

MEETING SUMMARY June 25, 2017

Date and Time:	Wednesday, June 21, 2017 @6pm Mountain
Where:	Online: Go To Meeting
Committee	
Attendees:	Caryn Ann Harlos, Joe Dehn, Ed Fochler, James Gholson
Member	
Attendees:	None

Meeting was called to order at just over 6:00pm. This was a special meeting called to discuss the LP News scanning quotes. Caryn Ann did not feel comfortable making a decision on her own with some new information and quotes.

Caryn Ann described the Lyrasis consortium that works with cultural heritage preservation, particularly libraries and other archives. They are a membership group but agreed to extend to us the membership discount with their preferred vendor, HF Group, and we can join in the future if we wish to, are happy, and have more bulk projects. The discount we receive is 10% off of services. Dues would be \$500/year (again no obligation). The quality of the scans is higher and with more formats than our other quotes, and the archival level is high; this is their wheelhouse. The costs are higher, and the Committee needs to decide if the extra perks are worth it, and if we would consider joining in the future.

Caryn Ann counted the actual items (272 issues, which will be up to 280, at an average of 22 pages per issues, which would be under 6,000 pages). The Lyrasis per page is about .55 a page compared to the prior quote from Texas at .49 a page. It is difficult to directly compare apples to apples as there is a per piece handling change, and OCR charge, which has to be averaged out with the per page price (which differs depending on condition, and it looks like it is all good condition). The math would work out to be around \$3,400.00.

The turnaround time is 60-90 days on all quotes. The facility is secure and handles priceless archives. The DPI would be up to 400dpi, and we will get TIFFs (colour).

The third quote is only .40 page, and they sent a test issue. Caryn Ann recommends against approval even though it is lower because the quality of the test issue is sub-



par. The example was shown to the Committee. No time was spent smoothing out any of the wrinkles, and the pages were not aligned. The other two quotes will do it on a book scanner which will not cause that issue.

We will also need to buy a hard drive/USB stick for whatever option which will be on top of the scanning charge. Caryn Ann is asking for \$3,500 in scanning costs, plus shipping, and plus hard drive. This facility is in North Carolina.

James Gholston moved that we authorize up to \$3,500 in scanning plus shipping and hard drive. Joe Dehn seconded. There was no objection.

Caryn Ann will confer with Joe Buchman to be sure he has no objections or additional information to add.

Next meeting is set for July 12, 2017 at 4pm Mountain.