MISSING BOARD REPORTS – March 2018

Resolved into the LPCO Standing Rules (2016-05-09):

“Monthly Board reports are due by the Wednesday before the regularly scheduled board meeting and shall be published to the Party website by the Communications Director by the Friday prior to any regularly scheduled meeting for viewing by membership and Board members...”

- The following Board Reports were not submitted in time to be published on the LPCO website, violating the current standing rule:
  - Fundraising
  - Campaigns
  - Regions
  - Legislative

- The above Board Members will be presenting their report at the next board meeting in full.
- The next Board Meeting is scheduled for March 12, 2018 at the Independence Institute, 727 E 16th Ave, Denver, CO 80203 from 7pm to 9pm.

Respectfully Submitted,

David Aitken
Website Volunteer
Libertarian Party of Colorado
As per our Bylaws Article II, Section 1, the duties of the State Chair are as follows: The State Chair shall be the chief executive officer of the Party, holding the powers of administration pertaining to the ordinary business affairs of the Party and such other powers as may be delegated by the Board of Directors. The State Chair may appoint such Party functionaries as a recording and corresponding secretary, an office manager, and an events chair. The State Chair shall compile, maintain and make available to the Board of Directors a publication listing all “Standing rules” and “Special rules” adopted by the Board of Directors. The State Chair shall specify the date and time of the next Convention at least 45 days before it is convened. The State Chair, or his or her designee, including other Board members acting within their designated job duties at the direction of the Chair, shall be the person who shall communicate on behalf of the Party. The State Chair shall file any amendments to the Party’s Constitution or Bylaws with the Secretary of State within fifteen days after such amendments are adopted.

1) Helped the Chair of the Convention Committee with convention details.
2) Met with large doner.
3) Fielded 43 calls for information.
4) Made several call to doners.
5) Chaired LPDC meeting.
6) Looking for new board candidates for open seats.
7) Obtained guest speakers and breakout session speakers for Convention.
8) Secured Band and Photographer.

Respectfully Submitted,
Wayne Harlos
State Chair, LPCO
DUTIES AND POWERS

Art II Sec 2 of the By-Laws of the Libertarian Party of Colorado:

“The Vice Chair shall assist the State Chair in the performance of executive duties, act as Chair in the temporary absence of the State Chair, develop and support affiliate parties and district caucuses, ensure affiliate compliance with requirements in the Party Constitution and Bylaws, communicate with Affiliate Representatives on a monthly basis, and facilitate resource sharing and cooperation among the affiliates.”

- Duties Charged by the Chair:
  - 2017 Business Plan
- For These Sections: Duties are being met as outlined above. If you have questions, comments, or concerns, please email me at vicechair@lpcolorado.com
- Resource sharing and cooperation opportunities for local groups, candidates, etc.
  - Monthly Data Dumps, see your county contact for more information.
  - Nationbuilder is our database of members and interested parties
  - Facebook Group for Local Groups – LPCO Affiliates and DGs
  - Facebook County Pages
  - County Contact Directory

Art II Sec 13 of the By-Laws of the Libertarian Party of Colorado:

“...Each Officer shall actively participate in a meeting of at least one Party Affiliate or Development Group each calendar year.”

- Since the 2017 Convention, the Vice Chair has attended the following Affiliate Party Meetings
  - May 18, 2017 – Boulder County Meeting
  - May 18, 2017 – El Paso County Meeting
  - September 7, 2017 – Douglas County Meeting
- Since the 2017 Convention, the Vice Chair has attended the following Development Group Meetings
  - April 9, 2017 – Clear Creek County Development Group
  - May 17, 2017 – Larimer County Development Group
  - July 12, 2017 – Mesa County Development Group
COMMITTEES:

- Libertarian Party of Colorado
  - Policy Committee
    - There have been attempts to schedule a meeting, unsuccessfully. I believe part of the problem in scheduling lies in email not being checked and responded to daily. For example, the last email sent regarding scheduling a meeting was from John, Committee Chair, on March 1 indicating he could work with my schedule the week of March 3-9 and asking Caryn Ann and Wayne if they were available to which no response was received from either. I understand everyone is very busy and with Caryn Ann resigning her position and several Board positions up for election, perhaps continuing this committee should be postponed until after Convention.
  - Convention Standing Rules Committee
    - Rules were finalized and submitted for publishing by the March 8 deadline.
- Libertarian National Committee
  - Platform Committee
    - The committee has now established a reflector email list. Previous to this I was doing weekly updates, however, now all member may choose to keep themselves informed on their own time. I am, of course, available to answer any questions or concerns and am happy to take member suggestions to submit to the Committee.
    - I would like to commend Mike Seebeck for his very active participation in the group. Thanks in part to Mike’s efforts, the committee went from excessive infighting and little progress being made to functioning and discussing each plank for both substantive and non-substantive changes. In the event that I cannot complete my appointment, I am very confident in Mike’s abilities.
- Radical Caucus of the Libertarian Party (National Caucus)
  - Bylaws Committee
    - The Committee’s last meeting was February 19. I was not able to attend and have not seen any minutes shared. I am unsure when the next meeting is scheduled or if the committee finalized their report.
  - 2018 Endorsements Committee
    - I am acting as Chair of the 2018 endorsements committee and have reached out to all members via Facebook. Unfortunately, I have literally heard nothing back from any member. I will be speaking with the LPRC chair on how to proceed.

MISCELLANEOUS:

- Convention:
  - Below are links to items of note:
    - Facebook Event
    - Hotel Information
    - Ticket Purchases
    - Advertising/ Sponsorship information
I will be hosting a Panel dealing with a theme of minority outreach. I will be collaborating with other panel members prior to convention in order to properly prepare and make sure everyone is on the same page.

Board Openings
- Seven (7) out of Eleven (11) positions of the Board will be up for election
  1) Resignations:
    - Regions Director, Communications Director
  2) Mandated Elections:
    - Outreach Director, Records Director, Legislative Director, Treasurer, and Fundraising Director

Respectfully Submitted,
Richard Longstreth
Vice Chair, Libertarian Party of Colorado
https://www.facebook.com/LibertarianLongstreth
Treasurer, 12 March 2018

As per our Bylaws Article II, Section 9, the duties of the Treasurer are as follows:

The Treasurer shall be responsible for maintaining accurate records of all income and expenses associated with the operation of the Party and shall present a summary of all income and expenses incurred at the regular meeting of the Board. The income and expense summary may be limited to activity since the last regular meeting of the Board. The Treasurer shall also prepare budgets for the other board members or assist them in preparing their own budgets.

As of 07 March 2018, PayPal balance was $448.26.
As of 07 March 2018, BBVA Compass balance was $17,609.95
As of 07 March 2018, Stripe balance was $0.00.
As of 07 March 2018, Federal Election Activity account has been closed by Compass bank, presumably due to inactivity.

Held in reserve:

- Standard reserve $1,500.00
- NationBuilder reserve $3,180.00
- Clear Creek Co DG $40.00
- Denver Co DG $411.00
- Larimer Co DG $15.00
- Weld Co DG $15.00
- Check to Beatriz Sutton $146.40

As of 07 March 2018, Total accessible (excluding reserved funds) balance was $12,750.81.

Monthly since 24 May 2017 I have started corralling one twelfth the annual NationBuilder fee in QuickBooks and in this report so that the sudden expense in April doesn’t catch us unprepared. Based on the NationBuilder annual fee that I anticipate, the monthly cut is $318.33, rounded to $318.00. Our accessible balance has increased $6,637.75 since last month.

Any anticipated large future expenses (> $1,000 annually), whether one-time or instalment, I propose to budget in the same manner as with NationBuilder, where I reserve funds monthly into a specific sub-account. This procedure is a good candidate for inclusion in the policy manual. For clarity for me and subsequent treasurers, the standard reserve of $1,500 has been placed in a sub-account.
February subscription (16 recurring) donations to PayPal, Stripe & Compass Bank for January, $515.52, a loss of $20.00.

February Contributions (1 one-time): $2,500.00 less $72.80 PayPal processing fee.

March 07 Convention contributions: $6,925.00

March 07 Convention expenses: Initial Payment to DoubleTree Thornton $4,898.76. Ad in Denver Post $80.00. Stripe transaction fees $188.07. Credentialling Supplies $146.40. 50% deposit on band $375.

I request that any Board member who receives cash or check from a donor please email me with the date received, check number, amount, and name & address of the donor. If the check is $100 or more, then I also need the donor's occupation and employer. Please refer to the postscript in Treasurer’s Report July 2016 for a list of TRACER-accepted occupation names. We can’t accept cash donations over $100. We can’t accept contributions from corporations or from foreign nationals. The party can accept anonymous donations less than $20 but if anonymous donations are collected by someone not authorized to accept funds for LPCO (not a board member) then that someone is considered a conduit and the collected aggregate is counted against their personal contribution limit and the funds conveyed to LPCO can’t include more than $100 in cash.


Filed TRACER report 01/01/2018. Next report due 05/07/2018.

For supporters who wish to make monthly donations but who don’t have or want a PayPal account, I can set up a subscription using Stripe using the donor’s credit card information. We now have two such subscriptions.

I am using QuickBooks Accountant Desktop 2014. It was purchased in 2014. QuickBooks has disabled Payroll & Payments services, which I don’t use, and the capacity to reconcile the checking account via on line connection, which I was using while it was available. QuickBooks is incentivized to whittle away at the functionality of older versions because their new policy, as is the vogue these days, is to subscribe you to their program with an annual renewal fee. Why sell you something outright when they can gouge you repeatedly for it? Not being an accountant, I am not aware of the availability of competing products nor how expeditiously they import QB databases of various versions. QB wants $279 annually to upgrade us to QuickBooks Accountant Desktop 2018. Stripe and PayPal export to QuickBooks. BBVA Compass exports to CSV and provides monthly statements. The existing program is functional for now. What is the Board’s opinion on whether or not to upgrade to the current version, subscription mode? Discussion?
Respectfully Submitted,
John Hjersman
# Libertarian Party of Colorado
## Statement of Financial Income and Expense
### February 2018

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OUTREACH DIRECTOR REPORT – MARCH 2018

Article II, Section 5, of the By-Laws of the Libertarian Party of Colorado:
“The Outreach Director shall be responsible for recruiting members, having speakers, conducting recruiting events, organizing and supporting student clubs and organizations at high schools, colleges, and universities and setting up and operating a speakers bureau.”

Actions:

I am booked for the 2018 LPCO Convention. Michele and I have committed to a Silver Sponsorship. Better late than never!?

Working with Convention Committee in organization of materials for swag bags and Outreach materials. Finalizing graphics and order for 50+ T-Shirts in four styles to have available for Convention and throughout the coming event season. Will be at the venue midday Friday with the LPCO Outreach trailer to assist in setup.

Started Call to Action to create the LPCO Libertarian Outreach Army in advance of the 2018 Event season with this posting on Social Media.

“Want to get out and make a difference for the cause of Liberty in Colorado? Join our Libertarian Outreach Army!!

As Outreach season approaches, we need a few good people to volunteer and sign up to help us staff our Libertarian Party of Colorado Outreach booths at fairs and festivals across the state.

Please contact me at OutreachDirector@LPColorado.org to get your name on my special list.

We want you...!!”

Any help in spreading the word is greatly appreciated.

Upcoming Events:
Cinco de Mayo –
   Saturday, May 5 and
   Sunday, May 6
People’s Fair –
   Saturday, June 2 from 10AM - 9PM
   Sunday, June 3 from 10AM - 8PM
PrideFest Denver –
   Saturday, June 16 and
   Sunday, June 17

Always looking for suggestions as to any events to participate coming up.

Respectfully submitted,
Kevin Gulbranson
Outreach Director, LPCO
As of this report we are 60 days in to the 120 day long Colorado General Assembly or Legislative session. As of this report 200 pieces of legislation have been proposed in the Colorado Senate and 289 pieces of legislation have been proposed by the Colorado House. There have been 45 pieces of legislation that have passed both chambers and have been signed into law by Governor Hickenlooper.

Below are the 33 pieces of proposed legislation the Libertarian Party of Colorado has actively lobbied on, with the help of our activist in the Senate Districts of each Senate Committee member. These are listed on the LPCO website and updated every Monday, late morning and shared on social media and e-mails sent to those people registered on the LPCO Web Site to receive activism e-mails. We are still hearing positive feedback that our contact efforts are getting to the committee members and being tallied about. I am working on the tally of how many of the bills supported or opposed by the LPCO have passed or postponed indefinitely by the committees and if they passed or were postponed out of the chamber.

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<td>03/05/18</td>
<td>HB18-1012</td>
<td>Vision Care Plans Carriers Eye Care Providers</td>
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<td>HB18-1095</td>
<td>Educator License Requirements Military Spouses</td>
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<td>Access Medical Records State Emergency Medical Services Patient Care Database</td>
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<td>HB18-1044</td>
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<td>HB18-1096</td>
<td>Special Event Permit Alcohol Beverages</td>
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<td>02/20/18</td>
<td>HB18-1038</td>
<td>Land Surveyors Continuing Education Requirement</td>
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I would like to seek another term at the State Convention and continuing to serve as Legislative Director of the Libertarian Party of Colorado. It is my hope to continue, but given some changes and opportunity in my career path, time to devote is diminished.

As per our Bylaws Article II, Section 8, the duties of the Legislative Director are as follows:

The Legislative Director shall be responsible for monitoring activity in the State Legislature, communicating with that body, developing issue oriented-interest groups, and working with other organizations on areas of mutual concern.

Respectfully Submitted,
Michael Stapleton
Legislative Director, Libertarian Party of Colorado
Membership Director Report March 2018

Per our Bylaws Article II, Section 11, the duties of the Membership Director are as follows: The Membership Director shall be responsible for developing membership education programs and publications, recruiting and training activists from the membership, and overseeing leadership training and succession planning at all levels within the Party, categorizing and contacting current individual members (registered Libertarian voters) to ask/persuade the members to support the LPCO financially or actively and for monthly reporting the same to the Board and affiliates.

Please advertise on social media that we need a newsletter editor and refer new potential editor contacts to me.

Respectfully Submitted,
Steven Gallant
COMMUNICATIONS DIRECTOR REPORT MARCH 2018

As per our Bylaws Article II, Section 6, the duties of the Communications Director are as follows:

Section 6: The Communications Director shall be responsible for all communications, web sites, multimedia, social media, press releases, media appearances, and media inquiries.

This is an abbreviated report going into Convention with all systems running smoothly and full details to be in my annual report.

But most importantly, as the Board knows, I have tendered my resignation as of close of Convention. This was an extremely difficult decision to make but it was the best one for the LPCO. I am running an active campaign for LNC Secretary and it was just impossible to do everything. Also, if I were to win that position in July I would need to resign. If it turns out that I do not obtain an LNC position, I am confident the LPCO will have plenty for me to do, and I am a firm believer in rotating people in leadership seats, so it is time for fresh blood in this position. Additionally I was elected as National Platform Committee Chair.

Social Media:

The Social Media team has been running smoothly with Lance Cayko heading up Facebook and Robert Bentley heading up Twitter and Instagram.

Website:

The website is currently up to date and excellently maintained by David Aitken. I added convention pages.

Media/Events/Press Releases:

A release on the wasted money for the ballot selfie lawsuit was sent.

Policy Manual and Style Guide:
This has stalled and needs to be rebooted. This will not be done prior to the State Convention but it really should be. I remain willing to serve if the Board wishes me to.

**Style Committee:**

Style Committee has completed its work which was approved by Chair. These changes still need to be reflected on the documents on the website which will be done before the meeting.

**FURTHER INVOLVEMENT:**

My involvement with the Party goes beyond my prescribed Board duties.

**National Membership Updates:**

We are behind at 12.

**Committees:**

*National Bylaws Committee aka Inner Ring of Dante’s Inferno ;)*
*National Platform Committee (I have been elected Chair)*
*Chair, Historical Preservation Committee*
*National Advertising and Publication Review Committee*
*LPCO Policy Manual Committee*
*Radical Caucus Convention Committee*
*National Candidate Support Committee*

**Historical Preservation/LPedia**

Beatriz Sutton is heading up the Colorado portion which has had fantastic progress. Myself and Sarah Ellsworth have been working each Saturday on the National records.

**Conventions**

I attended the Washington Convention on behalf of the national party to conduct member recruitment and signed up 20 members. Yes, the 20 members that WA is now beating CO by.

*Respectfully Submitted,*
*Caryn Ann Harlos*
*Communications Director and Social Media Chair*
Records Report March 2018

I produced 300 petitions for the Income Tax Reduction ballot initiative. I also attended several events to solicit signatures and to find additional petitioners.

I worked with the Indeed.com website to use job postings to find petitioners for the Tax initiative.

I obtained the Voter Registration disc from the Secretary of State.

For the convention I looked for a replacement to take minutes as I will be out of the country.

I advertised the convention at the Liberty on the Rocks gathering.

I updated the motions database.

And, in response to the board request, I began building a required activities calendar.

Respectfully Submitted,
Mike Spalding
Records Director
Database Manager Report for March, 2018

Finished importing LPN file from National (3 hours)

Imported donations from 2017 (1 hour) and Jan/Feb 2018 (1 hour)

Lobby Project (2/12, 2/20, 2/26, 3/4) (4 hours/wk)

Merge Duplicates (1 hour)

Prepared spreadsheet for Jay Stooksberry of Delta city voters for his city council race (1 hour)

Reviewed LP National’s State CRM Project with Andy Burns (4 hours)

Combine board reports and publish on website. (1 hour)

Backups of the Nationbuilder member file are created every Sunday afternoon and are saved on our google drive. (2 hours/wk)

I regularly check NB for new signups and fix obvious address errors and check for duplicates. (1 hours/wk)

Respectfully Submitted,

David Aitken
Database Manager
Libertarian Party of Colorado
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