

MEETING SUMMARY July 17, 2019

Date and Time: Wednesday, 17 July 2019 at 4:00pm Mountain time

Where: Online: Zoom

Committee Attendees: Caryn Ann Harlos, Joe Dehn, James Gholston

Other Attendees: none

The meeting was called to order at 4:04pm Mountain time.

Records of Past Meetings: The minutes of the 3 July meeting were approved.

Policy Updates: Caryn Ann reported that she made some updates to the Manual of Style, and Joe reported making one. He explained the purpose of the new "NotCurrent" template. There was discussion of whether the visual appearance of this box should be made more similar to other notes/boxes.

Joe expressed concern about names of existing articles that contain lists being changed to start with "List of" or "Index of" even though they also contain other types of material. There was no consensus about this so it was decided to defer further discussion until the next meeting when hopefully more members will be present.

Site Statistics: Ed sent a report saying that traffic is running at about 110 users/day and that articles relating to presidential candidates continue to be popular.

Category Rebuild: Caryn Ann said she is continuing to work on this.

Deletion Requests: James took care of the "September 17" article.

California: Caryn Ann reported that the tabloids that Joe sent for scanning arrived., and that she will be including these in the upcoming scanning job along with a few other tabloids from California that were already in the storage unit. She said there is



also a lot of regular-size material from California, including state and local newsletters, in the storage unit. Caryn Ann and Joe will need to compare inventory notes to sort out which material might be shipped to California for further work.

Texas: There was discussion of the material that Whitney Bilyeu is planning to bring to the upcoming LNC meeting in Austin. There is reported to be a large amount, but if nobody is going to be driving back to Colorado from that meeting Caryn Ann plans to just ship it all via UPS. Caryn Ann said she doesn't plan to be selective about accepting/shipping this material; she said there is space for it in the storage room and explained that duplicates can be useful for fundraising. James offered to donate some signs of which he has duplicates.

Volunteers: Caryn Ann reported that she created "instruction sheets" for two tasks that could be done by volunteers.

Report to LNC: Caryn Ann said she expects to have the HPC report for the upcoming LNC meeting done by tonight and will send it to the rest of the committee for feedback.

Scanning Job: Caryn Ann said all the material to be included in this job has been collected together – she just needs to do some more organizing before bringing it in, which she expects to be very soon (but possibly after the LNC meeting). Each document (e.g., an issue of a newsletter) needs to be in a separate folder, as that is what determines what will end up in each PDF..

Craigslist: Caryn Ann will be working with the vendor on this.

User Disagreements: Caryn Ann reported that she had some trouble with a user who thought we should not be posting old platforms, but she thinks she convinced him. This is the same user with whom James had been having a disagreement about listing a disputed county group.

Admin Requirements/Agreement: There was discussion of eliminating the requirement that an admin post a real name on his/her user page, while at the same time making clear that the NDA must be signed with a real name, with the understanding that this means that each admin's real identity will be known to the



members of the HPC and to headquarters staff. Caryn Ann will draft proposed language for consideration at the next meeting.

Future Meetings: The next meeting is scheduled for 7 August 2019.

The meeting was adjourned at 5:28pm Mountain time.