



**T LIBERTARIAN**  
PARTY OF COLORADO

## **Database Manager Report for July, 2021**

See following time report.

We pay \$90 per month to the LNC for 3 hours of priority support per month for the CRM.

We pay \$20 per month to Sparkpost for CRM email services to cover statewide emails. This cost is recorded as an In-Kind donation by the Database Manager.

We have a \$200 credit with MailChimp for email services in lieu of maintaining our account for \$10 per month.

Respectfully Submitted,

David Aitken  
Database Manager  
Libertarian Party of Colorado

### Database Manager Time

Date	Start Time	Stop Time	Time	Description
6/15/2021	2:00 PM	3:30 PM	1:30	Email Blast, CRM Committee Research
6/15/2021	7:00 PM	7:15 PM	0:15	finish email blast
6/16/2021	7:50 AM	8:05 AM	0:15	check and respond to new contacts
6/17/2021	6:15 AM	6:20 AM	0:05	check emails
6/17/2021	1:40 PM	1:45 PM	0:05	check emails
6/17/2021	3:50 PM	3:55 PM	0:05	check emails
6/17/2021	9:00 PM	9:10 PM	0:10	check new signups, data cleanup
6/17/2021	10:55 PM	11:00 PM	0:05	diagnose payment renewal error
6/18/2021	7:35 AM	7:40 AM	0:05	check emails
6/18/2021	8:10 AM	8:40 AM	0:30	research recurring contribution cancellation
6/18/2021	1:45 PM	1:50 PM	0:05	check emails
6/19/2021	7:40 AM	7:45 AM	0:05	check emails
6/20/2021	7:35 AM	7:40 AM	0:05	check emails
6/20/2021	7:00 PM	7:50 PM	0:50	backup
6/20/2021	9:20 PM	9:55 PM	0:35	AV voters for Mike Spalding
6/21/2021	7:45 AM	7:50 AM	0:05	check emails
6/21/2021	8:40 AM	8:50 AM	0:10	remove J Nackerud as Legislative Dir
6/21/2021	12:40 PM	12:55 PM	0:15	set up mailing for bad tweet
6/21/2021	2:30 PM	2:35 PM	0:05	finish bad tweet email
6/21/2021	3:10 PM	3:25 PM	0:15	crm training and committee email
6/21/2021	3:35 PM	3:45 PM	0:10	update leadership page and history
6/22/2021	7:05 AM	7:10 AM	0:05	check emails
6/22/2021	8:20 PM	8:25 PM	0:05	check signups
6/23/2021	10:25 AM	10:30 AM	0:05	check signups
6/24/2021	7:30 AM	7:35 AM	0:05	check emails
6/25/2021	7:05 AM	7:10 AM	0:05	check emails
6/26/2021	7:30 AM	7:35 AM	0:05	check emails
6/27/2021	7:05 AM	7:10 AM	0:05	check emails
6/27/2021	12:15 PM	12:30 PM	0:15	renew Jim Wiley CRM access
6/27/2021	6:50 PM	7:40 PM	0:50	check signups, backup
6/28/2021	7:20 AM	7:25 AM	0:05	check emails
6/29/2021	6:50 AM	6:55 AM	0:05	check emails
6/29/2021	3:35 PM	3:40 PM	0:05	check signups
6/30/2021	7:25 AM	8:15 AM	0:50	email blast, map fixes
6/30/2021	1:20 PM	1:45 PM	0:25	email blast, R1 Training email
6/30/2021	3:50 PM	4:35 PM	0:45	update leadership page and history
6/30/2021	6:45 PM	6:55 PM	0:10	upload Seebeck photo
7/1/2021	11:00 AM	11:30 AM	0:30	respond to Rees about incoming emails and signups
7/1/2021	4:05 PM	4:25 PM	0:20	set up email for Caryn re vacancies
7/1/2021	6:20 PM	6:30 PM	0:10	send Caryn email re vacancies
7/1/2021	9:35 PM	9:45 PM	0:10	fix bad jeffco link
7/2/2021	11:05 AM	11:20 AM	0:15	delta county status
7/2/2021	1:50 PM	2:05 PM	0:15	emails
7/2/2021	6:05 PM	6:40 PM	0:35	set up training Greg Lauer, send board reports notice
7/3/2021	9:55 AM	10:35 AM	0:40	Greg Lauer training

7/3/2021	1:50 PM	2:05 PM	0:15 research lapsed natl members for Caryn
7/3/2021	7:40 PM	8:00 PM	0:20 export Castle Rock, Lapsed Natl Members for CAH
7/4/2021	7:45 PM	9:00 PM	1:15 backup
7/5/2021	8:45 AM	8:55 AM	0:10 check emails, signups
7/5/2021	11:25 AM	11:40 AM	0:15 fix files for CAH
7/5/2021	12:20 PM	12:45 PM	0:25 email castle rock voters
7/5/2021	3:35 PM	4:00 PM	0:25 castle rock voters by street
7/5/2021	6:20 PM	6:25 PM	0:05 check Hannah's board report
7/6/2021	2:55 PM	3:05 PM	0:10 emails, new signups
7/7/2021	8:05 AM	9:25 AM	1:20 membership stats
7/7/2021	9:35 AM	10:15 AM	0:40 board reports
7/7/2021	4:05 PM	4:15 PM	0:10 phone call w/wayne
7/7/2021	4:15 PM	5:10 PM	0:55 do wayne's requests

19:10