MISSING BOARD REPORTS

Resolved into the LPCO Standing Rules (2016-05-09):

“Monthly Board reports are due by the Wednesday before the regularly scheduled board meeting and shall be published to the Party website by the Communications Director by the Friday prior to any regularly scheduled meeting for viewing by membership and Board members…”

- The following Board Reports were not submitted in time to be published on the LPCO website, violating the current standing rule:
  - Fundraising
  - Campaigns
  - Regions
  - Legislative
- The above Board Members will be presenting their report at the next board meeting in full.
- The next Board Meeting is scheduled for January 8, 2018 at the Independence Institute, 727 E 16th Ave, Denver, CO 80203 from 7pm to 9pm.

Respectfully Submitted,

David Aitken
Website Volunteer
Libertarian Party of Colorado
Chairs Report January 2018,

As per our Bylaws Article II, Section 1, the duties of the State Chair are as follows: The State Chair shall be the chief executive officer of the Party, holding the powers of administration pertaining to the ordinary business affairs of the Party and such other powers as may be delegated by the Board of Directors. The State Chair may appoint such Party functionaries as a recording and corresponding secretary, an office manager, and an events chair. The State Chair shall compile, maintain and make available to the Board of Directors a publication listing all “Standing rules” and “Special rules" adopted by the Board of Directors. The State Chair shall specify the date and time of the next Convention at least 45 days before it is convened. The State Chair, or his or her designee, including other Board members acting within their designated job duties at the direction of the Chair, shall be the person who shall communicate on behalf of the Party. The State Chair shall file any amendments to the Party’s Constitution or Bylaws with the Secretary of State within fifteen days after such amendments are adopted.

1) Attended several Libertarian social events
2) Attended the first Convention Committee meeting.
3) Spoke with several possible new volunteers.
4) Met with Steve Kerbel about “Stop the SHakedowns” initiative.
5) Responded to several news agencies.
6) Chaired the Douglas County monthly meeting.
7) Set up the Douglas County Festivus celebration.
8) Attended the C&B meeting.

Respectfully Submitted,
Wayne Harlos
State Chair, LPCO
DUTIES AND POWERS

Art II Sec 2 of the By-Laws of the Libertarian Party of Colorado:

“The Vice Chair shall assist the State Chair in the performance of executive duties, act as Chair in the temporary absence of the State Chair, develop and support affiliate parties and district caucuses, ensure affiliate compliance with requirements in the Party Constitution and Bylaws, communicate with Affiliate Representatives on a monthly basis, and facilitate resource sharing and cooperation among the affiliates.”

- Duties Charged by the Chair:
  - 2017 Business Plan
- For These Sections: Duties are being met as outlined above. If you have questions, comments, or concerns, please email me at vicechair@lpcolorado.com
- Resource sharing and cooperation opportunities for local groups, candidates, etc.
  - Monthly Data Dumps, see your county contact for more information.
  - Nationbuilder is our database of members and interested parties
  - Facebook Group for Local Groups – LPCO Affiliates and DGs
  - Facebook County Pages
  - County Contact Directory

Art II Sec 13 of the By-Laws of the Libertarian Party of Colorado:

“...Each Officer shall actively participate in a meeting of at least one Party Affiliate or Development Group each calendar year.”

- Since the 2017 Convention, the Vice Chair has attended the following Affiliate Party Meetings
  - May 18, 2017 – Boulder County Meeting
  - May 18, 2017 – El Paso County Meeting
  - September 7, 2017 – Douglas County Meeting
- Since the 2017 Convention, the Vice Chair has attended the following Development Group Meetings
  - April 9, 2017 – Clear Creek County Development Group
  - May 17, 2017 – Larimer County Development Group
  - July 12, 2017 – Mesa County Development Group
COMMITTEES:

- Libertarian Party of Colorado
  - Style Committee
    - Meetings are wrapped up. Final report is expected to be filed in the near future.
  - Policy Committee
    - There has been no movement on this committee. No meetings are currently scheduled and there is no chair. The original goal of this committee was to have a policy manual by Convention and I am beginning to question if that is possible, partially due to the very busy schedules of two (2) members. Current membership on the committee is three (3). I urge that Chair consider seeing if anyone on the Board would like to join the committee, especially if they would be willing to chair and help propel us forward.
  - Constitution and By-Laws Committee
    - This committee is meeting regularly and has several proposals in the works. The Committee Chair, Mike Seebeck, should be contacted for a more thorough report, if desired.
- Libertarian National Committee
  - Platform Committee
    - I have submitted my name to serve as Colorado’s representative to the Platform Committee. No meetings will be scheduled for the foreseeable future and the LPCO Board has not yet made an appointment to this position.
- Radical Caucus of the Libertarian Party (National Caucus)
  - Bylaws Committee
    - The committee had a meeting on December 28. Unfortunately, quorum was not met and the meeting was cancelled after 15 minutes. It has yet to be rescheduled.

MISCELLANEOUS:

- I am concerned about Convention, as we all should be. We need active volunteers and someone to take the reins on this. Kim was able to get a proposal from the Doubletree but we still have not signed a contract. This means that our dates are not set yet. We are losing valuable time in terms of potential ticket sales, advertising, recruitment of speakers, and doing a disservice to our membership by not giving them dates to schedule in their calendars yet – myself included. Bottom line – this is embarrassing. I do not know how to move forward or what he next steps are to planning a convention, but consider this a desperate plea for help in getting this setup to all members.

Respectfully Submitted,
Richard Longstreth
Vice Chair, Libertarian Party of Colorado
https://www.facebook.com/LibertarianLongstreth
Treasurer, 08 January 2018

As per our Bylaws Article II, Section 9, the duties of the Treasurer are as follows:

The Treasurer shall be responsible for maintaining accurate records of all income and expenses associated with the operation of the Party and shall present a summary of all income and expenses incurred at the regular meeting of the Board. The income and expense summary may be limited to activity since the last regular meeting of the Board. The Treasurer shall also prepare budgets for the other board members or assist them in preparing their own budgets.

As of 03 January 2018, PayPal balance was $740.95.
As of 03 January 2018, BBVA Compass balance was $12,703.26.
As of 03 January 2018, Stripe balance was $65.19.
As of 03 January 2018, Federal Election Activity account balance was $0.00.

Held in reserve:

- Standard reserve $1,500.00
- NationBuilder reserve $2,544.00
- Clear Creek Co DG $40.00
- Denver Co DG $411.00
- Larimer Co DG $15.00
- Weld Co DG $15.00

As of 03 January 2018, Total accessible (not including reserved funds) balance was $8,984.40.

Monthly since 24 May 2017 I have started corralling one twelfth the annual NationBuilder fee in QuickBooks and in this report so that the sudden expense in April doesn’t catch us unprepared. Based on the NationBuilder annual fee that I anticipate, the monthly cut is $318.33, rounded to $318.00. Our accessible balance has increased $414.71 since last month.

Any anticipated large future expenses (> $1,000 annually), whether one-time or instalment, I propose to budget in the same manner as with NationBuilder, where I reserve funds monthly into a specific sub-account. This procedure is a good candidate for inclusion in the policy manual. For clarity for me and subsequent treasurers, the standard reserve of $1,500 has been placed in a sub-account.
Subscription (18 recurring) donations to PayPal, Stripe & Compass Bank for July, $635.52, a loss of $20.00.

Contributions (3 one-time): $218.00

Event contributions: $0.00

I request that any Board member who receives cash or check from a donor please email me with the date received, check number, amount, and name & address of the donor. If the check is $100 or more, then I also need the donor’s occupation and employer. Please refer to the postscript in Treasurer’s Report July 2016 for a list of TRACER-accepted occupation names.

We can’t accept cash donations over $100. We can’t accept contributions from corporations or from foreign nationals. The party can accept anonymous donations less than $20 but if anonymous donations are collected by someone not authorized to accept funds for LPCO (not a board member) then that someone is considered a conduit and the collected aggregate is counted against their personal contribution limit and the funds conveyed to LPCO can’t include more than $100 in cash.


Filed TRACER report 01/01/2018. Next report due 05/07/2018.

For supporters who wish to make monthly donations but who don’t have or want a PayPal account, I can set up a subscription using Stripe using the donor’s credit card information. We now have two such subscriptions.

Respectfully Submitted,
John Hjersman
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OUTREACH DIRECTOR REPORT – JANUARY 2018

Article II, Section 5, of the By-Laws of the Libertarian Party of Colorado:
“The Outreach Director shall be responsible for recruiting members, having speakers, conducting recruiting events, organizing and supporting student clubs and organizations at high schools, colleges, and universities and setting up and operating a speakers bureau.”

Future Events/Requests:
Submitted application to take advantage of $100 discount for early registration by 12/31/17 for People Fair 2018.

Details
Saturday, June 2 from 10AM - 9PM
Sunday, June 3 from 10AM - 8PM

Non-Profit Application 2018
Please check all that you require.
Application Fee: $25 (Required)
Early Bird (Until Dec. 31st @ 5pm): $195
Regular Booth Space (Jan 1 - Apr 30): $295
Late Booth Space (May 1 - May 31): $395

Upcoming Events:

Cinco de Mayo – Saturday, May 5 and Sunday, May 6
PrideFest Denver – Saturday, June 16 and Sunday, June 17

Always looking for suggestions as to any events to participate coming up.

Respectfully submitted,
Kevin Gulbranson
Outreach Director, LPCO
Membership Director Report January 2018

Per our Bylaws Article II, Section 11, the duties of the Membership Director are as follows: The Membership Director shall be responsible for developing membership education programs and publications, recruiting and training activists from the membership, and overseeing leadership training and succession planning at all levels within the Party, categorizing and contacting current individual members (registered Libertarian voters) to ask/persuade the members to support the LPCO financially or actively and for monthly reporting the same to the Board and affiliates.

I'm working with NationBuilder to contact those who have registered L since October 1, 2016. The e-mail includes the Chair welcome letter, Regions welcome letter, and a link to our donation page.

I still need photos for the newsletter, and I am still seeking someone to provide assistance formatting the e-newsletter. Please refer new potential editor contacts to me.

I will be making calls to lapsed members in an effort to boost membership.

Respectfully Submitted,
Steven Gallant
COMMUNICATIONS DIRECTOR REPORT JANUARY 2018

As per our Bylaws Article II, Section 6, the duties of the Communications Director are as follows:

Section 6: The Communications Director shall be responsible for all communications, web sites, multimedia, social media, press releases, media appearances, and media inquiries.

Social Media:

The Social Media team has been running smoothly with Lance Cayko heading up Facebook and Robert Bentley heading up Twitter and Instagram. The Board schedule needs to be kept to, and I ask each Board member to do so pursuant to below:

7:00pm Tues and Thurs: Kevin Gulbranson
7:00pm Sat Wayne Harlos
7:00pm Friday and Sun Daniel Lutz
7:00pm Mon Michael Stapleton and Kim Tavendale
7:00pm Wed Justin Mathew and 9:00 pm Steve Gallant

Report from Robert Bentley: The LPCO Twitter account is now at 1,720 followers. It is publishing multiple posts a day using the auto schedule feature on Hootsuite. This seems to be driving more people to follow the account and increasing engagement with posts.

The LPCO Instagram is now at 344 followers. It is around 3,702 impressions a day which is way up over the past month. It is averaging a couple of posts a day and seeing a good amount of engagement.

Our Social Media statistics are as follows:

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<th>SOURCE</th>
<th>LIKES/ FOLLOW</th>
<th>COMMENTS</th>
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FACEBOOK 24,861 Facebook did a purge of old accounts

TWITTER 1721 Steady growth.

INSTAGRAM 344 Steady growth.

These have been our most popular posts:

I also refreshed the Facebook Profile and Cover Pictures (designs by Eric Mulder)
Website:

The website is currently up to date and excellently maintained by David Aitken.

Media/Events/Press Releases:

Press releases had been sent out on gun rights, and one on the shooting of the Douglas County deputy which was very time-sensitive. The LPCO statement got picked up nationally. Several interviews were given to media. A release on the Denver Kratom ban is in the pipeline, it kept being delayed to other items coming up unexpectedly.

Policy Manual and Style Guide:

This is progressing. This will not be done prior to the State Convention.

Style Committee:

Style Committee has completed it work and final report is being prepared. Mike Seebeck did an excellent job as Chair.

National Platform Committee Appointment:

Voting was conducted via OpaVote with results and analysis distributed to the Board.
Misc

Advocated for committee transparency with National Platform Committee. I also want to note that I am in favour of supporting the Colorado tax reform initiative as long as we use it as an educational opportunity in its transitional nature and do not use or promote the term “fair tax”. No tax can be fair. It can only be less thefty.

FURTHER INVOLVEMENT:

My involvement with the Party goes beyond my prescribed Board duties.

National Membership Updates:

We are back at number 10 and appear to have kept that ranking which is sufficient for a 2020 Platform Committee seat.

Committees:

*National Bylaws Committee aka Inner Ring of Dante's Inferno ;)
*National Platform Committee
*Chair, Historical Preservation Committee
*National Advertising and Publication Review Committee
*LPCO Style Committee
*LPCO Policy Manual Committee
*LPCO Style Guide Committee (pending completion of Policy Manual)
*Radical Caucus Convention Committee
*National Candidate Support Committee
*Radical Caucus Bylaws Committee
*Radical Caucus Platform Committee

Historical Preservation/LPedia

Beatriz Sutton is heading up the Colorado portion which has had fantastic progress. Myself and Sarah Ellsworth have been working each Saturday on the National records. LPedia was mentioned in Reason Magazine print edition. An article was also authored by me for LP News which got a good bit of attention.

LNC/National:

Please see my LNC Regional report. I have been invited to be the keynote speaker in New Hampshire and to be a speak in Ohio. Further National has asks me to officially solicit memberships at two conventions for this year that they will send me at their cost. My first
convention this year is in a few weeks in Arizona. I also did a Snapchat takeover and another New Member orientation.

I successfully petitioned to get the next LNC meeting in Denver. Kevin Gulbransen and Michele Poague will be hosting a Friday night fundraiser.

**Independent Political Report:**

I am editor and report on Party news and issues.

**Misc:**
I was interviewed on the Liberty in the South podcast.

*Respectfully Submitted,*
*Caryn Ann Harlos*
*Communications Director and Social Media Chair*
Records Report January 2018

I worked with Frank Atwood and Blake Huber to establish a Qualified Political Organization as a precursor to creating an Approval Voting Party. We met with a reporter, had a story published in The Villager newspaper, and submitted papers to the Secretary of State.

The article, which mentions our Libertarian party several times, is at https://www.villagerpublishing.com/the-little-political-party-that-could/

I set up the financial accounts and documents for the new Approval Voting Party.

I set up the financial accounts and documents for the FairTax2018 ballot initiative.

With help from a lawyer member, I appealed the Title Board title to the Colorado Supreme Court. I’m hoping to get a shorter title to make it easier for voters to approve the tax reduction initiative.

I set up a Paypal account to accept donations from the FairTax2018.com website.

Respectfully Submitted,
Mike Spalding
Records Director
Database Manager Report for January, 2018

Imported November, 2017 (11/30/17) voter registration file from the Secretary of State. We added 2234 people and dropped 1351 for a net gain of 883. Merged duplicates.

Nationbuilder has changed the terms of service regarding the number of custom fields we can have. It used to be 100; now it is 20, but we are grandfathered in at our current number of about 50. More fields can be had for an additional cost. All of our current custom fields are dedicated to either SOS or LPN data. LP National has changed the fields they send us and we picked up 1 or 2. We don’t use all of the SOS fields, so I can probably get a couple there, too. It appears that we can rename fields to whatever we need.

Imported December, 2017 file from National. Updated NB User Manual with revised import procedure. It’s still not complete, but I think another go round with the import will fix that.

Created and distributed spreadsheets with volunteers from the last 6 months of inquiries to board members. This will become a regular monthly task.

Updated candidates list on website from TRACER.

Combine board reports and publish on website.

Backups of the Nationbuilder member file are created every Sunday afternoon and are saved on our google drive.

I regularly check NB for new signups and fix obvious address errors and check for duplicates.

Respectfully Submitted,

David Aitken
Database Manager
Libertarian Party of Colorado