

GOVERNOR  
**Northrup**  
LIBERTARIAN

August 18, 1982

To: Northrup Campaign Activists

From: John C. Sproul, Treasurer

Please keep the following points in mind to help me in filing reports with the State Board of Elections:

1. Donations of \$100 or more must be by check or money order signed by the contributor (not by you) and must include the full address, including ZIP code. (I don't need occupation and employer - that's for federal races.)
2. Brochures, advertisements, or other campaign related expenses that you pay for - but don't want to be reimbursed for - must be reported to me (amount only, you keep the receipts) so I can report it as a "Gift-In-Kind."
3. I must have receipts for expenses over \$50 the campaign pays for or has advanced money for.
4. Any local expense which the campaign pays for must first be approved by the campaign manager, Howie Rich, (914) 359-0557.