MISSING BOARD REPORTS – December 2019

Resolved into the LPCO Standing Rules (2016-05-09):

“Monthly Board reports are due by the Wednesday before the regularly scheduled board meeting and shall be published to the Party website by the Communications Director by the Friday prior to any regularly scheduled meeting for viewing by membership and Board members...”

- The following Board Reports were not submitted in time to be published on the LPCO website, violating the current standing rule:
  - Campaigns - Michael Lopez
  - Legislative - Michael Stapleton
- The above Board Members will be presenting their report at the next board meeting in full.
- The next Board Meeting is scheduled for December 9, 2019 at the Independence Institute, 727 E 16th Ave, Denver, CO 80203 from 7pm to 9pm.

Respectfully Submitted,

David Aitken
Website Volunteer
Libertarian Party of Colorado
Chairman’s Report

As per our Bylaws Article II, Section 1, the duties of the Chairman are as follows:
The Chair shall be the Chief Executive Officer of the Party, holding the powers of administration pertaining to the ordinary business affairs of the Party and such other powers as may be delegated by the Board of Directors, as well as overseeing leadership training and succession planning at all levels within the Party. Unless otherwise specified in the Party’s Bylaws, Special Rules of Order, or resolutions of the Board, the Chair is responsible for appointing the chairs of all committees. The Chair shall call the Convention as specified in the Party Constitution. The Chair, or their designee, including other Board members acting within their designated job duties at the direction of the Chair, shall be the person who shall communicate on behalf of the Party.

I attended the Arapahoe County meeting and Pueblo / Otero counties meeting. I was quite impressed with the attendance at both groups. I must say Mr. Pickerill, Mr Mulder and the rest of the people you lead, great job in getting people to your meetups! I plan on attending Douglas county meeting this Thursday and will add that to my report at the board meeting.

Elbert county has a launch scheduled in January thanks to the new contact Jesse Bonds. I would like to thank Mr. Mulder, Ms. Darcy and Mr. Gallant for their efforts in making this happen.

We had several applications for Constitution and Bylaws committee and for National Platform Rep. We expect to select the committee members at the December board meeting.

I received two emails from people interested in the outreach director position: Brett Watchorn and Alexis Bushman. After speaking with both Mr. Watchorn expressed that his schedule would not allow for what the position entails, but would like to be considered as a volunteer instead and withdrew his application, leaving us with Ms.Bushman or NOTA as the potential candidates for the position.

As is customary, the board will host a festivus event this month and expect it will be a full house once again. Mr Gulbranson and Ms Poague have graciously offered their residence for the event. We suggest a $19.99 donation to cover the cost of food for the party. Lincoln Chaffee has RSVP’d for the event as well as some of our elected officials.

Once again, I would like to remind the board and our guests that there is an expected decorum in meetings. Unless a board member specifically reaches out to you during board discussion, the time for public comment is at the beginning of the meeting and is
limited to one comment per person of no more than 3 minutes. Should you find yourself at odds with something in the meeting following that period, please feel free to email the board and we will address your concerns in a timely manner.

In Liberty,
Victoria Reynolds
State Chairman, LPCO
November 2019- Vice Chair Report

In accordance with Article II, Section 2 of the Libertarian Party of Colorado (LPCO) bylaws, the role of the Vice Chairman is to assist the LPCO Board of Directors with their duties among other responsibilities. These areas include:

Assist the Chairman. Met with LNC Candidate Recruiter Cara Schultz. Attended Arapahoe, Jefferson, and Denver affiliate meetings.

Continuity Binders. Communications and Treasurer binders has been compiled.

Organization of Regions. Met with potential organizers for Adams county group.

In Liberty,

Eric Mulder
Vice Chair- Libertarian Party of Colorado
Chair- Libertarian Party of Arapahoe County
303-960-3997
vicechair@lpcolorado.org
Treasurer, 04 December 2019

As per our Bylaws Article II, Section 9, the duties of the Treasurer are as follows:

The Treasurer shall be responsible for maintaining accurate records of all income and expenses associated with the operation of the Party and shall present a summary of all income and expenses incurred at the regular meeting of the Board. The income and expense summary may be limited to activity since the last regular meeting of the Board. The Treasurer shall also prepare budgets for the other board members or assist them in preparing their own budgets.

As of 04 December 2019, PayPal balance was $544.74.
As of 04 December 2019, BBVA Compass balance was $22,896.59.
As of 04 December 2019, Stripe balance was $0.00.
As of 04 December 2019, FEC account balance was $110.00
As of 04 December 2019, Undeposited Funds balance was $0.00

Held in reserve:
- Standard reserve $1,500.00
- State Convention reserve $3,774.48
- Clear Creek Co DG $40.00
- Denver Co DG $503.00
- Larimer Co DG $15.00
- Newsletter $0.00
- Pueblo Co DG $24.00
- Weld Co DG $15.00

As of 04 December 2019, AVAILABLE FUNDS (reserved funds excluded) was $17,679.85.
Available funds have increased $3,507.06 since last month.

Any anticipated large future expenses (> $1,000 annually), whether one-time or instalment, I propose to budget in the same manner as with the annual convention, where I reserve funds monthly into a specific sub-account. For reminder for me and continuity for subsequent treasurers, the standard reserve of $1,500 has been placed in a sub-account.

Subscription donations (21 recurring) to PayPal, Stripe & Compass Bank for November, $487.76, a gain of $10.00 from last month.
November one-time (7 contributors) donations, $981.00. $50.00 of which was generated at Día de los Muertos Masquerade.

I request that any Board member who receives cash or check from a donor please email me with the date received, check number, amount, and name & address of the donor. If the check is $100 or more, then I also need the donor’s occupation and employer. Please refer to the postscript in Treasurer’s Report July 2016 for a list of TRACER-accepted occupation names. We can’t accept cash donations over $100. We can’t accept contributions from corporations or from foreign nationals. The party can accept anonymous donations less than $20 but if anonymous donations are collected by someone not authorized to accept funds for LPCO (not a board member) then that someone is considered a conduit and the collected aggregate is counted against their personal contribution limit and the funds conveyed to LPCO can’t include more than $100 in cash.

FEC Filing: Report filed 07/01/2019. Next report due 01/31/2020. From our participation in the Gary Johnson PAC until now, our FEC reports have been empty. Because our subscription to LNC’s Affiliate CRM Plan is paid to a national party, those contributions are FEC reportable. Proceeds from the combined membership drive are FEC reportable. Transfers to and from regular checking into federal activity account are also FEC reportable.


Respectfully Submitted,
John Hjersman
# Libertarian Party of Colorado
## Statement of Financial Income and Expense
### November 2019

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FUNDRAISING DIRECTOR REPORT November 2019

Article II - DUTIES OF THE BOARD - Section 10:
The Fundraising Director shall be responsible for establishing and operating fundraising activities including, but not limited to, the annual Convention, a monthly pledge program, fundraising from members, coordinating speakers and events for the purpose of Party fundraising, and reporting all income and expenses related to fundraising at each regular Board meeting. The Fundraising Director may establish and manage committees (including the appointment of any committee chairs) to accomplish these and other fundraising functions.

Majority of efforts this month went into convention efforts.

A fundraising event will be hosted by Kevin and Michele on Dec 17, 2019.

The Convention Committee report will be updated Monday morning before the regularly scheduled board meeting so it will reflect numbers closer the date of the meeting.
Link to Convention Committee Report -Updated 12/04
https://drive.google.com/open?id=1z_BfdpA1PnANWHagG5NS_VEfva8MypUIs

In Liberty,
Angela K. Plummer
Affiliates Director Report December 2019

In the last month I attended the Denver, Douglas and Jefferson County LP meetups.

The Denver LP DG has submitted its bylaws for affiliation.

I spoke with new contacts in Moffat and Elbert Counties. They are working on creating development groups in their respective counties, as are our contacts in Weld, Larimer and Montrose Counties.

I have reviewed the affiliates director continuity binder and updated as necessary. I will continue to update as needed.

Respectfully Submitted,

Steven Gallant
Membership Director Report December 2019

LPCO Bylaws Article II, Section 11: The Membership Director shall be responsible for,
- developing membership education programs,
- recruiting and training activists,
- publishing a regular internal newsletter,
- managing and accessing membership records for internal party use and coordinating membership data with the national Libertarian Party.

2019 Membership Director Business Plan

Persuade LPCO members to become activists and candidates.
- Provide a pool of volunteers for the Outreach Director and Legislative Director to draw from.
- Provide a pool of volunteers for the Campaigns Director to draw from for assisting candidates.
- Provide a pool of potential candidates for the Campaign Director to vet.

New Member Notifications in the month of November:

New Information Requests to the LP in Colorado: 8
- Replies sent to every one of them.
- Each one was forwarded to the county point-of-contact.

New Volunteers to the LP in Colorado: 12
- Reply sent to every one of them
- Each one was forwarded to the county point-of-contact.
- Each one forwarded to individual directors according to the volunteer’s interests.

New interests in Running for Office as LP in Colorado: 1
- Reply sent.
- Was forwarded to the county point-of-contact.
- Was forwarded to the Campaigns Director.
**LPCO Membership Summary**

Sources:
1. CO Secretary of State report as of 3/19/2019 (registered Libertarians in Colorado)
2. CiviCRM as of 11/3/2019
3. LNC Secretary (LP National Member count) as of 12/3/2019

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“Colorado Liberty” Newsletter

- The Fall newsletter was published on Oct 3. We sent out over 700 individual letters.
- We hope to add another 100-150 for the Winter edition.
- The deadline for submitting content for the Winter newsletter is tentatively set for Dec 27, and should be submitted to newsletter@lpcolorado.com. On Jan 3, Caryn Ann will then send all content to the editor (i.e., Membership Director) who will work with the formatter/printer (Michele Poague) to generate the final copy by Jan 10. On Jan 17, copy will be sent to the printer. By Jan 24, copies of the newsletter will then be mailed to every LPCO donor, and electronic copies emailed to each LPCO member who has an email address on file.
- Each County affiliate and development group is encouraged to submit a summary of activities they held in Oct-Nov-Dec, and local events coming up in Jan-Feb-Mar.
- LPCO Chairman is requested to submit a summary of the LPCO plan for 2019.
- Campaigns Director is encouraged to submit a summary of how many prospective LP candidates we have running for public office in 2019.
- Legislative Director is encouraged to submit a summary of legislation of interest being studied by the CO General Assembly during the Summer.
- Communications Director is encouraged to submit a copy of one article published by a Libertarian author in Oct-Nov-Dec.
- Affiliates Director is encouraged to submit a summary of new affiliates and development groups in Oct-Nov-Dec, and counties planning to establish an affiliate or development group in Jan-Feb-Mar.
- Fundraising Director is encouraged to submit a summary of those who donated to the LPCO in Oct-Nov-Dec, and any fundraising events coming up in Jan-Feb-Mar.
- Anyone is invited to submit “Libertarians in the news” articles.

Respectfully Submitted,
John Pickerill
As per our Bylaws Article II, Section 6, the duties of the Communications Director are as follows:

Section 6: The Communications Director shall be responsible for all communications, web sites, multimedia, social media, press releases, media appearances, and media inquiries.

Social Media Posting Schedule:

Facebook:
*All times Mountain Standard Time and DAILY unless noted otherwise*


There is no longer a schedule, contributors post at will.

Twitter: OPEN FOR NEW CONTRIBUTOR

Instagram: OPEN FOR NEW CONTRIBUTOR
Code of Conduct for All Platforms:

No F-Words in memes or post captions

No Conspiracy Theories

Keep it Libertarian

Our total Social Media statistics are as follows:

FACEBOOK: Page likes total at writing of report -- 28,279

Page follows at writing of report -- 28,425

Facebook likes at previous report: 28,038. Facebook follows at previous report: 28,162. Facebook likes have an increase of 241, Facebook follows have an increase of 263 since the previous report.

Communications Director Report

November 2019
TOP THREE POSTS:

1. Libertarian Party of Colorado
   Published by Stacy Trehome Petty
   November 7 at 3:54 PM

   DAD, WHY DOES GOVERNMENT RUIN EVERYTHING IT TOUCHES?

   WELL RUSS, PEOPLE CAN'T SEEM TO FIGURE OUT THAT GOVERNMENT IS A MONOPOLY THAT HAS NO INCENTIVE TO BE EFFICIENT, EFFECTIVE, ACCOUNTABLE OR TO IMPROVE BECAUSE ITS FUNDED BY TAXES WE PAY INVOLUNTARILY AND IF WE DON'T... WELL, THEY PUT US IN PRISON.

   #taxationisthelft | TheFreeThoughtProject.com

   People Reached: 128,341
   Reactions, Comments & Shares: 8,143
   Likes: 5,096
   Loves: 303
   Laughs: 236
   Wow: 34
   Sad: 92
   Angry: 54
   Comments: 553
   Shares: 1,776

Communications Director Report
November 2019
TWITTER STATISTICS: Twitter followers at writing of report is 2,671. This is an increase of 28 followers from the previous period.

INSTAGRAM STATISTICS: Instagram followers at writing of report is 1,000. This is an decrease of 4 followers from the previous month.

Website:
The website is currently up to date and being excellently maintained by David Aitken and our tech chair Mike.

Media/Events/Press Releases:
There were no press releases during the period.
We have the following writers:

- Jay Stooksberry
- John Pickerill
- Bonnie Hobart
- Nathanial Sullivan
- William Jackson
- Safyre Lyons

Respectfully Submitted,

Stacy Petty

Communications Director
Secretary Report
December 2019

Petition Reform Ballot Initiative
Natalie tried to counter the ridiculous 401 word ballot title suggested by staff. The goal is 60 words.

Campaigns
Worked with a Libertarian candidate for the 2020 RTD board elections (Ross Klopf) to produce promotional photos.

Jeffco Affiliate
Continued to contribute posts to our Facebook and Twitter outlets.

Respectfully Submitted,
Mike Spalding, Secretary
The LNC is thick in the middle of convention preparation which has been the focus since our meeting in November. The state affiliates have been notified of their delegate allocations, and the percentages to be used for regional formation will be issued shortly. The appointment for national committees have been made with meetings to begin soon.

Ms. Mattson and I will be working on a national policy manual style overhaul. I am a bit concerned that the Convention Voting Process Committee has made little to no progress.

Many of the ethical concerns raised recently were discussed last meeting with a fairly complete airing out, but the LNC did not have resolve to take any firm stand. The raised awareness, however, will serve the purpose of halting any potentially reckless behavior. A balanced budget was passed, and protections will put in place in the policy manual for segregation of deferred convention revenue. I can give further details upon request. I will be meeting with our new Development Director Ms. Desisto to discuss her fundraising vision. Draft minutes for the November meeting are being prepared and will also be provided to the LPCO.

As the LPCO Board may know, I have announced that I will be re-running for national secretary.

Respectfully Submitted,

Caryn Ann Harlos
LNC Secretary ~ Secretary@LP.org ~ 561.523.2250
Database Manager Report for December, 2019

12/4/19 – enter 2 new inquiries from lp.org (1/2 hour)
12/3/19 – export testing to find bad fields, create events for Jan 1-15 (4 hours)
12/2/19 – update events, merge new person, misc (1 hour)
12/1/19 – sending email for John Hjersman, run for office not updating main activity (2 hours)
11/26/19 – check new signups, add Lexi Buschmann as El Paso Membership (2 hours)
11/23/19 – C&B 2020 applications, CiviCRM Dashlet testing, Candidate testing (3 hours)
11/22/19 – set up December Events (2 hours)
11/15/19 – add Castle Rock starlighting event, build spreadsheet for Larimer County, misc items (2 hours)
11/14/19 – set up events email, misc bugs, post news item re outreach director (2 hours)
11/10/19 – add Longmont events, beta test county dashboard, research SMS messaging (3 hours)
11/9/19 – set up staging user seanvadney for Douglas County dashboard beta test (1 hour)

Combine board reports and publish on website. (1 hour)

Backups of the CiviCRM member file are created every Sunday afternoon and are saved on our Amazon drive. (2 hours/wk)

I regularly check CiviCRM for new signups and fix obvious address errors and check for duplicates. (1 hour/wk)

We pay $90 per month to the LNC for 3 hours of priority support per month for the CRM. We pay $9.99 per month to MailChimp for email services which the CRM cannot provide. This allows us to email people in a specific county. This cost is recorded as an In-Kind donation by the Database Manager. We pay $20 per month to Sparkpost for CRM email services to cover statewide emails. This cost is recorded as an In-Kind donation by the Database Manager.

Respectfully Submitted,

David Aitken
Database Manager
Libertarian Party of Colorado