

**MINUTES OF THE MEETING OF THE EXECUTIVE COMMITTEE  
OF THE LIBERTARIAN PARTY OF NEW YORK  
HELD ON TUESDAY, JULY 30, 2024 ON THE ZOOM MEETING APP**

**MEMBERS PRESENT**

Andrew M. Kolstee, Chair  
Duane J. Whitmer, 1st Vice Chair  
Richard F. Purtell, 2nd Vice-Chair  
Mark S. Braiman, Secretary  
Justin N. Carman, Member-At-Large (JD3)  
Keith C. Redhead, Member-At-Large (JD5)  
Maura E. Botsford, Member-At-Large (JD8)  
William K. Schmidt, Member At-Large (JD9) (entered 6:56 p.m.)

**MEMBERS ABSENT**

William Cody Anderson, Treasurer  
Karyn A. Keniry-Thompson, Member-At-Large (JD4)

**OBSERVERS**

Christopher M. Olenski, Member of the State Committee (JD6)  
Vincent J. O'Neill, Member of the State Committee (JD10)  
Christian L. Padgett, Member of the State Committee (JD10)  
Susan B. Overeem-Cummings, Staten Island Chair

The meeting was called to order at 6:35 p.m. by Andrew Kolstee, Chair. Secretary Mark Braiman conducted a roll call and determined that a quorum was present.

Chair Andrew Kolstee opened a period of public comment. No comments were offered.

Susan Overeem-Cummings presented a bid from a hotel on Staten Island, but expressed doubt that the bid would be competitive. A \$1,400 meeting room fee would be waived for a minimum of 50 guests. The lunch costs range from \$45 to \$55 per person.

Justin Carman presented two bids after having contacted about 15 to 16 total venues in the Albany area. The Hampton Inn on Wolf Road is \$169 per room, with a conference room that can accommodate 20 to 25 individuals. The meeting room would be free the entire day. The Courtyard Albany Thruway. A block of 10 rooms is available at \$169 per night. The meeting room is larger and accommodates a maximum of 35 individuals. There are lunch options ranging from about \$19 to \$25.

Motion by Mark Braiman to **substitute the motion of the July 25, 2024 meeting of the Executive Committee to hold the September 2024 organization meeting at the Courtyard Thruway Hotel in Albany instead of the Residence Inn Albany Airport and authorize the Chair to sign the contract** was seconded by Justin Carman, debated, and passed by voice vote. The main motion to **hold the September 2024 organization meeting at the Courtyard**

**Thruway Hotel in Albany and authorize the Chair to sign the contract (Exhibit 1)** passed by voice vote.

Motion by Justin Carman to **adjourn** was seconded by Duane Whitmer and passed without objection.

The meeting was adjourned at 6:59 p.m.

Mark Stephen Braiman,  
Secretary

# Exhibit 1

**Day 1 of 1**

**Courtyard Albany Thruway**  
 1455 Washington Avenue, Albany, NY 12206  
 Phone: 518-435-1600

BEO #: 1760  
 Page 1 of 1  
 Date Printed: 9/04/2024

## Banquet Event Order

<b>Account:</b>	Libertarian Party of New York	<b>Event Date:</b>	Saturday, September 21, 2024
<b>Post As:</b>	Libertarian Party of NY Meeting and Room Block	<b>Contact:</b>	Justin Carman
<b>Address:</b>	4775 East Lake Road Cazenovia, NY 13035 US	<b>Phone:</b>	(518) 478-2425
		<b>Email:</b>	jcarman@lpny.org
		<b>Onsite Contact:</b>	Justin Carman
<b>Payment Method:</b>	Credit Card	<b>Sales Manager:</b>	Sierra Rogers
<b>Billing Contact:</b>	William Anderson	<b>Catering Manager:</b>	Sierra Rogers
<b>Billing Email:</b>	jcarman@lpny.org	<b>Tax Exempt:</b>	No

Event Time	Function	Room	Setup	Agr	Gtd	Set	Rental
10:00 AM - 6:00 PM	Meeting	Meeting Room A	Rounds	30	30		\$300.00
12:00 PM - 1:00 PM	Lunch	Bistro	Existing	30	30		\$ .00

Guarantee of attendance is required 3 business days prior to function. Otherwise the agreed will become the guarantee.  
 Room assignment is subject to change.

Setup	Menu
<p><b>Meeting   Meeting Room A   10:00 AM - 6:00 PM</b>                      Rounds Set for 30                      Water Pitchers on each Table                      Water Glasses set at each Table Setting</p>	<p><b>Lunch   Bistro   12:00 PM - 1:00 PM</b></p> <p><b>Bistro Buffet</b>                      Caesar Salad with Sliced Grilled Chicken Breast, Crumbled Bacon, and Grated Parmesan                      Rustic &amp; Multi-Grain Bread                      Assorted Chips                      Tomato Soup                      Whole Fruit                      Chef Selected Dessert                      Soda, Water  <b>@ \$19.00 Per Person</b></p>
<b>Audio Visual</b>	
<p><b>Meeting   Meeting Room A   10:00 AM - 6:00 PM</b>                      No AV Requested</p>	
<b>Miscellaneous</b>	
	<b>Beverage</b>

Our pricing does not include 8% tax or 20% administrative charge. The total administrative charge is retained by the hotel to cover personnel and administrative costs. It is not distributed as a gratuity or tip to the employee(s) who provide service for your function. The retained charge is used towards paying our staff higher flat hourly wage not typical of a tipped server. Any additional gratuity is at the sole discretion of our guest and is not required or expected.

Customer Approval \_\_\_\_\_ Date \_\_\_\_\_

Courtyard Albany Thruway Approval \_\_\_\_\_ Date \_\_\_\_\_