



Event: Libertarian Party 2020 Presidential-Nominating National Convention

Libertarian National Committee, Inc.
1444 Duke Street
Alexandria, VA 22314

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Executive Summary:

Dates: Weekends including holidays April 1 - July 31st 2020 (not including Easter, Mother's or Father's Day)

Space Requirements: Two ballrooms (min 20,000 sq ft for main hall and 8,000 sq ft for lunch/dinner events - or other space that can handle meals for about 400 in rounds) plus exhibit area for 30 booths near main ballroom and easy access to breakout rooms (3 min of 1500 sq ft each from Thur-Mon, plus several other smaller rooms of various configurations).

Sleeping Room Commitment: Peak of 400 with total rooms of 1400 with room rates in the \$149 or under range.

F&B: Normally includes 2-3 breakfasts, 2-3 lunches, 2-4 receptions and at least one major banquet dinner.

Schedule of Activities: Main Session would need ballroom from Thu thru Sun for non holiday weekend or Fri thru Mon for holiday weekend. There may be breakouts up to 2 days prior & one day after.

Previous conventions included: Rosen Centre Orlando FL – Memorial Day Weekend 2016

Hyatt Regency Columbus OH - Late June 2014

Red Rock Resort in Las Vegas - Early May 2012

Renaissance Hotel in St. Louis - Memorial Day 2010

Adams Mark / Sheraton in Denver - Memorial Day Weekend 2008

Hilton in Portland OR - July 4th Weekend 2006

Marriot Atlanta - July 4th Weekend 2004

Future: 2018 Hyatt Regency New Orleans June 30th-July 3rd.

What we want to see for your proposal:

- a) 2-3 proposals for your "best dates" 1-2 for a non holiday weekend and one for a holiday weekend during the dates described above
- b) Please be very sharp on the room rate – our members pay their own way!
- c) Complimentary or reduced parking is a huge plus
- d) Complimentary in room wifi
- e) Complimentary wifi in meeting / convention space is another huge plus

Please fill out our RFP form here & then follow additional instructions provided:

<https://lppolicy.wufoo.com/forms/libertarian-national-convention-2020/>

Full Details:

Dates: Open to dates in April – July 2020

Our Presidential Nomination Convention is a 3.5-day event, with some smaller committee meetings in the same location a day or two prior to the convention. If not on a holiday weekend, the convention would begin on Thursday morning and end mid afternoon to early evening on Sunday. If on a holiday weekend (we have used Memorial Day and July 4th at times in the past), the convention would begin on Friday morning and end on Monday.

Convention History:

The Libertarian Party was founded in 1971 and has had a presidential candidate every election cycle starting with 1972. The LP holds national conventions every two years, with the “off-year” conventions (no presidential candidate selection, i.e. 2006, 2010, 2014) having typically about 30% lower attendance.

Our 2016 Presidential Convention was held at the Rosen Centre Orlando over Memorial Day weekend. We used 369 rooms at peak with 1019 delegates with 1400 in attendance for a 3.5 day convention.

Our 2014 non-Presidential Convention was held in Columbus, OH at the Hyatt Regency from June 25th-30th. We used 259 rooms at peak with 440 delegates for a 2.5-day convention.

Our 2012 Presidential Convention was held in Las Vegas at the Red Rock Casino, Resort & Spa from May 3rd-6th. We used 336 rooms at peak with 648 delegates with 1000 in attendance for a 3.5 day convention.

Our 2010 non-Presidential Convention was held in St. Louis at the Renaissance St. Louis Grand from May 28th-31st. We used 263 rooms at peak with 556 delegates for a 2.5-day convention.

Our 2008 Presidential Convention was held at the Adams Mark (now a Sheraton) in Denver around Memorial Day weekend. We used 400 rooms at peak with 661 delegates and around 1000 in attendance for a 3.5-day convention. This year had fewer delegates than the 2004 Presidential Convention because we had reduced the number of delegate slots available.

Our 2006 non-Presidential Convention was held at the Portland Hilton around 4th of July weekend. We used 315 rooms at peak with 325 delegates and 800 in attendance for a 3-day convention. This year had fewer delegates than our typical off-year, possibly due to a longer average trip to the destination city.

Our 2004 Presidential Convention was held at the Atlanta Marriott Marquis (downtown Atlanta) around Memorial Day weekend. We used 500 Rooms at peak with 882 delegates and 1100 in attendance for a 4-day convention.

Based on our typical patterns, for 2020 we expect to need:

Room Usage: 400 rooms at peak (Friday & Saturday nights)

300 rooms on Thursday & Sunday nights

a few scattered rooms the Tuesday-Wednesday prior and the Monday-Tuesday after

Meeting/Function/Meal Space: (days selected for holiday weekend, move back 1 day if non-holiday weekend)

Tuesday – 2-3 Rooms for Offices/Storage – set-up TBD

Set-up delegate registration area for the Credentials Committee to use. The space needs to be secured at night, provide storage space for delegate materials. This area will be active a day before the convention and all the way through the 3.5 day main event.

Move-in (staging/decoration) to Main Hall (our “General Session” which will be classroom seating for 800-1000 plus additional seating; Media/Press room.

Wednesday – Same as for Tuesday

Thursday – Same as Wednesday, adding:

7am-6pm – Credentials Committee Meeting, hollow square/conference for 10

7am-6pm – LNC Meeting, hollow square for 20 w/ gallery seating for 30

7am-6pm – Bylaws Committee Meeting, hollow square for 10, w/ add'l gallery seating for 20

7am-6pm – Platform Committee Meeting, hollow square for 20, w/ add'l gallery seating for 30

7am-6pm – Campaign Training, classroom for 40

7am-6pm – State Leadership Training, classroom for 40

Exhibitor Area set-up – in “common area” and/or meeting room close to Main Hall, for about 30-40 in a combination of tabletops and booth spaces. (May start set-ups on Wednesday)

Set up tables and chairs in Main Hall (our Business/General Session begins here Friday am) with classroom seating for 800-1000. In the Main Hall, we need projection screens visible to all delegates and space to allocate for media. C-SPAN usually covers our presidential nominations, and floor space is needed for other video equipment as well.

6pm-midnight – Reception for 500 in small rounds

Friday – Existing set-up for Main Hall, Press/Media, Registration, Offices, add:

7am-9am (approx) – Breakfast buffet for 200, rounds 8/table

Noon-2pm (approx) – Lunch for 400, rounds 8/table

Workshops (“breakouts”), 2/3/4 rooms

Additional smaller meeting rooms for various caucus meetings

Evening Events TBD (receptions, movie showings, concert)

Saturday – Same as Friday

Sunday – Same as Saturday, adding:

6pm-7:30pm – Pre-Banquet Reception, no-host bar

7:30pm-midnight – “Presidential Banquet” with staging and seating in rounds for up to 600

Monday – Same as Fri/Sat/Sun, however possibly with no scheduled meal events. Main Hall Business/General Session, Media, Exhibitors, most spaces can be cleaned-out and vacated around early evening on Monday – Main Hall can run into mid-afternoon to early evening

7am-6pm – LNC Meeting, hollow square for 20 w/ gallery seating for 30

*All seated meal events (Breakfasts, Lunches and Banquet) will have speakers

2016 Main Hall Schedule as an example:

Friday May 27, 2016

Call to Order - 8:40 am

Welcome to Florida 5 min.
Credentials Report 5 min.
Adoption of the Agenda 5 min.
Treasurer's Report..... 15 min.
Bylaws Report & Debate 170 min.

Lunch Recess - 12:00 pm

Call to Order - 2:30 pm

Credentials Report 5 min.
Bylaws Report & Debate 40 min.
Awards 30 min.
Platform Report & Debate..... 105 min.

Evening Recess - 5:30 pm

Saturday May 28, 2016

Call to Order - 9:40 am

Credentials Report 5 min.
Platform Report & Debate..... 135 min.

Lunch Recess - 12:00 pm

Call to Order - 2:30 pm

Credentials Report 5 min.
Awards 25 min.
Presidential Nominations..... 150 min.

Evening Recess - 5:30 pm

Sunday May 29, 2016

Call to Order - 9:45 am

Credentials Report.....5 min.
Presidential Elections 60 min.
Vice Presidential Nominations & Elections 70 min.

Lunch Recess - 12:00 pm

Call to Order - 1:30 pm

LNC Nominations & Elections 120 min.
Awards 25 min.
Entertainment..... 15 min.
LNC Nominations & Elections 50 min.
Judicial Committee Nominations & Elections.... 30 min.

Evening Recess - 5:30 pm

Monday May 30, 2016

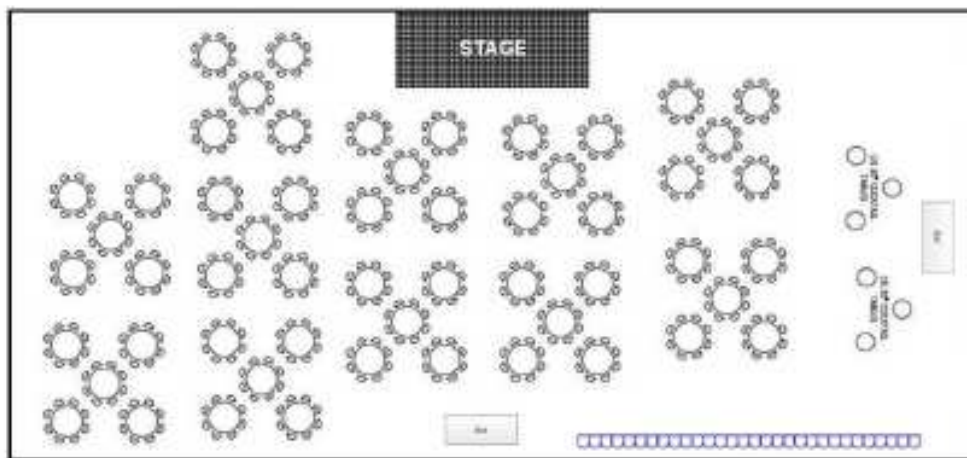
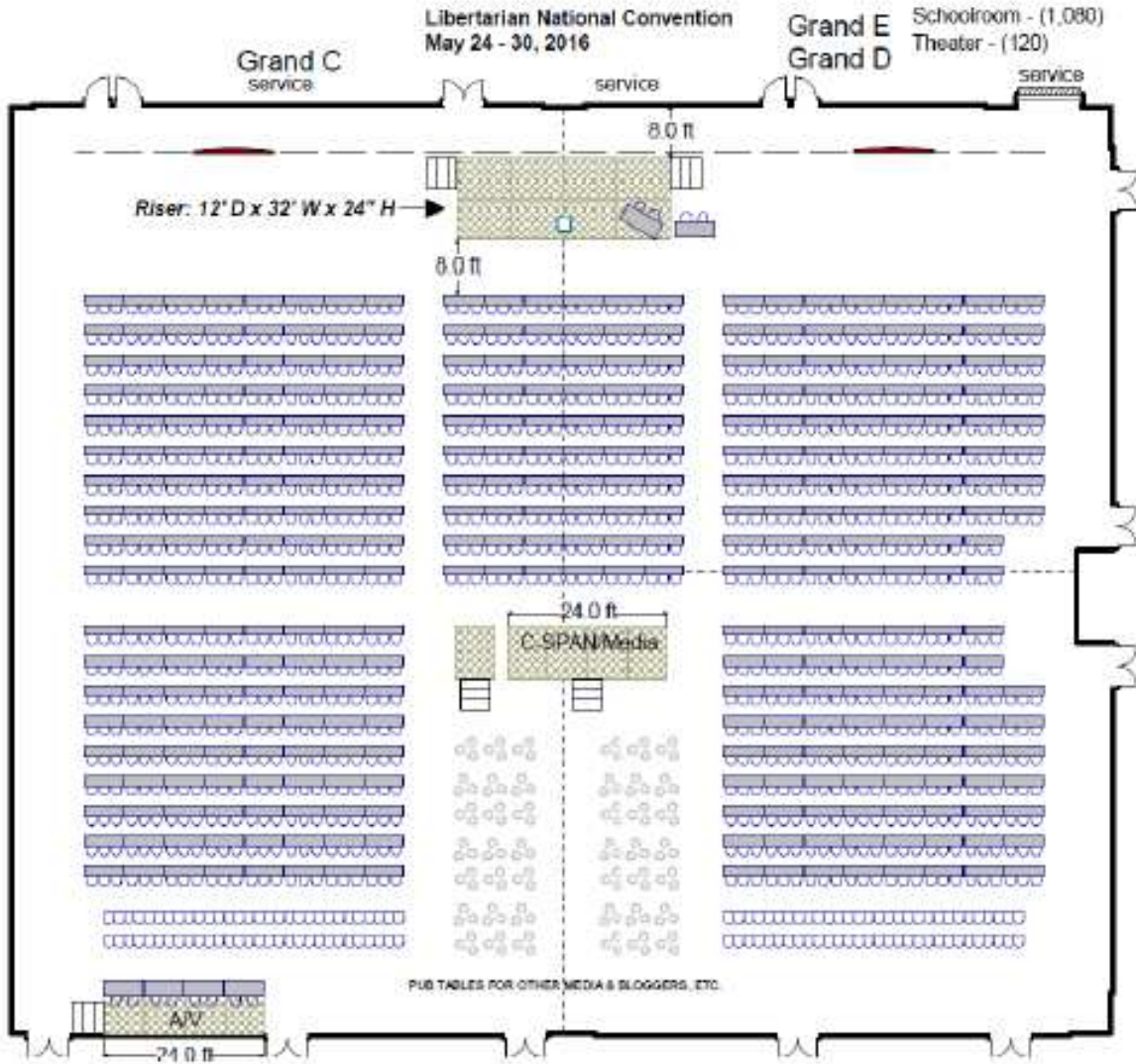
Call to Order - 9:30 am

Credentials Report..... 5 min.
Resolutions..... 25 min.
Other Business 60 min.

Adjournment - 11:00 am

*** NOTE: Actual adjournment was 4 pm as business was delayed from previous day.**

Set up for 2016 Convention – Main Hall & Banquet:



- Typical Banquet Set Up:
- 50-55 Rounds Of 8
- Floor Length Black Linen
- Riser: 12' D X 16' W X 24" H
With Steps On One Side
- Standing Podium On Riser
- 30 Chairs Rear For Media
- 1-2 Bars
- 4-5 Cocktail Tables

2016 Photos of Main Hall:





2016 Meal Function:



2016 Vendor Area:



Libertarian National Committee, Inc. - 1444 Duke St - Alexandria VA 22314 - 1-800-Elect-Us - www.LP.org