MISSING BOARD REPORTS – December 2018

Resolved into the LPCO Standing Rules (2016-05-09):

“Monthly Board reports are due by the Wednesday before the regularly scheduled board meeting and shall be published to the Party website by the Communications Director by the Friday prior to any regularly scheduled meeting for viewing by membership and Board members...”

- The following Board Reports were not submitted in time to be published on the LPCO website, violating the current standing rule:
  - Fundraising
  - Campaigns
- The above Board Members will be presenting their report at the next board meeting in full.
- The next Board Meeting is scheduled for December 10, 2018 at the Independence Institute, 727 E 16th Ave, Denver, CO 80203 from 7pm to 9pm.

Respectfully Submitted,

David Aitken
Website Volunteer
Libertarian Party of Colorado
Chairs Report December 2018

As per our Bylaws Article II, Section 1, the duties of the State Chair are as follows: The State Chair shall be the chief executive officer of the Party, holding the powers of administration pertaining to the ordinary business affairs of the Party and such other powers as may be delegated by the Board of Directors. The State Chair may appoint such Party functionaries as a recording and corresponding secretary, an office manager, and an events chair. The State Chair shall compile, maintain and make available to the Board of Directors a publication listing all “Standing rules” and “Special rules” adopted by the Board of Directors. The State Chair shall specify the date and time of the next Convention at least 45 days before it is convened. The State Chair, or his or her designee, including other Board members acting within their designated job duties at the direction of the Chair, shall be the person who shall communicate on behalf of the Party. The State Chair shall file any amendments to the Party’s Constitution or Bylaws with the Secretary of State within fifteen days after such amendments are adopted.

1) Attended the Jefco Development Group meeting.
2) Attended the Denver Development Meeting and got buy it to organize.
3) Recruited the last member for the Style Committee.
4) Attended the Campaigns Committee meeting.
5) Fielded 22 calls and answered complaints.
6) Chaired the LPDC Quarterly meeting.
7) Attended the LPDC “Trash cleanup”
8) Forwarded 30 party inquiries to Marc Montoni.
9) Attended the Annual Festivus.

Respectfully Submitted,
Wayne Harlos
State Chair, LPCO
VICE CHAIR REPORT - DECEMBER 2018

Art II Sec 2 of the By-Laws of the Libertarian Party of Colorado:

“The Vice Chair shall assist the State Chair in the performance of executive duties, act as Chair in the temporary absence of the State Chair, develop and support affiliate parties and district caucuses, ensure affiliate compliance with requirements in the Party Constitution and Bylaws, communicate with Affiliate Representatives on a monthly basis, and facilitate resource sharing and cooperation among the affiliates.”

Actions:

Attended the Candidates Committee Meeting November 18th

Attended the Arapahoe County Meeting November 13th.

Attended the Denver County Meeting November 19th

Will attend the Festivus Party on Thursday, December 6th.

Helped David Aiken by proof reading the new website.

Respectfully submitted,
Michele Poague
Vice Chair, LPCO
Treasurer, 05 December 2018

As per our Bylaws Article II, Section 9, the duties of the Treasurer are as follows:

The Treasurer shall be responsible for maintaining accurate records of all income and expenses associated with the operation of the Party and shall present a summary of all income and expenses incurred at the regular meeting of the Board. The income and expense summary may be limited to activity since the last regular meeting of the Board. The Treasurer shall also prepare budgets for the other board members or assist them in preparing their own budgets.

As of 05 December 2018, PayPal balance was $735.85.
As of 05 December 2018, BBVA Compass balance was $16,982.20.
As of 05 December 2018, Stripe balance was $0.00.
As of 05 December 2018, Federal Election Activity account has been closed by Compass bank, presumably due to inactivity.

Held in reserve:
- Standard reserve $1,500.00
- State Convention reserve $8,000.00
- NationBuilder reserve $2,080.00
- Clear Creek Co DG $40.00
- Denver Co DG $439.00
- Larimer Co DG $15.00
- Weld Co DG $15.00

As of 05 December 2018, Total accessible (excluding reserved funds) balance was $5,394.05.

Monthly since 24 May 2017 I have started corralling one twelfth the annual NationBuilder fee in QuickBooks and in this report so that the sudden expense in April doesn’t catch us unprepared. Based on the NationBuilder annual fee paid 24 April 2018, the monthly cut is $260. Our accessible balance has decreased $864.53 since last month.

Any anticipated large future expenses (> $1,000 annually), whether one-time or instalment, I propose to budget in the same manner as with NationBuilder, where I reserve funds monthly into a specific sub-account. This procedure is a good candidate for inclusion in the policy manual. For clarity for me and subsequent treasurers, the standard reserve of $1,500 has been
placed in a sub-account. Starting April 2018 state convention funding is being reserved on a monthly basis.

November subscription (17 recurring) donations to PayPal, Stripe & Compass Bank for November, $467.76, a loss of $30.00.

November one-time (3 contributors) donations, $370.00.

I request that any Board member who receives cash or check from a donor please email me with the date received, check number, amount, and name & address of the donor. If the check is $100 or more, then I also need the donor’s occupation and employer. Please refer to the postscript in Treasurer’s Report July 2016 for a list of TRACER-accepted occupation names. We can’t accept cash donations over $100. We can't accept contributions from corporations or from foreign nationals. The party can accept anonymous donations less than $20 but if anonymous donations are collected by someone not authorized to accept funds for LPCO (not a board member) then that someone is considered a conduit and the collected aggregate is counted against their personal contribution limit and the funds conveyed to LPCO can’t include more than $100 in cash.


Filed TRACER report 11/30/2018. Next report due date not yet published.

01 November 2018, paid $1,000.00 deposit out of convention reserve fund to Hotel Elegante (Colorado Springs) for 2019 convention.

For supporters who wish to make monthly donations but who don’t have or want a PayPal account, I can set up a subscription using Stripe using the donor’s credit card information. We now have four such subscriptions.

My proposal to convert our donate page to Stripe is on hold pending converting to CiviCRM and a new webpage. The new page will use Stripe.

The earmarked contribution that we received this month has been placed in sub-account “Marketing and Outreach” to facilitate accounting.

Respectfully Submitted,
John Hjersman
<table>
<thead>
<tr>
<th></th>
<th>Unclassified</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ordinary Income/Expense</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Income</td>
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<td></td>
</tr>
<tr>
<td>Donations</td>
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<td>912.00</td>
</tr>
<tr>
<td>Stripe Sales</td>
<td>112.76</td>
<td>112.76</td>
</tr>
<tr>
<td>Total Income</td>
<td>1,024.76</td>
<td>1,024.76</td>
</tr>
<tr>
<td>Gross Profit</td>
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<td>1,024.76</td>
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<tr>
<td>Expense</td>
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<td></td>
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<td>Advertising/Promotional</td>
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<td>Convention Expense</td>
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<td>1,000.00</td>
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<tr>
<td>Telephone</td>
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<td>Total Expense</td>
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<td>1,229.20</td>
</tr>
<tr>
<td>Net Ordinary Income</td>
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<td>-204.44</td>
</tr>
<tr>
<td>Net Income</td>
<td>-204.44</td>
<td>-204.44</td>
</tr>
</tbody>
</table>
OUTREACH DIRECTOR REPORT - December 2018

Article II, Section 5, of the By-Laws of the Libertarian Party of Colorado:
“The Outreach Director shall be responsible for recruiting members, having speakers, conducting recruiting events, organizing and supporting student clubs and organizations at high schools, colleges, and universities and setting up and operating a speakers bureau.”

Actions:

I challenge everyone to seek the Libertarian nomination for any and all seats available in 2019 and 2020 – including the seat that I have contested this year and in 2016, Colorado House of Representative for District 56. Now is the time to roll on this. Do not wait until your duopoly opponents have a one to two-year head start. Don’t forget to look at available seats in local elections many of which are non-partisan.

Attended the Candidates Committee Meeting November 18th.

Attended the Arapahoe County Arapahappy Meeting November 13th. December meeting was canceled in favor of supporting Metro area Libertarian Festivus along with Denver, Jefferson and Douglas Counties on December 6th.

Attended the Denver County Meeting November 19th. Recommended they work with venue for private room conducive to conversation and possibly guest speakers.

Attended the Libertarian Festivus for the Rest of Us on Thursday, December 6th.

Upcoming events:

LPCO – 2019-2020 Campaigns Committee – Sunday December 16 from 3:00 to 4:30 pm
Libertarians can’t win without support from Libertarians
Do you want to see Libertarians in Colorado start winning elections in 2019 and 2020? Well this is where it starts. Join us and consider volunteering for the campaigns committee and you CAN help libertarians win! This will be an online meeting using Zoom!

Join Zoom Meeting
https://zoom.us/j/280183643

One tap mobile
+16699006833,,280183643# US (San Jose)
+16468769923,,280183643# US (New York)

Dial by your location
+1 669 900 6833 US (San Jose)
+1 646 876 9923 US (New York)
Meeting ID: 280 183 643
Find your local number: https://zoom.us/u/abnqFhs0BK

Libertarian Party of BOCO Quarterly Board Meeting - Monday, March 4 from 6:30 to 7:30 PM
Are you a Boulder County Libertarian and interested in getting involved to help spread liberty throughout the County? Then please join us for dinner as we game plan for the summer!
Dickens Tavern
300 Main St
Longmont, Colorado 80501

Libertarian Party of Colorado 2019 Annual State Convention - April 26 to 28th, 2019
Hotel Elegante
2886 S Circle Dr
Colorado Springs, CO 80906
The Agenda will include such business as should properly be conducted by the delegates including election of officers, nomination of candidates, proposed Bylaws amendments, proposed Constitution amendments, proposed Platform amendments, resolutions, 2019 partisan candidate nominations, and any additional business appropriate for consideration. In addition, we will install our newly elected officers and share in the camaraderie and friendship of like-minded Libertarians from within our state.

The Business portion of this Convention is free to the public. Party members eligible to vote in the Business portion are defined by the Constitution of the LPCO, Article VII, Section 4. Additional events require a ticket for admission. Ticket packages will be coming soon! Check back shortly and be the first to get your tickets!

Additional details on the Convention can be found here -
https://www.lpcolorado.org/convention_2019
Austin, TX
All Libertarians, Libertarian Party (LP) members, LP delegates, and those who are interested in learning about Libertarianism are encouraged to attend and help shape the future of the LP and the liberty movement. Contact your state party to learn how to be appointed as an official voting delegate from your state. Family, friends, and observers who aren't ticketed convention attendees are most welcome to watch the non-ticketed events in the main hall, take in the exhibits, and enjoy family-friendly attractions, shopping and recreational opportunities.

**Monthly meetings and meetups –**

LPCO Board Meeting – 2\(^{nd}\) Monday of the month from 7:00 to 9:00 pm
Independence Institute
727 E 16\(^{th}\) Ave.
Denver, CO  80203
Come see the LPCO in action! Please come to watch your State Party Board in action on the 2nd Monday of the month and learn how you can be more involved. Open to the public.

Libertarian Party of Douglas County – 1\(^{st}\) Thursday of the month from 6:00 to 8:00
Fox and Hound
9239 Park Meadows Dr
Lone Tree, CO  80124

Libertarian Party of Arapahoe County Arapahappy Hour – 2nd Tuesday of the month from 6:00 to 8:00 pm
Rancho Alegre
420 S Chambers Rd Unit B
Aurora, CO 80017

Libertarian Party of Denver County Development Group – 3\(^{rd}\) Tuesday of the month from 6:00 to 8:00 pm
Dive Inn
1380 S Broadway,
Denver, Colorado 80210

Libertarian Party of Jefferson County Development Group – 3\(^{rd}\) Thursday of the month from 7:00 to 8:30 pm
Jose O’Shea’s
385 Union Blvd.
Lakewood, Colorado 80228

Check with your local affiliate for more information

**Gun Shows:**

There has been interest expressed in participating in gun shows as available. The Tanner Gun Shows are scheduled about every two to three weeks in locations including Denver, Longmont, Colorado Springs, Pueblo. They generally run through a weekend. Cost ranges from $75 to $85 depending on location. Show times are 9:00 – 5:00 on Saturday and 9:00 – 4:00 on Sunday with setup between 7:00 and 8:30 on Saturday. I cannot personally commit to these events as weekends are my prime income earning (job) opportunities. However, I’m sure we can get approval from the board to sponsor participation if we can get a couple of volunteers together to be responsible to represent the Party at any or all of these events. Your Outreach Director will handle registrations and payment and see that you are supplied with materials such as brochures, banners, etc. Schedule through February is listed below:

Tanner Gun Shows

Denver:
December 29-30
January 26-27
Feb 16-17

**Important Vendor Rules:**
Helpers must remain at tables.
Helpers must be approved in advance.
Dogs are absolutely not allowed in the show.
Vendors must obey all federal, state and local laws–no exceptions.
Payments must be received seven days in advance in order to receive discount.

Always looking for suggestions as to any upcoming events for participation especially in cooperation and support of affiliate or other Libertarian groups outside of the Denver Metro area.

Respectfully submitted,
Kevin Gulbranson
Outreach Director, LPCO
Regions Director Report December 2018

I’m working with the Jefferson County LP Development Group to help set up their social media, contact lists, and upcoming meetings. Meetings are scheduled for December and January.

Next, I plan to work with volunteers in Weld County to start a development group there.

I continue to process volunteers, sending their information to the appropriate county LP leaders.

Respectfully Submitted,

Steven Gallant
Legislative Directors Report December 2018

As of the report we are less then a month away from the opening of the 2019 Colorado General Assembly Friday January 4th. The newly elected Legislators will be sworn in that day with the inauguration of the Governor and other state executives on Tuesday January 8th. I will be keeping a very close watch on the schedule as the session approaches.

It was publicly announced on Thursday, December 6th that Principles of Liberty Colorado would be taking a hiatus for the 2019 Colorado Legislative session, no weekly legislative analysis or legislator score cards. Principles of Liberty Colorado may return in 2020 if they can get an increase in donations to help support the efforts.

What this means for the LPCO is it means we have to adjust our methods and approach in working to inform LPCO members and activist. We relied heavily on the weekly analysis of Principles of Liberty Colorado to help drive the LPCO weekly legislative alert e-mails. Unless we get more Volunteers for the Legislative action committee to help carry the load and to analyze proposed legislation, the weekly Libertarian Legislative alerts may not happen. I have the POL analysis spread sheets, to help through the process, but time is limited to get people trained to help in the effort. I can pick one or two bills per week myself to analyze but that about my limit, With trying to keep up the legislative schedule, work and my personal life.

I will be organizing the Legislative action committee over the next couple of weeks to develop a strategy to best maximize our legislative activism efforts and get information out to LPCO members and encourage their engagement and activism. Anything we can do to help get more people on the Legislative Action Committee will help with the efforts. I will announce the first Google Hangout meeting the week of December 10th.

Still need get a date on the calendar for the Libertarian Legislative Lobby day with the efforts Outreach and Membership.

As per our Bylaws Article II, Section 8 the duties of the Legislative Director are as follows: The Legislative Director shall be responsible for monitoring activity in the State Legislature, communicating with that body, developing issue oriented-interest groups, and working with other organizations on areas of mutual concern.

Respectfully Submitted,
Michael Stapleton
Legislative Director, Libertarian Party of Colorado
Membership Director Report November 2018

Per our Bylaws Article II, Section 11, the duties of the Membership Director are as follows: The Membership Director shall be responsible for developing membership education programs and publications, recruiting and training activists from the membership, and overseeing leadership training and succession planning at all levels within the Party, categorizing and contacting current individual members (registered Libertarian voters) to ask/persuade the members to support the LPCO financially or actively and for monthly reporting the same to the Board and affiliates.

I have 4 proposals which I will submit to the board this meeting:

1- Formation of a Youth Outreach Committee

2- Addition of regional representatives

3- State Membership Program

4- Annual Fundraising Dinner

I spoke with a leader of Decriminalize Denver, and am very excited for the LPCO to back this measure.

Respectfully Submitted,

Matthew DiGiallonardo
COMMUNICATIONS DIRECTOR REPORT December 2018

As per our Bylaws Article II, Section 6, the duties of the Communications Director are as follows:

Section 6: The Communications Director shall be responsible for all communications, web sites, multimedia, social media, press releases, media appearances, and media inquiries.

Social Media Posting Schedule:

Facebook:

*All times Mountain Standard Time and DAILY unless noted otherwise*

9am - Daily Except Friday - Local News - Andrew Swartz
9am - Friday - D.K. Williams - Podcast

10am* - Monday Legislative Director (when in session) - Michael Stapleton

10am* - Daily Except Monday Volunteer Requests/Events - Andrew Swartz

11:15am - Meme - Hannah Burnham
Noon - News Commentary - Communications Director or Michael Stapleton
2pm - Inactive Affiliate Share - Beatriz Sutton
5pm - Meme - Hannah Burnham

7pm* - TTh Outreach Director - Kevin Gulbranson
7pm* - MWFSUN Independent Libertarian Events
7pm* - Saturday Chair - Wayne Harlos

8pm - Reason or FEE article - Joey Gallagher
10pm - Twitter Post - WB Rice Rice

Twitter:

At will or upon request via Robert Bentley, WB Rice Rice, and Jamie St Pierre

Instagram:

At will or upon request via Brittany Dickerson and Emily Baker

Code of Conduct for All Platforms:

No F-Words in memes or post captions
No Conspiracy Theories
Keep it Libertarian

NOTE I HAVE ALL SLOTS NOW FILLED WITH VOLUNTEERS!

Our total Social Media statistics are as follows:

<table>
<thead>
<tr>
<th>SOURCE</th>
<th>LIKES/ FOLLOW</th>
<th>COMMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>FACEBOOK</td>
<td>26,088</td>
<td>This is a month over month increase of 66. We have resumed getting shares from National and also have started using an automated tool to invite more people to like the page</td>
</tr>
<tr>
<td>TWITTER</td>
<td>2,019</td>
<td>This is a month over month decrease of 1</td>
</tr>
<tr>
<td>INSTAGRAM</td>
<td>791</td>
<td>This is a month over month increase of 57.</td>
</tr>
</tbody>
</table>
Our total Facebook reach for the last 28 days are as follows:
These have been our top three Facebook posts in the last 28 days:
### MOST ENGAGING POSTS

<table>
<thead>
<tr>
<th>Post Description</th>
<th>Reach</th>
<th>Engagements</th>
</tr>
</thead>
<tbody>
<tr>
<td>They’ll figure it out eventually...#liber...</td>
<td>205.6K</td>
<td>17.3K</td>
</tr>
<tr>
<td>November 9</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Red flag laws are coming.</td>
<td>18.7K</td>
<td>8.3K</td>
</tr>
<tr>
<td>November 27</td>
<td></td>
<td></td>
</tr>
<tr>
<td>B E A K I N G</td>
<td>18K</td>
<td>5.8K</td>
</tr>
<tr>
<td>November 3</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Website:

The website is currently up to date and being excellently maintained by David Aitken and our wonderful new tech chair Mike.

### Media/Events/Press Releases:

We did four press releases in November and they were picked up by the Mountain Mail and the Chieftan:

http://www.themountainmail.com/opinion/letters/article_078fedfe-ed90-11e8-a4fb-6b1c287447eb.html

https://www.chieftain.com/opinion/20181125/mass-hysteria-of-mass-shootings
https://www.chieftain.com/opinion/20181123/red-flag-laws-are-coming-to-colorado

https://www.chieftain.com/opinion/20181202/public-educations-biggest-secret

We have the following writers:

- Jay Stooksberry
- John Pickerill
- Bonnie Hobart
- Michael Lopez
- Nathaniel Sullivan

**Policy Manual:**

Mine is done.

*Respectfully Submitted,*
*Lance Cayko*
*Communications Director*
Records Report December 2018

Jeffco Development Group
At yet another meeting we looked at speakers and reaching out to non-Libertarians. There were more new people than regular attendees. We need projects to continue growth.

I also found an new, more central location and reserved this for our next meeting.

Non-Libertarian Voters
Attended a seminar on reaching left and right voters based on common personality types and cultural preferences.

Approval Voting
Filed the TRACER reports for the Approval Voting Party.

Respectfully Submitted,
Mike Spalding, Records Director
Database Manager Report for December, 2018

We will be switching to the new website on December 18. The switch should take less than an hour, I think. We will be able to accept new signups and members will be able to see what events are scheduled in the next couple of weeks. Moving the data will take quite a bit longer, probably several days, according to Andy Burns. This is because the import process, which loads the data from a spreadsheet into the database, is slow. We will not be able to look up members or send email from the website during this time. This will not affect the google accounts where we conduct board business.

I have told the two affiliates who currently share our website (Douglas and Delta) that they could put up a few pages on our new website at no charge. This will allow them to have a web presence without the overhead of maintaining a separate website. This is available to all counties. Each affiliate or county has a record where basic contact information is stored and this can and should be maintained by the Regions Director.

Every candidate has a record where contact and campaign information can be saved. Notes about the campaign can be entered. This information can and should be maintained by the Campaigns Director. This feeds the National LP’s reporting.

I do not know how the email process will work on the new system. Andy Burns has not informed me about the process and limitations. I sent him detailed descriptions of all the things we use email for a couple of weeks ago.

12/2/18 – Import donations (2 hours)
11/30/18 – Prep and send Events email (1 hour)
11/30/18 – Analyze people who left the party (5 hours)
11/29/18 – Merge dups from SOS file (4 hours)
11/27/18 – Import SOS November voter file (6 hours)
11/24/18 – CiviCRM post recent press releases (3 hours)
11/18/18 – Check duplicates and create Volunteers spreadsheet for board (1 hour)
11/18/18 – CiviCRM convert other posts (3 hours)
11/17/18 – CiviCRM convert press releases (3 hours)
11/16/18 – CiviCRM cleanup and convert press releases (8 hours)
11/14/18 – Send out Events email (2 hours)
11/14/18 – CiviCRM worked on fixing differences between old and new sites (3 hours)
11/14/18 – Michele Poague reviewed differences between old and new sites.
11/14/18 – CiviCRM Meet with Andy Burns – State/National relationship (1 hour)
11/12/18 – Import National IP member file (3 hours)
11/11/18 – Check duplicates and create Volunteers spreadsheet for board (1 hour)

Combine board reports and publish on website. (1 hour)

Backups of the Nationbuilder member file are created every Sunday afternoon and are saved on our Amazon drive. (2 hours/wk)

I regularly check NB for new signups and fix obvious address errors and check for duplicates. (1 hour/wk)

Respectfully Submitted,

David Aitken
Database Manager
Libertarian Party of Colorado