 PM	0:30	new larimer user
11/9/2021	1:55 PM	2:50 PM	0:55	set up convention event
11/9/2021	3:05 PM	3:15 PM	0:10	update convention event
11/9/2021	8:20 PM	8:30 PM	0:10	new user Luria
11/9/2021	8:30 PM	8:45 PM	0:15	address cleanup
11/10/2021	6:50 PM	8:10 PM	1:20	Weld, Larimer training
11/11/2021	6:55 PM	8:05 PM	1:10	Campaigns training
11/12/2021	7:15 AM	7:30 AM	0:15	campaigns search question
11/12/2021	2:45 PM	3:05 PM	0:20	campaigns voter export
11/13/2021	9:00 AM	10:15 AM	1:15	convention committee meeting
11/13/2021	2:00 PM	3:15 PM	1:15	convention crm notes
11/14/2021	3:25 PM	4:30 PM	1:05	set up email blast
11/14/2021	4:30 PM	5:05 PM	0:35	reports
11/14/2021	7:45 PM	8:45 PM	1:00	backup
11/15/2021	9:10 AM	9:35 AM	0:25	reports
11/15/2021	11:15 AM	11:20 AM	0:05	new signup
11/15/2021	3:45 PM	4:05 PM	0:20	email blast
11/15/2021	7:55 PM	8:20 PM	0:25	affiliate email reports
11/17/2021	11:00 AM	11:35 AM	0:35	50th email and event setup
11/18/2021	5:45 PM	6:15 PM	0:30	SOS voter file
11/18/2021	8:40 PM	8:50 PM	0:10	no jabs for jobs email
11/19/2021	12:30 PM	12:45 PM	0:15	no jabs for jobs email
11/20/2021	7:55 AM	9:15 AM	1:20	SOS voter file
11/20/2021	12:25 PM	12:50 PM	0:25	new user McMahan
11/21/2021	2:05 PM	2:20 PM	0:15	research style committee email
11/21/2021	3:50 PM	4:00 PM	0:10	clean up addresses
11/21/2021	7:20 PM	8:05 PM	0:45	backup
11/22/2021	9:05 AM	9:30 AM	0:25	SOS voter file
11/22/2021	11:15 AM	11:40 AM	0:25	SOS voter file
11/23/2021	11:05 AM	11:20 AM	0:15	reports
11/23/2021	12:30 PM	1:00 PM	0:30	aws setup
11/26/2021	9:00 AM	10:15 AM	1:15	SOS voter file
11/26/2021	10:25 AM	11:15 AM	0:50	SOS voter file
11/27/2021	8:25 AM	9:20 AM	0:55	SOS voter file
11/27/2021	9:45 AM	10:15 AM	0:30	new signups, RFO report

11/27/2021	2:00 PM	2:20 PM	0:20 events review
11/27/2021	7:00 PM	9:00 PM	2:00 Jeffco training Patty McMahon
11/28/2021	7:35 PM	8:45 PM	1:10 backup
11/29/2021	8:20 AM	8:45 AM	0:25 post minutes, standing rules to lpedia
11/29/2021	10:20 AM	11:30 AM	1:10 SOS voter file
11/29/2021	1:35 PM	1:40 PM	0:05 add judicial committee member
11/29/2021	1:40 PM	1:55 PM	0:15 events email
11/29/2021	7:00 PM	8:15 PM	1:15 Jeffco training Patty McMahon
11/30/2021	1:30 PM	1:50 PM	0:20 events email
12/2/2021	8:55 AM	9:55 AM	1:00 SOS voter file
12/2/2021	1:10 PM	2:40 PM	1:30 SOS voter file
12/2/2021	3:30 PM	4:15 PM	0:45 membership reports
12/2/2021	4:15 PM	4:45 PM	0:30 lapsed natl members
12/2/2021	4:45 PM	6:00 PM	1:15 SOS voter file
12/2/2021	7:25 PM	7:35 PM	0:10 natl members expire December
12/2/2021	7:35 PM	8:05 PM	0:30 town hall email
12/2/2021	8:15 PM	10:15 PM	2:00 SOS voter file
12/3/2021	1:50 PM	1:55 PM	0:05 board reports notice
12/3/2021	2:30 PM	4:25 PM	1:55 SOS voter file
12/4/2021	3:50 PM	5:35 PM	1:45 SOS voter file
12/5/2021	11:10 AM	11:25 AM	0:15 document password reset procedure
12/5/2021	8:00 PM	10:00 PM	2:00 Jeffco training Patty McMahon
12/6/2021	7:50 AM	9:30 AM	1:40 Jeffco emails, page and officer updates
12/6/2021	2:40 PM	2:55 PM	0:15 aws setup
12/6/2021	3:15 PM	3:55 PM	0:40 Jeffco page and officer updates
12/6/2021	3:55 PM	4:05 PM	0:10 move historical docs email
12/6/2021	4:05 PM	4:15 PM	0:10 aws setup
12/6/2021	6:15 PM	6:25 PM	0:10 fix events
12/6/2021	8:00 PM	9:15 PM	1:15 town hall
12/7/2021	5:30 PM	5:45 PM	0:15 convention planning mtg
12/8/2021	5:40 PM	5:45 PM	0:05 board reports
12/8/2021	7:30 PM	7:40 PM	0:10 new signups
12/8/2021	7:40 PM	8:15 PM	0:35 jeffco events
12/8/2021	8:20 PM	8:30 PM	0:10 address cleanup
12/9/2021	7:25 AM	8:10 AM	0:45 board reports, misc tasks
12/9/2021	8:55 AM	9:55 AM	1:00 aws setup
12/9/2021	11:40 AM	11:55 AM	0:15 delegate email deadlines
12/9/2021	2:10 PM	4:05 PM	1:55 SOS voter file

56:20