



We, The Libertarian Party of Northern Virginia (LPNOVA), do here by take up the charge to affect a change, through peaceable measures, in the governing bodies that affect our lives. We commit ourselves to working toward a smaller, less intrusive government. We will promote personal freedom and property rights. Through peaceful assembly, education of the public and politicians, and running candidates for local, state, and federal offices, we will maintain a visible presence in the Northern Virginia area.

BYLAWS

1. Libertarian Party of Northern Virginia (LPNOVA) Membership

1.1 Members of LPNOVA must be Sustaining or Life members of the national Libertarian Party or voting members of the Libertarian Party of Virginia.

1.2 Members must reside in the counties of Arlington, Fairfax, or Loudoun, or the cities of Alexandria, Fairfax, or Falls Church.

1.3 No person who has been expelled from the Libertarian Party of Virginia and who has not been re-admitted to the Libertarian Party of Virginia may be a member of LPNOVA, except with a three fourths vote by the membership at an LPNOVA convention.

2. Board of LPNOVA

2.1 LPNOVA shall be governed by an elected board. Members of the board will be elected per the procedures in Section 3 at the LPNOVA convention to be held in November each year.

2.2 The governing board shall consist of seven positions:

- Chair
- Vice-Chair to Arlington County and the City of Alexandria
- Vice-Chair to Fairfax County and the Cities of Fairfax and Falls Church
- Vice-Chair to Loudoun County
- Treasurer
- Secretary
- At-Large Member

2.2.1 The Chair will run the day to day operations of LPNOVA. The Chair will set the agenda for the board meetings. The Chair will have one vote at board meetings. This position may alternatively be referred to as the Chairman, Chairwoman, or simply Chairperson as the officer sees fit.

2.2.2 Each Vice-Chair oversees a geographical region of LPNOVA as listed in their official title per the bylaws and is responsible for supervising LPNOVA operations that occur within their respective regions. Each Vice-Chair is the representative of LPNOVA to their respective communities to include recruitment and identifying

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other opportunities for the organization at government, political, and other local events. Each Vice-Chair will have one vote at board meetings. Candidates or appointees for each Vice-Chair position must reside within the jurisdiction they represent, unless there are no interested parties in that jurisdiction in which case, they may reside in anywhere within LPNOVA.

2.2.3 The Treasurer will keep records of fundraising and expenses for all party functions, and file reports as required by local, state, and Federal law. The Treasurer must ensure that IRS form 8822-B is filed every two years or upon the election of a new treasurer. The Treasurer will have one vote at board meetings.

2.2.4 The Secretary will keep minutes of board meetings. The Secretary will have one vote at board meetings.

2.2.5 The At-Large Member will serve as liaison to the members of LPNOVA. The At-Large Member will have one vote at board meetings. This position may alternatively be referred to as the Member At-Large as the officer sees fit.

2.3 A vacancy is defined as a board member resigning, missing three consecutive board meetings, or being removed from their position in accordance with bylaw 2.4. If a board position becomes vacant, a new officer will be elected by the remaining board members. If the Chair vacates their post, the Vice-Chair with the oldest date of birth will become the acting Chair. The acting Chair will then call a special meeting within 30 days where the board will elect a new Chair from any of the Vice-Chairs. The board will then elect a new Vice-Chair for the newly vacated jurisdiction. These elections will follow the same election methodology as board member elections at an LPNOVA convention.

2.3.1 At the discretion of the board members a vacant board position may remain unfilled if the board position is vacated no more than 60 days prior to the LPNOVA convention. The decision to leave a board position vacant must be approved by a two-thirds majority of the remaining board members. The member formerly occupying the vacated board position must not be present or involved in this decision.

2.4 A five-sevenths vote of board members at the meeting where a motion for removal is proposed will be required to remove an officer. At least fourteen days prior to the vote, notification of the motion will be sent by certified mail to the officer to be removed, and an email will be sent to the member's list.

2.5 For any committee formed by the board, one of the board members shall be designated to serve as supervisor of the committee. This board member will be responsible for providing periodic updates on committee activity to the board.

2.6 In the event that a member is to assume the position of Chair without having been elected to the board at the previous convention, a special convention will be held to elect the new Chair. At the special convention, members may elect any current eligible member to the position of Chair. LPNOVA members will notified of the special convention three weeks in advance by e-mail and by other means commonly used to communicate with members.

2.7 The governing board will meet once a month to assess and set goals, authorize expenditures, address issues relevant to LPNOVA, and address issues brought forward from advisory committees. Members will be welcome at all board meetings and are encouraged to participate.

2.7.1 In the event of the Chair's absence from a board meeting, the Vice-Chair with the oldest date of birth will serve as the acting Chair. The position of acting Chair will expire at the close of the board meeting.

2.8 All appropriations of LPNOVA funds must be approved through a recorded vote by a majority of current board members.

2.9 LPNOVA board members may not hold any leadership position in or seek elected or appointed office as a nominee of any other political party.

3. Election Procedures

3.1 Members may seek positions on the governing board.

3.2 Elections for board members will be conducted by secret ballot. The Board shall designate a board member to be responsible no later than 60 days prior to any LPNOVA convention for providing a sufficient number of ballots and ensuring that balloting mechanisms are functional.

3.3 Prior to voting for board members the convention shall appoint two members who are not candidates to tally the votes.

3.4 Board members shall be elected using ranked-choice ballots. The winner of the election shall be determined using the instant-runoff method.

3.4.1 If after all but two candidates have been eliminated using the instant runoff procedure, the candidates remain tied, the winner shall be the candidate with the most first-choice votes. If this still results in a tie, the winner will be chosen from the two remaining candidates by a coin toss.

4. Committees

4.1 Committees may be created by the governing board. These committees will inform the board on issues pertaining to local, state, and federal governing bodies.

5. LPNOVA Convention

5.1 The LPNOVA convention will be held annually on a Saturday or Sunday in November.

5.1.1 The convention may not be held prior to election day in November.

5.1.2 The convention may not be held on the Saturday or Sunday following the fourth Thursday of November.

5.2 The convention will elect new board members by majority vote.

5.3 LPNOVA will solicit from its members candidates for elected office in the following years. 5.4 Amendments to the LPNOVA Bylaws may be proposed at the convention.

5.4.1 Amendments may only be sponsored by LPNOVA members.

5.4.2 Amendments will be passed when approved by two thirds.

5.5 Current LPNOVA members will be notified by the Secretary via postal mail and email at least three weeks prior to the convention, unless they have opted out of postal mail notifications.

5.6 Credentialed delegates at the LPNOVA convention must be members of LPNOVA for at least 30 days within the previous 12 months. However, LPNOVA members who do not meet the 30-day requirement at the time of the convention may be credentialed delegates if two thirds of the delegates present who meet the 30-day requirement vote to waive said requirement.

5.7 A quorum shall be half of all credentialed delegates at the LPNOVA convention.

6. Governing Law

6.1 The rules contained in the current edition of Robert's Rules of Order Newly Revised shall govern LPNOVA in all cases to which they are applicable and in which they are not inconsistent with the bylaws of the national Libertarian Party, the constitution of the Libertarian Party of Virginia, the Bylaws of the Libertarian Party of Virginia, and any special rules of order LPNOVA may adopt.

Last amended: November 12, 2022

7. The Committee of Loudoun County

7.1 Effective November 7th, 2020, Loudoun County will be incorporated into LPNOVA with the option to separate and form an independent affiliate at a future time under the following mechanism.

7.2 A Committee of Loudoun County is established which automatically includes every active registered national Libertarian Party or Libertarian Party of Virginia member residing in Loudoun County. The Chair of the Committee is the highest-ranking member of LPNOVA board. If no LPNOVA board member resides in Loudoun County, then a member of the Committee must be appointed by the LPNOVA board to serve as Committee Chair.

7.3 At any time prior to the 2023 LPNOVA Convention the Committee of Loudoun County may vote to separate into their own affiliate under the following requirements.

7.3.1 The vote is initiated by the Committee Chair. At the time of the vote, the Committee must comprise at least 30 members. The vote must be announced to the entire Committee membership via the same method as LPNOVA Conventions and following the same requirements. The vote can only be held with at least a 10-member quorum of Committee members participating.

7.3.2 The vote is successful with a simple "50% plus one" majority in favor, at which time the Committee is responsible for following the appropriate process with government agencies, financial institutions, and the Libertarian Party of Virginia to become an affiliate of the LP. Essential costs of filing are to be covered by LPNOVA. The membership of LPNOVA is responsible for certifying the results of the Committee vote as well as making any changes to its bylaws to rebalance the board or territory at their 2023 Convention.

7.3.3 Should the vote fail, Loudoun County shall remain a part of LPNOVA. Separation may still occur in the future with a normal bylaws amendment process. The Committee of Loudoun County remains as an advisory committee to the LPNOVA board.