

MEETING SUMMARY September 18, 2019

Date and Time:Wednesday, 18 September 2019 at 4:00pm Mountain timeWhere:Online: ZoomCommittee Attendees:Caryn Ann Harlos, Joe Dehn, James GholstonOther Attendees:none

The meeting was called to order at 4:22pm Mountain time.

**Records of Past Meetings:** The minutes of the 4 September meeting were approved.

**Records Archive Updates:** Caryn Ann reported that she acquired a large number of used file folders that she can use in the storage room rather than buying new ones.

**Policy Updates:** There was discussion of writing up a policy relating to disputes. Joe said we need to document both the principles and the procedures, and said he will work on this.

**Templates:** Caryn Ann reported that Andrew fixed the documentation for that "table of contents" template to make more sense. She reminded James that some of his templates still need to be documented.

**Featured Article:** Joe said he picked the Seebeck article because others in the queue still have something significant that needs fixing, and noted that some don't have introductory text suitable for using as a summary/teaser. James suggested that in such cases suitable text might be created by stringing together text from various parts of the article.

**California:** Caryn Ann asked if the documentation of the disputed "pro-tem" listing could be provided. Joe said it consists mostly of contact info, which we would presumably want to redact, which would end up making it mostly blank. Caryn Ann said it would be useful for our lawyer to have it on file, even if we don't post it.



Joe reported that he attended the David Bergland memorial event in Costa Mesa. There were a bunch of long-time activists there, though fewer than he expected, and he got some leads to potential sources of historical material. He was also able to record the remarks made during the event by various people who knew Bergland.

**Convention Displays:** Caryn Ann reported that she found a light box at Goodwill; this might be used to show slides at a convention table. Joe said we should not put any slides on display this way until we have had them scanned.

Scanning Job: Caryn Ann said the target for sumitting this is this weekend.

**Craigslist:** Caryn Ann reported that the payment to the vendor somehow didn't get through.

**Miscellaneous:** Caryn Ann mentioned (1) that she asked HQ to write an article about Eric Dixon and (2) that she was in Maine recently and encouraged them to make updates to their page.

**Future Meetings:** The next meeting is scheduled for 2 October 2019.

The meeting was adjourned at 4:52pm Mountain time.