MISSING BOARD REPORTS – August 2018

Resolved into the LPCO Standing Rules (2016-05-09):

“Monthly Board reports are due by the Wednesday before the regularly scheduled board meeting and shall be published to the Party website by the Communications Director by the Friday prior to any regularly scheduled meeting for viewing by membership and Board members...”

- The following Board Reports were not submitted in time to be published on the LPCO website, violating the current standing rule:
  - Vice-Chair
  - Records
- The above Board Members will be presenting their report at the next board meeting in full.
- The next Board Meeting is scheduled for August 13, 2018 at the Independence Institute, 727 E 16th Ave, Denver, CO 80203 from 7pm to 9pm.

Respectfully Submitted,

David Aitken
Website Volunteer
Libertarian Party of Colorado
August 2018 Chairs Report

As per our Bylaws Article II, Section 1, the duties of the State Chair are as follows: The State Chair shall be the chief executive officer of the Party, holding the powers of administration pertaining to the ordinary business affairs of the Party and such other powers as may be delegated by the Board of Directors. The State Chair may appoint such Party functionaries as a recording and corresponding secretary, an office manager, and an events chair. The State Chair shall compile, maintain and make available to the Board of Directors a publication listing all “Standing rules” and “Special rules” adopted by the Board of Directors. The State Chair shall specify the date and time of the next Convention at least 45 days before it is convened. The State Chair, or his or her designee, including other Board members acting within their designated job duties at the direction of the Chair, shall be the person who shall communicate on behalf of the Party. The State Chair shall file any amendments to the Party’s Constitution or Bylaws with the Secretary of State within fifteen days after such amendments are adopted.

1) Assisted Eric Mulder in preparation for his upcoming debate.
2) Attended Erics debate.
3) Participated in the Castle Rock parade.
4) Chaired the LPDC meeting.
5) Fielded multiple calls.
6) Explored the location for the Labor Day camping trip.
7) Made several call thanking volunteers for their help.
8) Approved several articles for publishing.

Respectfully Submitted,

Wayne Harlos
State Chair, LPCO
Treasurer, 13 August 2018

As per our Bylaws Article II, Section 9, the duties of the Treasurer are as follows:

The Treasurer shall be responsible for maintaining accurate records of all income and expenses associated with the operation of the Party and shall present a summary of all income and expenses incurred at the regular meeting of the Board. The income and expense summary may be limited to activity since the last regular meeting of the Board. The Treasurer shall also prepare budgets for the other board members or assist them in preparing their own budgets.

As of 08 August 2018, PayPal balance was $952.83.
As of 08 August 2018, BBVA Compass balance was $14,702.01.
As of 08 August 2018, Stripe balance was $0.00.
As of 08 August 2018, Federal Election Activity account has been closed by Compass bank, presumably due to inactivity.

Held in reserve:
- Standard reserve $1,500.00
- State Convention reserve $5,000.00
- NationBuilder reserve $1040.00
- Clear Creek Co DG $40.00
- Denver Co DG $439.00
- Larimer Co DG $15.00
- Weld Co DG $15.00

As of 08 August 2018, Total accessible (excluding reserved funds) balance was $7,620.84.

Monthly since 24 May 2017 I have started corralling one twelfth the annual NationBuilder fee in QuickBooks and in this report so that the sudden expense in April doesn’t catch us unprepared. Based on the NationBuilder annual fee paid 24 April 2018, the monthly cut is $260. Our accessible balance has decreased $950.62 since last month.

Any anticipated large future expenses (> $1,000 annually), whether one-time or instalment, I propose to budget in the same manner as with NationBuilder, where I reserve funds monthly into a specific sub-account. This procedure is a good candidate for inclusion in the policy manual. For clarity for me and subsequent treasurers, the standard reserve of $1,500 has been
placed in a sub-account. Starting April 2018 state convention funding is being reserved on a monthly basis.

July subscription (18 recurring) donations to PayPal, Stripe & Compass Bank for May, $477.76, a loss of $42.76.

I request that any Board member who receives cash or check from a donor please email me with the date received, check number, amount, and name & address of the donor. If the check is $100 or more, then I also need the donor’s occupation and employer. Please refer to the postscript in Treasurer’s Report July 2016 for a list of TRACER-accepted occupation names. We can’t accept cash donations over $100. We can’t accept contributions from corporations or from foreign nationals. The party can accept anonymous donations less than $20 but if anonymous donations are collected by someone not authorized to accept funds for LPCO (not a board member) then that someone is considered a conduit and the collected aggregate is counted against their personal contribution limit and the funds conveyed to LPCO can’t include more than $100 in cash.


For supporters who wish to make monthly donations but who don’t have or want a PayPal account, I can set up a subscription using Stripe using the donor’s credit card information. We now have three such subscriptions.

Respectfully Submitted,
John Hjersman
<table>
<thead>
<tr>
<th>Ordinary Income/Expense</th>
<th>Unclassified</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Income</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Donations</td>
<td>565.00</td>
<td>565.00</td>
</tr>
<tr>
<td>Stripe Sales</td>
<td>112.76</td>
<td>112.76</td>
</tr>
<tr>
<td>Total Income</td>
<td>677.76</td>
<td>677.76</td>
</tr>
<tr>
<td>Gross Profit</td>
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<td>677.76</td>
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<tr>
<td>Expense</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Credit Card Fees</td>
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<td>34.20</td>
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<tr>
<td>Stripe Payment Processing Fees</td>
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<td>4.48</td>
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<tr>
<td>Telephone</td>
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<td>9.95</td>
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<tr>
<td>Total Expense</td>
<td>48.63</td>
<td>48.63</td>
</tr>
<tr>
<td>Net Ordinary Income</td>
<td>629.13</td>
<td>629.13</td>
</tr>
<tr>
<td>Net Income</td>
<td>629.13</td>
<td>629.13</td>
</tr>
</tbody>
</table>
FUNDRAISING DIRECTOR REPORT AUGUST 2018

I have been unable to work on fundraising this month due to the demands of running for office. I hope to free time in the near future.

Roger Barris
August 2018
DUTIES AND POWERS
BY Art II Sec 4

“The Campaigns Director shall identify political races and coordinate candidate and issue development. The Campaigns Director shall be responsible for, and coordinate, all political campaigns of the Party.”

Open candidate vacancies:
David emailed out a letter to all registered Libertarians we have email addresses for within the districts that have a candidate vacancy. I’m pleased to say we had an excellent response, with some vacancies getting multiple offers. An email was sent to those seeking to run for the same office, and the following candidates have been selected, and are filing their Candidate Acceptance Forms and Personal Financial Disclosure affidavits where applicable:

- US House District 4 :
- US House District 5 : Douglas Randall
- US House District 7 : Jennifer Nackerud
- CO Senate District 2 :
- CO Senate District 13 : Eric Joss
- CO Senate District 14 :
- CO House District 5 : Rory Lamberton*
- CO House District 10 :
- CO House District 12 :
- CO House District 13 :
- CO House District 14 : Ryan Pyner
- CO House District 30 : Jeff Wilson
- CO House District 50 :
- Secretary of State

* Rory Lamberton is supposed to be replacing Phil Ord, but there is some confusion as the SoS office states that we do not have a vacancy in District 5, but we do in District 6. I will follow up with the SoS & have a clearer understanding by the board meeting.

The Vacancy Committee Chair must sign the Assembly Acceptance forms, have them notarized, and submitted to the Secretary of State’s office by August 28th.

Kim Tavendale
OUTREACH DIRECTOR REPORT – August 2018

Article II, Section 5, of the By-Laws of the Libertarian Party of Colorado:
“The Outreach Director shall be responsible for recruiting members, having speakers, conducting recruiting events, organizing and supporting student clubs and organizations at high schools, colleges, and universities and setting up and operating a speakers bureau.”

Actions:

- Arapahoe County Fair – In conjunction with the Libertarian Party of Arapahoe County, we participated in the Arapahoe County Fair for the four days from Thursday, July 26 through Sunday, July 29. We had a good space for billboard advertising as nearly every Fair goer could see our banners at some point during their visit but actual in-depth conversation was somewhat limited. Occasional gusty winds kept us on our toes trying to keep the booth from blowing away or falling apart. Our tent, which has had some failing seams for some time, finally bit the dust as a result of one particularly gusty period and one of our Clowns/Jokers support poles was damaged beyond repair. I found a replacement for the support pole but we need to decide whether to replace the tent.

- Carbon Valley Music and Spirits Festival. – Saturday, August 4. A great day of fun, freedom, Music and Spirits culminating in the final set of the night by the Fabulous Thunderbirds and a beautiful fireworks display. We had to hold things down during a 20-minute wind storm but other than that the weather cooperated and we managed to stay dry.

We are booked and accepted for participation in the 2018 Chili and Frijole Festival in Pueblo.

Dates and times -
  Friday, 9/21, 3:00 pm to midnight
  Saturday, 9/22, 10:00 am to midnight
  Sunday, 9/23, 10:00 am to 6:00 pm

Cost for 10 x 10 booth - $350 plus cost on insurance $52.50 for a total of $402.50.
Interesting to note that even though we have in the past qualified for this event as a non-profit at a reduced rate of $200.00, we were informed this year that we would not qualify for their non-profit rate without a 501-3C even though there was no such stipulation in their published rules.

I would recommend to the board and seek approval to spend approximately $220 to replace the canvas top to our existing primary booth tent. This is as opposed to a cost of $600 to $800 to purchase a new complete booth. I’m not sure of the age of our existing unit but the EZ UP brand of shelter is one of the best engineered shelters on the market. Our existing steel frame is in great condition but the canvas is just too worn to repair.

Always looking for suggestions as to any upcoming events for participation.

Respectfully submitted,

Kevin Gulbranson
Outreach Director, LPCO
Regions Director Report August 2018

In New Business, Committee Reports, or where appropriate, I’d like to discuss processing volunteers, who should contact which volunteers, and more precisely, which volunteers should Regions contact.

I’m working on a Facebook Regions Director page. Also this month, I plan to attend additional DG and affiliate meetings.

Respectfully Submitted,
Steven Gallant
Legislative Directors Report August 2018

The Following ballot initiative petition signatures have been turned into the Colorado Secretary of State and are undergoing the Signature Certification Process.

#93 Funding for Public Schools

#97 Setback for Oil and Gas Development

#108 Just Compensation for Reduction in Fair Market Value by Government Law or Regulation

#126 Payday Loans

#153 Transportation Funding

#167 Authorize Bonds for Transportation Projects

#173 Campaign Contributions

The Complete language of each ballot initiative can be viewed at the Colorado Secretary of States website at this link:

https://www.sos.state.co.us/pubs/elections/Initiatives/titleBoard/index.html#top

Once Certified by the Colorado Secretary of State the Ballot Initiative Review Committee will begin the process of analyzing each of them to develop the Position of the Libertarian party of Colorado to present to the LPCO Board of Directors for approval and share with voters.

It appears according to the Colorado Secretary of States web site, that ballot initiative #119, Transparency In Health Care Insurance Billing expired on August 6th and will not make the ballot.

Other than the board members that have volunteered to serve on the Ballot Initiative Review Committee, we have one other volunteer for the committee, Stephanie Parker. I will be reaching out to those volunteers for the committee to schedule meetings to put the positions together.
As per our Bylaws Article II, Section 8, the duties of the Legislative Director are as follows: The Legislative Director shall be responsible for monitoring activity in the State Legislature, communicating with that body, developing issue oriented-interest groups, and working with other organizations on areas of mutual concern.

Respectfully Submitted,
Michael Stapleton
Legislative Director
Libertarian Party of Colorado
Membership Director Report August 2018

Per our Bylaws Article II, Section 11, the duties of the Membership Director are as follows: The Membership Director shall be responsible for developing membership education programs and publications, recruiting and training activists from the membership, and overseeing leadership training and succession planning at all levels within the Party, categorizing and contacting current individual members (registered Libertarian voters) to ask/persuade the members to support the LPCO financially or actively and for monthly reporting the same to the Board and affiliates.

Please see convention applications for vote.

During the month of June, the Membership Director attended meetings in Boulder, Denver, and Arapahoe counties.

Discussed contact protocol with David Aitken at the Denver Meeting

Golf tournament failed to materialize.

Respectfully Submitted,

Matthew DiGiallonardo
COMMUNICATIONS DIRECTOR REPORT AUGUST 2018

As per our Bylaws Article II, Section 6, the duties of the Communications Director are as follows:

Section 6: The Communications Director shall be responsible for all communications, web sites, multimedia, social media, press releases, media appearances, and media inquiries.

Social Media Posting Schedule:

Facebook:

*All times Mountain Standard Time and DAILY unless noted otherwise*

9am - Local News - Lance Cayko
10am* - Monday Legislative Director (when in session) - Michael Stapleton
10am* - TTHSA Volunteer Requests/Events
11:15am - Meme - Hannah Burnham
Noon - News Commentary - Michael Stapleton
1pm - Eric Mulder for Arapahoe County Sheriff - Eric Mulder
2pm - Communications Director Discretion - Lance Cayko
3pm - Independent Libertarian Media - Nicholas Veser
5pm - Meme - Hannah Burnham
7pm* - TTh Outreach Director - Kevin Gulbranson
7pm* - MWFSUN Independent Libertarian Events
7pm* - Saturday Chair - Wayne Harlos
8pm - Roger Barris for Congress
9pm - LP Affiliate Share - Beatriz Sutton
10pm - Twitter Post - WB Rice Rice
Twitter:
At will or upon request via Robert Bentley, WB Rice Rice, and Jamie St Pierre

Instagram:
At will or upon request via Robert Bentley, Chelsea Stewart-Gress, and Emily Baker

Our total Social Media statistics are as follows:

<table>
<thead>
<tr>
<th>SOURCE</th>
<th>LIKES/ FOLLOW</th>
<th>COMMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>FACEBOOK</td>
<td>25,904</td>
<td>This is a month over month decrease of 25. We have stopped getting shares from the national page and this is the result.</td>
</tr>
<tr>
<td>TWITTER</td>
<td>1,993</td>
<td>This is a month over month increase of 68.</td>
</tr>
<tr>
<td>INSTAGRAM</td>
<td>554</td>
<td>This is a month over month increase of 42.</td>
</tr>
</tbody>
</table>
Our total Facebook reach for the last 28 days are as follows:

<table>
<thead>
<tr>
<th>Page Summary</th>
<th>Last 28 days</th>
<th>Export Data</th>
</tr>
</thead>
</table>

Results from Jul 12, 2018 - Aug 08, 2018
Note: Does not include today's data. Insights activity is reported in the Pacific time zone. Ads activity is reported in the time zone of your ad account.

### Actions on Page
- July 11 – August 7
- 2 Total Actions on Page ▼ 67%

### Page Views
- July 11 – August 7
- 639 Total Page Views ▼ 57%

### Page Previews
- July 11 – August 7
- 255 Page Previews ▼ 18%

### Page Likes
- July 11 – August 7
- 141 Page Likes ▼ 9%

### Reach
- July 11 – August 7
- 153,032 People Reached ▲ 30%

### Recommendations
- July 11 – August 7
- We don’t have data to show you this week.

### Post Engagements
- July 11 – August 7
- 42,071 Post Engagement ▼ 2%

### Videos
- July 11 – August 7
- 3,284 Total Video Views ▼ 3%

### Page Followers
- July 11 – August 7
- 141 Page Followers ▼ 11%

These have been our top three Facebook posts in the last 28 days:
<table>
<thead>
<tr>
<th>Performance for your post</th>
</tr>
</thead>
<tbody>
<tr>
<td>7,122 People Reached</td>
</tr>
<tr>
<td>482 Reactions, Comments &amp; Shares</td>
</tr>
<tr>
<td><strong>142</strong> Like</td>
</tr>
<tr>
<td><strong>3</strong> Love</td>
</tr>
<tr>
<td><strong>182</strong> Hate</td>
</tr>
<tr>
<td><strong>3</strong> Wow</td>
</tr>
<tr>
<td><strong>4</strong> Sad</td>
</tr>
<tr>
<td><strong>5</strong> Angry</td>
</tr>
<tr>
<td><strong>73</strong> Comments</td>
</tr>
<tr>
<td><strong>70</strong> Shares</td>
</tr>
</tbody>
</table>

591 Post Clicks

| 92 Photo Views | 0 Link Clicks | 499 Other Clicks |

NEGATIVE FEEDBACK

| 3 Hide Post | 0 Hide All Posts |
| 0 Report as Spam | 0 Unlike Page |

Reported stats may be delayed from what appears on posts.
“Civil rights used to be about treating everyone the same. But today some people are so used to special treatment that equal treatment is considered to be discrimination.”

7/13/18, 8:00 AM
Website:

The website is currently up to date and being excellently maintained by David Aitken.

Media/Events/Press Releases:

We did five press releases last month and they were picked in 5 different papers.

We have the following writers:

- Jay Stooksberry
- John Pickerill
- Bonnie Hobart
- Michael Lopez
- Roger Barris/Lance Cayko
Policy Manual and Style Guide:

This is going to have to happen after the election cycle when things slow down.

Respectfully Submitted,
Lance Cayko
Communications Director
Database Manager Report for August, 2018

Things I need from Board members:
1. Revised Constitution, Bylaws, and Platform from the 2018 convention from Mike Spalding
2. Updated Media list from Lance
3. Bios and pics for Leadership page
4. Updated Advocates Quiz link graphic for the website from Lance.

The CiviCRM project is going reasonably well. I am finding some bugs and missing features in the system which I am reporting to Andy Burns and we have a good working relationship. Some of these are me not understanding how the system works.

I have a volunteer now, Brandon Dunn, who will be helping me on some of the CiviCRM project and other tasks I need doing, such as producing the Events email I’m sending out twice a month. His assistance will start when I get an lpcolorado.org email for him from our Technology Chair. I offered to take over some of the Tech Chair’s responsibilities but have not heard back from him.

I have started producing an email blast of all events posted on our website to everybody in the state twice a month on the 1st and 15th. This can also be used by the board to communicate statewide. It goes to about 7000 people.

8/8/18 – Sent spreadsheet with Aurora Libertarians to Matt DiGi (1/2 hour)
8/8/18 – Set up events for first two weeks of September (1/2 hour)
8/7/18 – Sent volunteer list from SD20 to Campaigns and Candidate (1/2 hour)
8/6/18 – Data corrections – mainly addresses in NB (3 hours)
8/6/18 – CiviCRM discuss features and how to accomplish tasks w/Andy (3 hours)
8/5/18 - Check duplicates and build Volunteers spreadsheet for Regions, send volunteers to Directors and Affiliate contacts (1 hour)
8/5/18 – Reviewed status of Colorado Liberty and CLiPboard on Ipedia (1 hour)
8/5/18 – CiviCRM reviewed TablePress while converting BoardHistory (1 hour)
8/4/18 – Sent email to CD2 Libertarians for Roger Barris’s campaign video (1 hour)
8/3/18 – Exported registered Libs in SD20 for candidate Messick (1 hour)
8/3/18 – CiviCRM reviewing state map, affiliate records, exports, and functionality (5 hours)
8/2/18 – CiviCRM reviewing state map, affiliate records, and functionality (3 hours)
8/1/18 – CiviCRM finished test file of 100 records and uploaded to natl (2 hours)
8/1/18 – Sent Events email to more than 7,000 people (2 hour)
7/31/18 – Prep events email (1 hour)
7/31/18 – CiviCRM researched Events (1 hour)
7/30/18 – Forwarded 8 to 10 emails to Campaigns Director from people interested in filling the candidate vacancies.
7/30/18 – Update events page w/new events (2 hours)
7/29/18 - Check duplicates and build Volunteers spreadsheet for Regions, send volunteers to Directors and Affiliate contacts (1 hour)
7/28/18 – Send emails to fill vacancies in CD4,7, SD2,13,15, and HD5,10,12,13,14,30,50 (1 hour)
7/27/18 – Imported outreach event contacts (1 hour)
7/27/18 – Export Breckenridge and Silverthorne voters for Matt Digi (1 hour)
7/27/18 – Meet with Andy Burns (CiviCRM), prep county_groups page for export (3 hours)
7/25/18 – Export Evergreen voters for Matt Digi (1 hour)
7/25/18 – Update caucus page with Mises Caucus, research bad link to Advocates Quiz (1 hour)
7/25/18 – Work on CiviCRM file specs (2 hours)
7/24/18 – Set up board meeting and board dinner in NB Events (1 hour)
7/24/18 – Sent new people (May-July) including volunteers to affiliates or county contacts (2 hours)
7/24/18 – Sent volunteers (May-July) to Campaigns, Membership, Communications, Legislative, and Outreach Directors (1 hour)
7/23/18 - Send email requesting volunteers for 2019 convention (last call) (1 hour)
7/22/18 – Check duplicates and build Volunteers spreadsheet for Regions (1 hour)
7/19/18 – CiviCRM discussed voter status fields with Andy Burns (1 hour)
7/16/18 – Lunch with Marc Montoni to discuss Volunteers, Local Groups, sending new registered libs to National for fundraising, reaching out to new contacts, etc. (1 hour)
7/15/18 – Check duplicates and build Volunteers spreadsheet for Regions (1 hour)
7/15/18 – Review candidate letter to fill vacancies (1 hour)
7/12/18 – Catalog web pages for CiviCRM (1 hour)
7/12/18 – Send email requesting volunteers for 2019 convention (1 hour)
7/12/18 – Assist Andy Burns in establishing DNS for CiviCRM website (1 hour)
7/10/18 – Send Data Sharing links for updated county voters to county contacts (1 hour)
7/9/18 – Build spreadsheets for County Data Sharing (6 counties and 1 region) (2 hours)
7/9/18 – Export 80127, Arapahoe County, and Washington County for Communications Director (2 hours)
7/8/18 – Check duplicates and build Volunteers spreadsheet for Regions (1 hour)

Combine board reports and publish on website. (1 hour)

Backups of the Nationbuilder member file are created every Sunday afternoon and are saved on our Amazon drive. (2 hours/wk)
I regularly check NB for new signups and fix obvious address errors and check for duplicates. (1 hour/wk)

Respectfully Submitted,

David Aitken
Database Manager
Libertarian Party of Colorado