SPECIAL E-CONVENTION
Answers to Presidential and Vice-Presidential Balloting questions

FOR STATE DELEGATION CHAIRS

Prepared by LNC Secretary  Carem Ann Harlos
In dealing with the challenges of balloting the special e-convention beginning May 11, 2020, we are attempting to mimic the state-by-state delegation process that would take place during an in-person presidential nominating convention where practicable. This short manual is intended to guide you through that process. For documentation on other e-convention processes, please see information distributed by our Executive Director Dan Fishman. If you need assistance locating answers, please do not hesitate to contact me at secretary@lp.org or at 561.523.2250. Note that I will be unavailable once the convention starts. – Caryn Ann Harlos, LNC Secretary

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NOMINATIONS

As per Convention rule 7.1, no person can be nominated for President or Vice-President until at least thirty (30) registered delegates join the nomination in writing. This is accomplished by issuing each delegate a nominating token which they can give to any one candidate, NOTA, or decline to give to any candidate at all. These tokens will be sent to each credentialed delegate via email at some time following the Thursday night candidate debates. Prior to that time, delegates will have already received and cast their debate tokens which are used to determine who can participate in the Thursday night debates. The Convention Chair will announce a cut-off time for these tokens, and if known at the time, that deadline will be included in the transmittal email.

BALLOTS

Each delegation has the right to determine how it will ballot amongst itself. The national Party has offered use of Election Buddy to automate the process. The delegation chair will need to contact Mr. Fishman for instructions on how to access that option. Some delegation chairs have indicated that they will be other voting software, polling by telephone or text, or by written ballot in a room where their delegates are gathered. Whichever process you use, the totals for your delegation will need to be reported as described below. In an in-person convention, members of the Convention Secretary’s teller team would gather your paper ballots along with your delegation total sheet and co-sign the total number of votes. This will not be possible in the e-convention setting, and thus, it is imperative that the delegation chairs take every precaution to ensure that the totals are accurate.

The balloting for President and Vice-President is done in completely separate rounds as it is common for unsuccessful Presidential hopefuls to accept a nomination for Vice-President.

SUBMISSION OF BALLOTING RESULTS

The delegation chair for each state will need to fill out the form provided by the Convention Secretary for reporting their totals for each round of balloting. A sample of such form is attached to this manual for illustrative purposes only. Your state will be given a specific form for your use for each round. The delegation chair can type in the totals or print out the form and tally them by hand. Once the form is completed, it needs to be converted to PDF (or JPEG by taking a photograph) and uploaded to the following Google drive managed by the Convention Secretary’s Teller Team AND emailed to me at ballots@lphq.org as an attachment.

1 Despite the number of tokens received, NOTA will be on the ballot. However, thirty token must be received for NOTA to receive a nomination speech.
https://tinyurl.com/2020ballotbox

You will have already received an invite for privileges to that folder. If you have not, then go to that link and request the privileges and include a note with your name and state.

The email copy is just a security and audit backup. The primary transmittal is the google drive.

Each region is assigned specific teller(s) to assist which are noted below. Your assigned teller will communicate with you if there are any questions about your tally sheets, and you may direct any questions you have to them. Email addresses are provided below but your assigned teller may contact you with additional ways to quickly reach them.

*DO NOT CHANGE THE NAME OF THE DOCUMENT SENT TO YOU WHEN CONVERTING TO PDF/JPEG AS IT IS USED TO TRACK AND SORT THE FORMS AS THEY ARE UPLOADED. ONLY THE FILE EXTENSION SHOULD CHANGE.

DECLARATION OF BALLOTTING RESULTS

Convention Rule 7.3 states that the delegation chairs both deliver their tally sheets to the Convention Secretary and verbally announce their vote tallies. I would expect that the convention would follow the same procedure with verbal announcement, but the Convention Chair may request that the delegates forgo that exercise.

Once the ballots are tabulated, the data will go into a state by state spreadsheet and will be displayed so that delegates can visually confirm their delegation’s data. After that visual confirmation, the results will be displayed.

If no candidate receives a majority, the candidate with the fewest votes, and any candidates polling less than 5% shall be struck, and a subsequent round of balloting will commence. This shall be repeated until one candidate attains a majority.

MULTIPLE ROUNDS

If multiple rounds are required, they will be handled in the same sequence as above until there is a winner in both races.

TELLER TEAM
Some of these spots are being finalized, and I will send the final names by region on Thursday. Find your state (it is by region), and the noted person is your first point person for balloting. The Teller Team will be able to get a message to the Secretary quickly if needed through a private messaging channel. They will not be able to relay messages to any other Convention Official.

<table>
<thead>
<tr>
<th>REGION</th>
<th>STATES</th>
<th>TELLERS</th>
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| ONE    | Alaska, Arizona, Colorado, Hawaii, Kansas, Montana, New Mexico, Oregon, Utah, Washington, Wyoming | Richard Longstreth – richard.longstreth@lp.org
|        |                                                              | Francis Wendt – francis.wendt@lp.org                                    |
| TWO    | Florida, Georgia, Tennessee                                  | Victoria Sexton – victoria.sexton@lp.org                               |
|        |                                                              | Mike Seebeck – mike.seebeck@gmail.com                                  |
| THREE  | Indiana, Kentucky, Michigan, Ohio                            | Elizabeth Van Horn – elizabeth.van.horn@lp.org                         |
|        |                                                              | Dustin Nanna – dustin.nanna@lp.org                                     |
| FOUR   | California, Nevada                                           | Tim Ferreira – tj@lp.org                                              |
| FIVE   | Delaware, District of Columbia, Maryland, North Carolina, Pennsylvania, South Carolina, Virginia, West Virginia | Data Logan – datalogan@lpwa.org                                       |
| SIX    | Illinois, Iowa, Minnesota, Missouri, Nebraska, North Dakota, South Dakota, Wisconsin | John Philips – john.phillis@lp.org                                    |
| SEVEN  | Alabama, Arkansas, Louisiana, Oklahoma, Texas                | Whitney Bilyeu – whitney.bilyeu@lp.org                                 |
|        |                                                              | Erin Adams – erin.adams@lp.org                                         |
| EIGHT  | Connecticut, Maine, Massachusetts, New Hampshire, New Jersey, New York, Rhode Island, Vermont | Justin O'Donnell – justin.odonnell@lp.org                              |
| ZERO   | Idaho, Mississippi                                           | Mike Seebeck – mike.seebeck@gmail.com                                 |

Dr. Chuck Moulton and the Convention Secretary will serve as the final auditors.

**EXAMPLE TALLY SHEET**

Each delegation chair will be sent tally sheets made specifically for their state which will generally follow this format:
Delegation Chair: This is your tally sheet for Ballot XXX for the Presidential nomination. When all your delegates (and alternates, where appropriate) have voted in the manner you have decided for your delegation, sum their totals and enter those numbers on this Tally Sheet for each candidate. If there are any write-in candidates, enter their names at the end of the list along with their corresponding totals, along with the total for NOTA. When completed convert this form to PDF or JPEG. Keep the original Word copy and only send converted copies as instructed below:

Then upload this Tally Sheet to: https://tinyurl.com/2020ballotbox

And also email a copy to ballots@lhpq.org